

Fullerton School District
1401 W. Valencia Drive
Fullerton, California 92833

REGULAR MEETING OF THE BOARD OF TRUSTEES
NOTICE TO THE PUBLIC

REGULAR BOARD MEETINGS OF THE BOARD OF TRUSTEES are held in the District Administration Building Board Room, unless otherwise noted, at 5:00 p.m. with closed session, 6:00 p.m. open session. Board meetings are scheduled once during the months of January, February, March, April, May, July, August, October, and November, and twice during the months of June, September, and December. The Regular Board agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

AGENDA ITEMS – Per Board Bylaw 9322, a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent's Office with supporting documents and information. The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board President and/or Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

PUBLIC COMMENTS/PERSONS ADDRESSING THE BOARD – The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the Executive Assistant. These slips are available at the reception counter.

CONSENT ITEMS – These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT – In compliance with the Americans with Disabilities Act, an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee at (714) 447-7410. Notification must be given within 72 hours prior to a Board meeting in order to enable the District to make reasonable arrangements to ensure accommodation and accessibility to the meeting.

FULLERTON SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, October 20, 2015
5:15 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance – Board Room

President Chris Thompson called a Regular meeting of the Fullerton School District Board of Trustees to order at 5:15 p.m. and he led the pledge of allegiance to the flag.

Board Members present: Beverly Berryman, Janny Meyer, Hilda Sugarman, Chris Thompson, Lynn Thornley

Administration present: Dr. Robert Pletka, Dr. Craig Bertsch, Mrs. Emy Flores, Mrs. Susan Hume

Recess to Closed Session – Agenda

At 5:16 p.m., the Board recessed to Closed Session for: •Potential Litigation [Government Code section 54956.9(b)(1)]; Conference with Legal Counsel-Existing Litigation Gov't Code 54956.9(d)(1) Cal200 v Apple Valley Unified, et al; •Existing Litigation: Government Code section 54956.9(d)(1): One case, Case Name: 30-2014-00737610-CU-CR-CJC; • Potential Litigation [Government Code section 54956.9(b)(1)].

Open Session, Call to Order, Pledge of Allegiance, Report from Closed Session – Board Room

President Thompson reconvened the Board Meeting at 6:13 p.m. and Dr. Pletka (Superintendent) led the pledge of allegiance to the flag. President Thompson reported that in closed session, the Board voted 3-2 (President Thompson and Trustee Berryman opposed) to approve Final Settlement Compromise and Release Agreement between the Fullerton School District and the parent of Student (OAH Case No. 2015071190). The District agrees to pay Petitioners' attorney's fees and legal costs in the amount of Three Thousand Dollars (\$3,000.00) as full and final settlement of all outstanding claims for attorney's fees and legal costs relating to the Disputes and any and all claims by Petitioners against the District through the date of this Agreement.

Public Comments

No public comments.

Introductions/Recognitions

Sherry Dustin, Principal at Parks Junior High School (JHS), gave a presentation regarding Park's many program and activities including their iPersonalize program. Yeabin Lee, Jasmine Fargoso, Kristin Dickson (students) assisted Ms. Dustin with the presentation. Mrs. Dustin shared a Parks JHS school video.

Dr. Craig Bertsch, Assistant Superintendent of Personnel Services, presented the Above and Beyond Awards to: Melody Reynolds (Nutrition Services) and Naidene Warren- Sakamoto (Health Benefits) for their exemplary work at FSD. Both Ms. Reynolds and Ms. Warren-Sakamoto introduced their sons who were in attendance at the Board meeting.

Lauralyn Eschner, Coordinator of All the Arts for All the Kids, introduced Paulette Marshall. Mrs. Marshall and Mrs. Eschner shared a video of the Founders Day Parade that was held on September 26, 2015. The All the Arts for All the Kids received the first place prize for their participation in the parade.

Superintendent's Report

The District was recently informed that Robert C. Fisler School was named an Apple Distinguished School for 2015-2017 and Valencia Park School received an Apple Distinguished Program Award for 2015-2017.

