# REGULAR MEETING OF THE BOARD OF TRUSTEES NOTICE TO THE PUBLIC

REGULAR MEETINGS OF THE BOARD OF TRUSTEES are held in the District Administration Building Board Room, unless otherwise noted, at 4:30 p.m. with closed session, 5:30 p.m. open session. Board meetings are scheduled once during the months of January, April, July, August, October, and December and twice during the months of February, March, May, June, September, and November. The Regular agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

AGENDA ITEMS - Per Board Bylaw 9322(a), a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a Regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any, at least ten working days before the scheduled meeting date. The Superintendent/designee shall determine whether a request is within the subject matter jurisdiction of the Board, whether an item is appropriate for discussion in open or closed session, and how the item shall be stated on the agenda.

PUBLIC COMMENTS - The Board meeting follows rules of decorum. The public may address the Board on items of public interest within the Board's jurisdiction. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the posted agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the secretary. These slips are available at the reception counter.

PERSONS ADDRESSING THE BOARD - Please state your name for the record. As stated above, comments related to the published agenda shall be limited to three minutes per person and 20 minutes total for the agenda item. When any group of persons wishes to address the Board, the Board President may request that a spokesperson be chosen to speak for the group.

CONSENT ITEMS - These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT - In compliance with the Americans with Disabilities Act, if a member of the public needs special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the Office of the Superintendent at (714) 447-7410. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

PUBLIC RECORDS related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1401 W. Valencia Drive, Fullerton, during regular business hours, 8:00 a.m. to 4:30 p.m.

## FULLERTON SCHOOL DISTRICT Special Meeting of the Board of Trustees Friday, February 4, 2011 District Board Room, 1401 W. Valencia Drive, Fullerton, CA 92833 12:00 p.m. <u>Agenda</u>

To: Board of Trustees and Press

From: Lynn Thornley, President, Board of Trustees

Subject: The President of the Board of Trustees of the Fullerton School District has called a Special Meeting of said Board to be held at the District Board Room, 1401 W. Valencia Drive, Fullerton, on Friday, February 4, 2011, 12:00 p.m.

#### Call to Order and Pledge of Allegiance

#### Public Comments

### Board/Superintendent Workshop

The primary responsibilities of the Board of Trustees are to help set direction for the District, provide structure by establishing policies, ensure accountability, and provide community leadership on behalf of the District and public education. The Board and Superintendent work together as a governance team. This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

Mr. Rich Thome facilitated Board/Superintendent Workshops in past years at which time topics of discussion included such things as District Goals and Objectives, Board Protocols, Roles of the Board and Superintendent, Meeting Procedures, Establishing Areas of Focus, and the Budget Oversight Process.

With the installation of new Board members in December 2010, it is the intent of the Board of Trustees and Superintendent to continue efforts to work in a collaborative manner in order to promote a positive, ongoing working relationship. As such, the Board has asked Mr. Rich Thome from Leadership Associates to facilitate this Board/Superintendent Workshop.

Adjournment