

FULLERTON SCHOOL DISTRICT

STUDENTS

Policy No.: 5124

Communication With Parents/Guardians – Page 1

Board Adopted: June 10, 2005

The Board of Trustees believes that good communication between parent/guardian and teacher is important in the educational process. Reporting contacts between parent/guardian and teacher should be varied and frequent, and all appropriate forms of communication should be utilized, including, as appropriate, parent-teacher conferences, mail, telephone, student records access by parents/guardians via computer, email, Internet web pages and/or school visitation by parents.

Student progress reports shall reflect the progress of the student toward meeting State-mandated academic standards and achieving desired educational outcomes at each grade level. The report shall also indicate educational growth in relation to the student's ability, attitude, interests, and conduct or citizenship.

A written report shall be sent to, or a conference shall be held with the student's parent/guardian in the event the student is in danger of failing to achieve the prescribed educational outcome. At the junior high school level, a progress report shall be sent to the parents/guardians of any student in danger of receiving a grade of D or F. Parents may also obtain copies of current progress reports from the District's website.

The parent/guardian shall be notified of a student's truancy and be informed of alternative educational programs available in the District and of their right to meet with District personnel to discuss solutions to the student's truancy.

Students who are on an individualized education program (IEP) are to be evaluated regularly, and the evaluations shall be communicated to the parents according to the regulations and procedures of the special education service region.

The Superintendent or designee shall ensure that appropriate means of communication are established whenever he/she learns that a parent/guardian, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities. As needed, the Superintendent or designee shall use interpreters who are fully competent in the specialized method of communication needed for effective communication with disabled parents/guardians. Interpreters shall be used for parents/guardians who do not understand English.

When 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to the parents/guardians of these students must also be written in the primary language and may be answered by the parent/guardian in either language. The Superintendent or designee shall provide progress reports and report cards in the primary language of the parent/guardian, and/or shall identify appropriate means of communication with such parents/guardians.

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Legal Reference:	Education Code
	48260.5 Notice of Truancy
	48985 Notices in Language Other Than English
	49066 Grades: Finalization; Physical Education Class
	49067 Regulations Regarding Pupil's Achievement
	49069 Absolute Right of Access (Parents' Right of Access to Students Records)
	51216 Pupil Proficiency; Assessment; Conference to Further Pupil's Progress; Instruction in Basic Skill for Pupil not Demonstrating Sufficient Progress
	Government Code
	11135 State-Funded Programs or Activities
	United States Code, Title 29
	794 Rehabilitation Act of 1973, Section 504
	United States Code, Title 42
	2000d-200037 Title VI, Civil Rights Act of 1964
	12101-12213 Americans With Disabilities Act
	Code of Federal Regulations, Title 28
	3555.104 Definitions, Auxiliary Aids and Services
	35.130 General Prohibitions Against Discrimination
	35.160 Communications
	Code of Federal Regulations, Title 34
	104.4 Discrimination Prohibited