Ladera Vista Junior High School in Fullerton has been recognized as an Exemplary School of the Arts by the Arts School Network, a nonprofit that promotes arts education in schools.

The Board of Trustees will be honoring these three schools at a future board meeting.

Information from the Board of Trustees

Trustee Thornley- She congratulated Robert C. Fisler School and Valencia Park School for their Apple recognition and also Ladera Vista Junior High School for their accomplishments. Trustee Thornley expressed

how great it is to see the Founders Day Parade back in Fullerton. Fullerton School District is a great place to be and it's nice to see the press run great stories on the District and the school sites.

Trustee Sugarman– She thanked Dr. Pletka and Executive Cabinet for hosting the PTA/Foundation meeting on October 20 at the District Office. Great information was shared with PTA and Foundation leaders. She shared the online auction items for the Fullerton Technology Foundation Toast to Learning Wine Auction will close at midnight on October 20. Online bidders can purchase such items as a bike or Superintendent for a Day with Dr. Pletka or at a school site. Trustee Sugarman also reported that teachers can enter to win monetary prizes for submitting quotes about how technology has made their classroom a Wonderland. Over 50 submissions were received. The Toast to Learning Wine Auction event will be held on October 24, 2015, and over 450 guests are expected. Volunteers are needed for the event.

Trustee Berryman – no report.

Trustee Meyer – She complimented school sites for their great work with Red Ribbon Week and getting student enthusiasm during this important week. Trustee Meyer shared the Fullerton Rotary Jog-a-thon will be held on October 24, 2015 at Troy High School. Join Dr. Pletka's team at the jog-a-thon and help end polio. The Toast to Learning Wine Auction event is expected to be a great event as always and she thanked everyone who is attending and volunteering.

President Thompson– no report.

Information from PTA, FETA, CSEA, FESMA

PTA Council – no report.

FETA – no report.

CSEA– no report.

FESMA – no report.

Approve Minutes

Moved by Hilda Sugarman, seconded by Beverly Berryman and carried 4-0-1 to approve the minutes of the Regular Meeting on September 29, 2015 (Trustee Meyer abstained from voting because she was not present at the September 29th Board Meeting).

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Moved by Lynn Thornley, seconded by Hilda Sugarman and carried 5-0 to approve the consent items. The Board commented on consent agenda items #1a, 1b, and 1c.

Consent Items

1a. Approve/Ratify Certificated Personnel Report.

1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

1c. Approve/Ratify purchase orders numbered J22C0028 through J22C0039, J22D0267 through J22D0403, J22M0124 through J22M0138, J22R0280 through J22R0386, J22S0007, J22V0059 through J22V0072, J22X0293 through J22X0309, and J22Y0050 through J22Y0055 for the 2015/2016 fiscal year

1d. Approve/Ratify Nutrition Services purchase orders numbered 180225 through 180337 for the 2015/2016 school year.

1e. Approve/Ratify warrants numbered 100353 through 100718 for the 2015/2016 school year.

1f. Approve/Ratify Nutrition Services warrant number 11078 for the 2015/2016 school year.

1g. Approve out-of-state conference for Child Development Services Program Specialist for 96th Annual Meeting of the Association of Teacher Educators Accountability "Making It Meaningful" on February 13-16, 2016, in Chicago, Illinois.

1h. Approve/Ratify Early Learning Initiative Grant, Agreement Number: 42229, between Orange County Superintendent of Schools and Fullerton School District effective July 1, 2015 through June 30, 2017.

1i. Adopt Resolutions numbered 15/16-B010 through 15/16-B012 authorizing budget transfers and recognizing

unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

1j. Approve/Ratify warrant number 1101 for the 2015/2016 school year (District 40, Van Daele).

1k. Approve/Ratify warrants numbered 1162 through 1163 for the 2015/2016 school year (District 48, Amerige Heights).

1l. Approve request to go out to bid for playground replacement equipment and pour-in-place play yard surface at Laguna Road School.

