

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**March 22, 2021 – 4:30 P.M.**

**AGENDA**

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Gastelo at [edna.gastelo@myfsd.org](mailto:edna.gastelo@myfsd.org) to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. If you have difficulty, please contact Edna Gastelo at (714) 447-7457.

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of February 22, 2021** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
  - Food Service Assistant
  - Custodian I
  - Instructional Assistant/Recreation
  - Instructional Assistant/Regular
  - Playground Supervisor
  - Secretary
  - Payroll Technician II
  - School Bus Driver
  - Maintenance Worker II
- 5. Ratify/Certify the Director's Certification of Eligibility Lists** **Ratification**
  - Playground Supervisor, exp. 09/03/21
  - Instructional Assistant/Recreation, exp. 09/05/21
  - Instructional Assistant/Special Ed. I, exp. 09/05/21
  - School Bus Driver, exp. 09/12/21
  - Information Systems Specialist I, exp. 02/22/22
  - Maintenance Worker II, exp. 02/23/22
- 6. Public Comments** **Information Only**

If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at [edna.gastelo@myfsd.org](mailto:edna.gastelo@myfsd.org).
- 7. Director's Report** **Information Only**

The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.

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|---|--------------------------|
| <b>8. Consider Approval of the Revised Instructional Materials Specialist Job Description</b>   | <b>Discussion/Action</b> |
| <b>9. Consider Approval of Limited-Term Assignment Extension</b>  | <b>Discussion/Action</b> |
| <b>10. Active Recruitment List</b>  | <b>Information Only</b>  |
| <b>11. Administration and Policy</b><br>Current budget printout   | <b>Information Only</b>  |
| <b>12. Other Business</b>   | <b>Information Only</b>  |
| <b>13. Recess to Closed Session</b><br>Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation. |                          |
| <b>14. Adjournment</b>  |                          |