

Fullerton School District

Administrative Regulation

Homework/Makeup Work

AR 6154

Instruction

School-Site Homework Plan

The principal and staff at each school shall develop and regularly review a school-site homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall identify all of the following:

1. For each grade level, the suggested amount of time students are expected to spend on homework, based on a number of research studies:
 - Primary students: 10 - 30 minutes per night.
 - Upper elementary students: 30 - 90 minutes per night.
 - Middle school/junior high students: 50 - 120 minutes per night.

It is the responsibility of the teacher to differentiate homework assignments to ensure a child is spending the appropriate amount of time on homework. Teachers should provide feedback to students on homework assignments and notify parents if homework is not completed in a timely manner.

2. For each grade level, the extent to which homework assignments shall systematically involve participation by parents/guardians including the importance that parents:
 - Have access to school homework policy.
 - If available, check PowerSchool and/or PowerGrade for homework assignments and for the completion of homework assignments.
 - Know teacher expectations for the completion of homework and how homework affects student's grade.
 - Ensure that a suitable study area is available.
 - Provide the necessary tools to complete homework assignments.
 - Set a schedule with their child to allow sufficient time to complete homework.
 - If available, check student's weekly planner for homework assignments.

3. The means by which parents/guardians shall be informed about:

- a. Homework expectations

Homework may include, but not limited to, pencil and paper tasks as well as reading, mathematics, Internet search, watching a specific program, long-term projects, etc. Homework should be an extension of classroom instruction related to learning objectives and grade level content standards. At the middle/junior high schools, long-term projects should be interdepartmental. Class work that is not completed during the day and sent home is also considered additional homework. With the exception of long-term projects, homework should not be assigned on non-student days but may be offered as an optional activity for additional practice. Homework is never given as a punishment.

- b. How homework relates to the student's grades

Elementary Students

- Effort grade with teacher feedback
- Special projects should be graded on a rubric provided ahead of time

Junior High School Students

- Effort grade with teacher feedback
- May be a percent of grade
- Special projects should be graded on rubric provided ahead of time

c. How best to help their children

4. Techniques that will be taught to help students allocate their time wisely, meet their deadlines and develop good personal study habits.
5. The access that students shall have to obtain:
 - a. Resource materials from the library media center
 - b. Assistance and/or tutoring through telephone help lines and/or after-school centers

Resources that may be available for parents

- PowerSchool and/or PowerGrade training
- Interventions and after school programs
- Classroom websites
- Parent training sessions
- On-line resources

6. The means by which teachers shall coordinate assignments so that students do not receive an overload of homework one day and very little the next.
7. For each grade level, the extent to which homework assignments shall emphasize independent research, reports, special reading and problem-solving activities.

Makeup Work

No student may have his/her grade reduced for any excused or unexcused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. (Education Code 48980)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

CSBA Revisions

(6/89 2/97) 2/99