1m. Approve Williams Litigation Settlement Uniform Complaint Report for Quarter 1 (July 1, 2015 – September 30, 2015).

1n. Adopt Resolution #15/16-10 certifying Housing and Community Development (HCD) relocatable buildings are no longer being used for school purposes.

1o. Approve Independent Contractor Agreement between Fullerton School District and Ryan Lewis to provide an evaluation of educational programs related to student achievement and engagement.

1p. Approve Contract between Fullerton School District and Janine Ezaki, M. Ed., for strategic implementation of Marzano Research to support student achievement at Nicolas Junior High School effective November 2015 through May 2016.

1q. Approve Agreement between Fullerton School District and Achieve 3000 for site licenses (7th grade) for Nicolas Junior High School effective October 21, 2015 through June 30, 2018.

1r. Approve/Ratify Addendum between Fullerton School District and Approach Learning and Assessments Centers, Inc., D.B.A. Olive Crest Academy, for additional contract rates/services for the 2015/2016 school year.

1s. Approve/Ratify Addendum between Fullerton School District and Cornerstone Therapies for contract cost adjustments for the 2015/2016 school year.

1t. Approve/Ratify Memorandum of Understanding (MOU) between Fullerton School District and Anaheim City School District for special education programs and services effective July 1, 2015 through June 30, 2016.

1u. Approve the use of CMAS Contract number 3-11-70-2492E, (Resilient Communications, Inc.) for the purchase of core network switches.

Public Hearing

Trustee Thompson conducted a public hearing at 6:45 p.m. to allow for public comment to receive direct input from the public regarding proposed trustee-area maps.

Larry Ferchaw from the Dolinka Group shared information regarding the process and timelines for change in district method of election of Board of Trustees. He reported the upcoming two board meetings (November 17 and December 8, 2015) will hold public hearings to give an opportunity for the public to address the Board. The District will apply for a waiver to bypass putting the process to a public vote. At the December 8, 2015 Board Meeting, the Board will select the maps as well as decide which two areas will be up for election in November 2016. Three community input meetings will be held as follows: October 27 (Ladera Vista JHS, 6:00 p.m.), October 28 (Parks JHS, 6:00 p.m.), and October 29 (Nicolas JHS, 6:00 p.m.). An executive summary will be distributed to the Board after the community input meetings. Trustee areas are revisited every ten years with new census data.

Public comments during the public hearing:

Susan Wright, community member, commented that she and many other people do not know what are the responsibilities of a board member. Trustee Sugarman briefly shared some of the many responsibilities of a board member such as hiring the Superintendent and making decisions that are in the best interest of all students and the community. The Board's sentiment is that they represent all students fairly.

Jeanette Vasquez, teacher and community member, shared her concern that the community input meetings are very important and it is critical that community members know ahead of time of these meetings. Mrs. Vasquez recently found out the dates for the community input meetings.

Egleth Nuncci, parent and community member, commented her desire for people to give to others because it is the right thing to do. She encouraged principals to disseminate information to the community regarding the timeline for changes in at-large trustee areas and about the community input meetings.

Daniel Bravo, community member, commented it is important for translators to be available for parents that English is a second language.

Dr. Pletka commented that the law requires the District to abide by a timelines and the District has informed the community of such timeline and public input meetings through the Fullerton School District website and social media.

The public hearing was closed at 7:55 p.m. The Board recessed at 7:56 p.m. and resumed Open Session at 8:00 p.m.

Discussion/Action Items

2a. Approve Cafeteria Plan Documents with Discovery Benefits.

ANI was the previous cafeteria plan vendor for the Fullerton School District and currently the District is now utilizing Discovery Benefits. It was moved Lynn Thornley, seconded by Hilda Sugarman, and carried 5-0 to approve Cafeteria Plan Documents with Discovery Benefits.

Discussion/Action Item 2c addressed at this time.

2c. Approve Tentative Agreement between the Fullerton School District and Fullerton Elementary Teachers Association (FETA) for 2015/2016.

