

Fullerton School District

Board Policy

Community Relations

BP 1250

Visitors/Outsiders

Board Adopted: January 27, 1987

Board Revised: July 25, 2017

The Board of Trustees believes that it is important for parents/guardians and community members to take an active interest in the issues affecting District schools and students. Therefore, the Board encourages interested parents/guardians and members of the community to visit the schools and view the educational programs.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures that facilitate visits during regular school days. Visits during school days should be first arranged with the principal or designee and the teacher. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

During the instructional day, visits to a classroom/teacher shall be limited to the lesser of forty-five (45) minutes or a single class period, unless prior written consent is given by both the teacher and the principal/designee, in which case it may not exceed the lesser of two (2) hours or three (3) class periods. Visits to the school shall be limited to the lesser of two (2) hours or three (3) class periods without written consent of the principal/designee.

To ensure the safety of students and staff and to avoid potential disruptions, all visitors shall register in the school office immediately upon entering the school building or grounds when school is in session. All visitors shall comply with any and all reasonable restrictions established by the principal or designee to ensure the safety of students and staff or to minimize disruption of the instructional program.

For the purposes of school safety and security, the principal or designee may design a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the written permission of both the teacher and the principal.

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the District complaint processes if they have concerns with any District program or employee. In accordance with Penal Code 6276.7, the principal or designee may request that any individual who is causing a disruption, including volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Visitations may be denied or terminated if the principal/designee determines that they may be disruptive to the instructional program; or may pose a significant distraction to either the students, the teacher or other employees; or may be harassing to students or school personnel; or may pose an imminent threat to the health or safety of students or school personnel; or in the opinion of the principal/designee serve no good or beneficial purpose.

For the purposes of this policy, the term "visitor" shall mean any person who is not a District employee whose normal assignment and duties would include visits to the school/classroom. The term "school is in session" shall mean thirty (30) minutes before and thirty (30) minutes following the regular instructional day and shall include all recesses, breaks, and lunch periods. The term "instructional

day” shall mean thirty (30) minutes before and after students are with a teacher or other staff member for instructional, educational, disciplinary, or other professional purposes.

Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a District student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with the Superintendent or designee and local law enforcement authorities before allowing the presence of any such person at school or other school activity.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81) The principal may require the sex offender to be accompanied by an adult assigned by the principal when the registered sex offender is visiting the school campus or attending a school activity. The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.

Legal References:

EDUCATION CODE

32210 Willful disturbance of public school or meeting
32211 Threatened disruption or interference with classes; misdemeanor
32212 Classroom interruptions
35160 Authority of governing boards
35292 Visits to schools (board members)
49091.10 Parental right to inspect instructional materials and observe school activities
51101 Parent Rights Act of 2002
51512 Prohibited use of electronic listening or recording device

EVIDENCE CODE

1070 Refusal to disclose news source

LABOR CODE

230.8 Discharge or discrimination for taking time off to participate in child’s educational activities

PENAL CODE

290 Sex offenders
626-626.10 Schools
626.81 Misdemeanor for registered sex offender to come onto school grounds
627-627.10 Access to school premises, especially:
627.1 Definitions
627.2 Necessity of registration by outsider
627.7 Misdemeanors; punishment

CSBA Revisions

(7/10 3/12) 12/14