



Fullerton School District

Purchasing Ethics

- To regard public service as a sacred trust, giving primary consideration to the interests of the school district by which we are employed.
- To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended.
- To avoid unfair practices, giving all qualified vendors an equal opportunity.
- To accord vendor representatives the same courteous treatment we would like to receive.
- To strive constantly for improvement of purchasing methods and of the materials we buy.
- To counsel and assist fellow purchasing agents in the performance of their duties, whenever the occasion permits.
- To conduct ourselves with fairness and dignity and to demand honesty and truth in buying and selling.
- To cooperate with all organizations and individuals engaged in enhancing the development and integrity of the purchasing profession.
- To remember that everything we do reflects on the school district, and to govern every action accordingly.
- To decline personal gifts or gratuities.
- To regard each transaction on its own merits; to foster and promote fair, ethical and legal trade practices.