The District and the teacher negotiation teams reached a tentative agreement for 2015/2016. Several Board Members thanked the negotiation teams for their efforts reaching this tentative agreement. It was then moved by Lynn Thornley, seconded by Janny Meyer and carried 4-1 (President Thompson opposed for not agreeing with the matrices format of the District's agreements with labor unions) to approve Tentative Agreement between the Fullerton School District and Fullerton Elementary Teachers Association (FETA) for 2015/2016.

Discussion/Action Item 2d addressed at this time.

2d. Approve compensation adjustments for Fullerton School District's management group for 2015/2016.

The Board held discussion regarding the "me too" practice for compensation raises for employees. It was discussed that in the future, the Board would like to negotiate raises instead of an across the Board raise for management based on labor union negotiations. It was then moved by Lynn Thornley, seconded by Janny Meyer and carried 4-1 (President Thompson opposed due to his sentiment that he disagrees with across the board raises) to approve compensation adjustments for Fullerton School District's management group for 2015/2016.

2b. Approve revision to the 2015/2016 employment contract for the Assistant Superintendent, Business Services.

President Thompson shared his opinion that he would like to negotiate with each Assistant Superintendent their own pay raise versus across the board pay raises. Mrs. Hume is a certified public accountant and merits a 2% pay increase similar to other certificated or classified staff who receive a 2% stipend for holding a doctorate degree. It was then moved by Hilda Sugarman, seconded by Janny Meyer and carried 4-1 (President Thompson opposed due to his sentiment that he disagrees with across the board raises) to approve revision to the 2015/2016 employment contract for the Assistant Superintendent, Business Services.

Discussion/Action Item #2f addressed now.

2f. Approve revision to the 2015/2016 employment contracts for the Assistant Superintendent, Personnel Services and the Assistant Superintendent, Educational Services.

It was moved by Lynn Thornley, seconded by Janny Meyer and carried 4-1 (President Thompson opposed due to his sentiment that he disagrees with across the board raises) to approve revision to the 2015/2016 employment contracts for the Assistant Superintendent, Personnel Services and the Assistant Superintendent, Educational Services. *(The Board shared their desire to look at different options in the future to providing a raise for Assistant Superintendents).*

2e. Approve revision to the 2015/2016 employment contract for the Superintendent.

The Superintendent contract does not hold a "me too" pay raise clause. It was moved by Hilda Sugarman, seconded by Janny Meyer and carried 4-1 (President Thompson opposed due to his sentiment that he disagrees with across the board raises) to approve revision to the 2015/2016 employment contract for the Superintendent. *(The Board shared their desire to look at different options in the future to providing a raise to the Superintendent)*

2g. Respond to City of Fullerton regarding property located at 800 block of Bastanchury next to Beechwood School.

The City of Fullerton has informed the District the appraised value of the property to be \$3,660,000. The Fullerton School District is not financially capable of leasing or purchasing at the appraised value. The District will be responding to the City of Fullerton that the District is not capable of leasing or purchasing the property.

Administrative Report

3a. Developer Fees Report

Susan Hume, Assistant Superintendent of Business Services, discussed with the Board the Developer Fees Report.

Board Member Request(s) for Information and/or Possible Future Agenda Items

No requests.

Adjournment

President Thompson adjourned the Regular meeting on October 20, 2015 at 8:43 p.m.

Clerk/Secretary, Board of Trustees

FULLERTON SCHOOL DISTRICT
Agenda for Regular Meeting of the Board of Trustees
Tuesday, November 17, 2015
5:30 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

5:30 p.m.- Call to Order, Pledge of Allegiance

5:30 p.m.- Recess to Closed Session – Agenda:

- Government Code section 54956.9(b) Conference with Legal Counsel – Existing Litigation John S. vs. Fullerton School District Case Number: 30-2014-00763793-CU-PO-CJC;
- Government Code section 54956.9(b) Conference with Legal Counsel – Existing Litigation Doe (P.B.) v. Fullerton School District Case Number: 30-2015-00810619-CU-PA-CJC;
- Government Code section 54956.9(b)(2) Conference with Legal Counsel – Anticipated Litigation (1 matter) Significant Exposure to Litigation Navarro, C. v. Fullerton School District.

