

## **MEMORANDUM OF UNDERSTANDING (MOU)**

**Between the California School Employees Association and  
its Fullerton Chapter 130 (CSEA)  
and  
Fullerton School District (District)**

**August 5, 2021**

This MOU is agreed upon between CSEA and the District concerning increasing the daily working hours for Instructional Assistants Special Education I, II, and III assigned to specific classes and assignments as specified in this MOU.

### **IA SE I & II Special Programs Junior High:**

The District will work with the Director of Classified Personnel, the Personnel Commission, and CSEA to establish two new job descriptions, Instructional Assistant Special Education I Special Programs Junior High (IA SE I SPJH), and Instructional Assistant Special Education II Special Programs Junior High (IA SE II SPJH). These will be new job descriptions that are unique to these new classifications and the daily hours for these positions will be six and a half (6.5) hours per day.

Until the Personnel Commission approves these new positions and Classified Personnel fills these positions, four (4) Instructional Assistants SE I or II per Junior High Moderate Severe class (24 total) shall have their hours temporarily increased to six and a half (6.5) hours per day.

The new Instructional Assistant Special Education I Special Programs Junior High (IA SE I SPJH) and Instructional Assistant Special Education II Special Programs Junior High (IA SE II SPJH) shall be filled by application through an internal recruitment process. Applicants who are incumbents in the existing moderate-severe junior high classrooms shall be given priority to be hired based on seniority on a class-by-class basis.

### **IA SE III:**


Beginning with the 2021-22 school year, Instructional Assistants Special Education III who currently work six (6) hours daily will have their hours increased to six and one-half (6.5) hours daily. The six and one-half (6.5) hours shall become the new regularly assigned daily hours for this classification.


The parties agree that the increased costs related to these increased hours may be an on-going expense to the District's budget for the current and subsequent school years and will be discussed as a component of negotiations in the 2021-2022 school year for future years.

Nothing in the MOU is intended to be precedent setting or to establish a past practice.

California School Employees Association  
and its Fullerton Elementary Chapter 130

Fullerton School District

  
Tonya Belleque Date  
Chapter President, CSEA Chapter 130

  
Chad Hammitt, Ed.D Date  
Asst. Superintendent, Personnel Services

  
Tizoc Castillo Date  
Chapter Vice President, CSEA Chapter 130

  
Tiffany Lopez Date  
CSEA Labor Relations Representative