

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**May 23, 2022 – 4:30 P.M.**

**AGENDA**

At this time, we are continuing to conduct virtual Personnel Commission meetings. If you wish to participate in the meeting, please email Edna Gastelo at [edna\\_gastelo@myfsd.org](mailto:edna_gastelo@myfsd.org) to request the Zoom meeting link. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live.

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of April 25, 2022** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
  - Chef
  - Instructional Assistant/Expanded Learning
  - School Bus Driver (On-Call)
  - Playground Supervisor
  - Instructional Assistant/Special Education III-Cover
  - Instructional Assistant/Special Education II – SPJH
  - Instructional Assistant/Special Education II
  - Instructional Assistant/Special Education I – SPJH
  - Instructional Assistant/Special Education I (On-Call)
  - Instructional Assistant/Special Education I
  - Instructional Assistant/Recreation
  - Instructional Assistant/General Education
  - Food Service Assistant I
  - Custodian I (On-Call)
  - Bus Driver Trainee
  - Food Service Assistant II
  - School Safety Monitor
  - School Office Manager
  - Registered Associate
  - Personnel Technician II
  - Clerical Assistant II – BB and Regular
- 5. Ratify/Certify the Director’s Certification of Eligibility Lists** **Ratification**
  - Instructional Assistant/Expanded Learning, exp. 11/19/22

- Instructional Assistant/General Education, exp. 11/19/22
- Instructional Assistant/Special Education I, exp. 11/19/22
- Instructional Assistant/Special Education II, exp. 11/19/22
- Instructional Assistant/Special Education I-SPJH, exp. 11/19/22
- Instructional Assistant/Special Education II-SPJH, exp. 11/19/22
- Food Service Assistant I, exp. 11/19/22
- Clerical Assistant II/BB, exp. 4/15/23
- Social Services Assistant (Bilingual), exp. 4/26/23
- Interpreter/Translator, exp. 5/2/23
- Food Service Assistant II, exp. 5/2/23
- Personnel Technician I, exp. 5/4/23
- Grounds Equipment Operator, exp. 5/5/23
- Clerical Assistant II, exp. 5/10/23
- Personnel Specialist, exp. 5/12/23

<p><b>6. Public Comments</b>          If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at <a href="mailto:edna_gastelo@myfsd.org">edna_gastelo@myfsd.org</a>.</p>	<p><b>Information Only</b></p>
<p><b>7. Director’s Report</b>          The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.</p>	<p><b>Information Only</b></p>
<p><b>8. Public Hearing on the Proposed Personnel Commission 2022-2023 Budget</b></p>	<p><b>Discussion/Action</b></p>
<p><b>9. Consider Adoption of the Proposed Personnel Commission 2022-2023 Budget</b></p>	<p><b>Discussion/Action</b></p>
<p><b>10. Consider Approval of Recommended Salary Range Increase for Payroll Technician I &amp; II</b></p>	<p><b>Discussion/Action</b></p>
<p><b>11. Consider Approval of the new Assistant Director, Payroll Job Description</b></p>	<p><b>Discussion/Action</b></p>
<p><b>12. Consider Approval of the Reclassification of Eligible Employee into Assistant Director, Payroll Classification</b></p>	<p><b>Discussion/Action</b></p>

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| <b>13. Consider Approval of the new Lead School Safety Monitor Job Description</b>  | <b>Discussion/Action</b> |
| <b>14. Consider Approval of the Revised School Safety Monitor Job Description</b>   | <b>Discussion/Action</b> |
| <b>15. Active Recruitment List</b>  | <b>Information Only</b>  |
| <b>16. Administration and Policy</b><br>Current budget printout   | <b>Information Only</b>  |
| <b>17. Other Business</b>   | <b>Information Only</b>  |
| <b>18. Recess to Closed Session</b><br>Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation. |                          |
| <b>19. Adjournment</b>  |                          |