6:00 p.m. – Open Session, Call to Order, Pledge of Allegiance

Public Comments/Persons Addressing the Board – Policy

The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a “request to speak” slip to the Executive Assistant. These slips are available at the reception counter.

Public Comments

Introductions/Recognitions

Beechwood School Report

Robert C. Fisler School, Apple Distinguished School (2015-2017)

Valencia Park School, Apple Distinguished Program Award (2015-2017)

Ladera Vista Junior High School, Exemplary School of the Arts

All the Arts for All the Kids Foundation

Catch me at My Best Recipients

Superintendent’s Report

Information from the Board of Trustees

Information from PTA, FETA, CSEA, FESMA

Approve Minutes

Regular Meeting October 20, 2015

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Actions for consent items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the consent items. Board Members routinely contact District staff for clarification of Board items prior to the meeting. Consent items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the consent items.

1a. Approve/Ratify Certificated Personnel Report.

1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

1c. Approve/Ratify purchase orders numbered J22C0040 through J22C0054, J22D0404 through J22D0534, J22M0139 through J22M0154, J22R0387 through J22R0484, J22S0008 through J22S0009, J22T0001, J22V0073 through J22V0086, J22X0310 through J22X0319, and J22Y0056 through J22Y0057 for the 2015/2016 fiscal year.

1d. Approve/Ratify Nutrition Services purchase orders numbered 180338 through 180412 for the 2015/2016 school year.

1e. Approve/Ratify warrants numbered 100719 through 101330 for the 2015/2016 school year.

1f. Approve/Ratify Nutrition Services warrants numbered 11079 through 11123 for the 2015/2016 school year.

1g. Approve/Ratify Classified Personnel Report .

1h. Approve service agreement between Fullerton School District and eFilefolders effective November 18, 2015.

1i. Adopt Resolutions numbered 15/16-B013 through 15/16-B016 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

1j. Approve Additive Change Order #1 for DBMC, Inc., for Richman Elementary School Shade Structure, FSD-14-15-CD-01.

1k. Approve Notice of Completion for DBMC, Inc., for Richman Elementary School Shade Structure, FSD-14-15-CD-01.

1l. Approve Additive Change Order #1 for Beach Paving, Inc., for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03.

1m. Approve Notice of Completion for Beach Paving, Inc., for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03.

1n. Award Contract FSD-14-15-AH-01 to Principles Contracting, Inc., for Robert C. Fidler Track/Field Renovation.

1o. Approve Early Retirement Notice MOU between Fullerton School District and Fullerton Elementary Teachers Association for the 2015/2016 school year.

1p. Approve Early Retirement Notice for members of Fullerton Elementary School Management Association for the 2015/2016 school year.

1q. Review Orange County Department of Education's Williams Settlement Legislation First Quarter Summary Report for the 2015/2016 Fiscal Year.

1r. Approve Agreement between Fullerton School District and Orange County Department of Education for Preschool Classroom Assessment Scoring System (CLASS) Trainings on January 4 and 20, 2016 and February 3, 2016.

1s. Approve Amendment between Fullerton School District and Momentum in Teaching to provide additional training for a research-based, Common Core aligned writing program, writing workshop, to K-6 teachers and administrators at Sunset Lane and Rolling Hills Schools on January 4, 2016.

1t. Approve Memorandum of Understanding (MOU) between Fullerton School District and Community Union, Inc., (One Million New Internet Users), and Agreement with Kajeet, for a parent-training pilot at Nicolas Junior High School effective November 18, 2015 through June 30, 2016.

1u. Approve agreement for Leadership Associates Network membership.

Discussion Item

Trustee- Area Maps

Public Hearing

Hold second public hearing to receive direct input from the public regarding proposed trustee-area maps.

Public Hearing

Hold public hearing to receive direct input from the public regarding Fullerton School District applying for waiver request to State Board of Education regarding change in trustee election system.

Discussion/Action Item

2a. Approve waiver request to State Board of Education regarding change in trustee election system.

