

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
FSD Board Room
1401 W. Valencia Drive, Fullerton, CA**

April 20, 2020 – 4:30 P.M.

AGENDA

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Figueroa at edna_figueroa@myfsd.org to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to watch the virtual meeting live. We appreciate your patience as we work through the process to find the best solution. If you have difficulty, you may also contact Edna Figueroa at (714) 447-7457.

- 1. Call to Order, Pledge of Allegiance**

- 2. Approve Minutes for Regular Meeting of March 11, 2020** **Discussion/Action**

- 3. Approve the Classified Personnel Report** **Discussion/Action**

- 4. Approve/Ratify Recruitments** **Ratification**
 - Instructional Assistant/Special Education II (Part-Time, MP & OC)
 - Health Assistant – Regular (Part-Time, MP & OC)
 - Bus Driver Instructor (MP & OC)
 - Instructional Assistant/Recreation (Part-Time, MP & OC)
 - Instructional Assistant/Expanded Learning (Part-Time, MP & OC)
 - Technology, Library and Media Assistant (Part-Time, MP & OC)
 - School Bus Driver (Part-Time, MP & OC)
 - Warehouse Coordinator/Food Services (MP & OC)

- 5. Ratify/Certify the Director’s Certification of Eligibility Lists** **Ratification**
 - Social Services Assistant – expires 8/19/20
 - Instructional Assistant/Regular – expires 8/21/20
 - Reprographics Technician – expires 8/21/20
 - Maintenance Worker I – expires 8/25/20
 - Maintenance Worker II – expires 8/25/20
 - Bus Driver – expires 9/5/20
 - Instructional Assistant/Special Ed. II – expires 9/9/20

Food Services Assistant I – expires 9/10/20
Instructional Assistant/Special Ed I – expires 9/11/20
Instructional Assistant/Expanded Learning – expires 9/11/20
Instructional Assistant/Recreational – expires 9/13/20

6. Public Comments

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7. Director’s Report

The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.

Information Only

8. Director of Classified Human Resources – Recruitment Update

Information Only

9. Personnel Commissioner Recruitment Update – Board Appointee Vacancy

Information Only

10. Approve the New of Instructional Assistant/Special Education III-Cover Job Description and Salary Range

Discussion/Action

11. Approve the Reclassification of Eligible Employees into Instructional Assistant/Special Education III-Cover

Discussion/Action

12. 2020-2021 Annual Personnel Commission Budget Proposal – First Reading

Discussion/Action

13. Active Recruitment List

Information Only

14. Administration and Policy
Current Budget Printout

Information Only

15. Other Business

16. Recess to Closed Session

Pursuant to Government Code 54957 to discuss Classified Personnel Director’s job performance evaluation

17. Adjournment