Public Hearing

Hold public hearing to receive direct input from the public regarding Fullerton School District Board of Trustees considering the application to waive Education Code 37202 relating to Equity Length of Time for Transitional Kindergarten.

Discussion/Action Item

2b. Approve/Ratify General Waiver Request for Equity Length of Time effective July 1, 2015 through June 30, 2017.

Public Hearing

Conduct public hearing to appoint Janet McNeill to the Personnel Commission.

Discussion/Action Item

2c. Appoint Board Representative to the Personnel Commission

Administrative Report

3a. First Reading of Revised Board Policy 5111

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, December 8, 2015, at 6:00 p.m. in the Fullerton School District Administration Board Room, 1401 W. Valencia Drive, Fullerton, California.

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed. D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

Background: The following document reflects new hire(s), extra duty assignment(s), resignation(s), and leave of absence(s).

Funding: Restricted and unrestricted as noted.

Recommendation: Approve/Ratify Certificated Personnel Report.

CCB:ad
Attachment

**FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE
BOARD OF TRUSTEES ON NOVEMBER 17, 2015**

NEW HIRE(S)

| NAME | ASSIGN/LOCATION | ACTION | COST CENTER | EFFECTIVE DATE |
|------------------------|---|---------------|--------------------|-----------------------|
| Michael Martinez | Physical Education 60% / Maple | IV/6 | 100 | 10/19/2015 |
| Kristianna Laam | School Psychologist 80% / Student Support Services | I/A | 511 | 10/09/2015 |
| Jessica Beld-Jones | Substitute Teacher | Employ | 100 | 10/12/2015 |
| Jianna Brown | Substitute Teacher | Employ | 100 | 10/27/2015 |
| Alexandra Davila | Substitute Teacher | Employ | 100 | 10/20/2015 |
| Michael Duncan | Substitute Teacher | Employ | 100 | 10/13/2015 |
| Jennifer Hale | Substitute Teacher | Employ | 100 | 10/19/2015 |
| Erin Holmquist Squires | Substitute Teacher | Employ | 100 | 10/22/2015 |
| Janet Kiefer | Substitute Teacher | Employ | 100 | 10/12/2015 |
| Elizabeth Licea | Substitute Teacher | Employ | 100 | 10/19/2015 |
| James Mc Intosh | Substitute Teacher | Employ | 100 | 10/19/2015 |
| Megan Mitchell | Substitute Teacher | Employ | 100 | 10/26/2015 |
| Jenna Ortman | Substitute Teacher | Employ | 100 | 10/15/2015 |
| Michael Parrott | Substitute Teacher | Employ | 100 | 10/15/2015 |
| Amy Sales | Substitute Teacher | Employ | 100 | 10/13/2015 |
| Rebecca Wilhite | Substitute Teacher | Employ | 100 | 10/13/2015 |
| Zachary Williams | Substitute Teacher | Employ | 100 | 10/13/2015 |

EXTRA DUTY ASSIGNMENT(S)

Master Schedule Development

| NAME | ACTION | EFFECTIVE DATE |
|-------------|--|-----------------------|
| Kyle Stava | Contractual hourly rate not to exceed 18.5 hours, budget #302 | 6/01/2015-8/03/2015 |

FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE BOARD OF TRUSTEES ON NOVEMBER 17, 2015

EXTRA DUTY ASSIGNMENT(S) - CONTINUED

Combination Classes

Approve stipend of \$500 from budget number indicated below, for Combination Classes throughout the District, for the following certificated personnel:

| | |
|---------------------------------|----------------------------------|
| Darlene Naslund (0110012101) | Natalie Dunn (0110022101) |
| Patricia Ascari (0110012101) | Gwynne Hill (0110022101) |
| Deborah Ronstadt (0110013101) | Lois Chow (0110022101) |
| Sonya Lee (0110030101) | Mark Kolb (0110022101) |
| Nicole Mahar (0110030101) | Judith Beleber (0110024101) |
| Mary Kay Orr (0110015101) | Carol Watts (0110024101) |
| Matthew Mankiewicz (0110015101) | Anna Choi (0110026101) |
| Alice Cha (0110016101) | Maggie Moyer (0110026101) |
| Kyle Ruiz (0110016101) | Jennifer Garibay (0110027101) |
| Brenda Chavarian (0110021101) | Donna Sue Bottalico (0110027101) |
| Christine Stolo (0110021101) | Natalie Alcares (0110029101) |

Approve stipend of \$250 (job share) from budget number indicated below, for Combination Classes throughout the District, for the following certificated personnel:

| | |
|--------------------------|--------------------------------|
| Jeanie Kim (0110013101) | Jennifer Schaller (0110027101) |
| Nicole Drew (0110013101) | Kristen Konechy (0110027101) |

RESIGNATION(S)

| NAME | ASSIGN/LOCATION | ACTION | EFFECTIVE DATE |
|----------------|------------------------|---------------|-----------------------|
| Mark Bornstein | Leave of Absence | Resign | 10/23/2015 |

LEAVE OF ABSENCE(S)

| NAME | ASSIGN/LOCATION | ACTION | EFFECTIVE DATE |
|-------------|------------------------|------------------|-------------------------|
| Soojin Ha | Resource / Fisler | Leave of Absence | 10/26/2015 - 12/17/2015 |

This is to certify that this is an exact copy of the Certificated Personnel Report approved and recorded in the minutes of the meeting of the Board of Trustees on November 17, 2015.

Clerk/Secretary

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: ACCEPT GIFTS AND AUTHORIZE DISTRICT STAFF TO EXPRESS THE BOARD OF TRUSTEES' APPRECIATION TO ALL DONORS

Background: According to Board Policy 3290(a), the Board of Trustees may accept any bequest, gift of money, or property on behalf of the District. Gifts must be deemed suitable for a purpose by the Board of Trustees and be used in an appropriate manner. However, it is the policy of the Board of Trustees to discourage all gifts which may directly or indirectly impair the Board of Trustees' commitment to providing equal educational opportunities to the students of the District. As indicated in the above-mentioned Board Policy, the District Superintendent approves gifts designated for a specific school for acceptance at that school. Descriptions of gifts presented for acceptance are included on the attachment. Gifts for specific dollar amounts are noted, non-monetary gifts are identified, and the donor is responsible for reporting the value to the Internal Revenue Service.

Rationale: The Board of Trustees of the Fullerton School District gratefully accepts monetary and non-monetary gifts from public and private entities. These gifts help reduce the costs of school materials, curriculum, and extracurricular student activities.

Funding: The funding received from gifts will be deposited in appropriate District funds.

Recommendation: Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

SH:gs
Attachment

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Steve Miller, Director, Business Services

SUBJECT: APPROVE/RATIFY PURCHASE ORDERS NUMBERED J22C0040 THROUGH J22C0054, J22D0404 THROUGH J22D0534, J22M0139 THROUGH J22M0154, J22R0387 THROUGH J22R0484, J22S0008 THROUGH J22S0009, J22T0001, J22V0073 THROUGH J22V0086, J22X0310 THROUGH J22X0319, AND J22Y0056 THROUGH J22Y0057 FOR THE 2015/2016 FISCAL YEAR

Background: Expenditures for the District must be approved by the Board of Trustees per Board Policy 3000(b). Any purchase orders included in the number range listed, but excluded in the Purchase Order Detail Report, are purchase orders that have either been canceled or changed in some manner and appear in the other sections of this report entitled Purchase Order Detail—Canceled Purchase Orders, or Purchase Order Detail—Change Orders. The subject purchase orders have been issued since the report presented at the last Board Meeting.

| Purchase Order Designations: | | | |
|------------------------------|--------------------------|----|-------------------------------|
| B: | Instructional Materials | S: | Stores |
| C: | Conferences | T: | Transportation |
| D: | Direct Delivery | V: | Fixed Assets |
| L: | Leases and Rents | X: | Open-Regular |
| M: | Maintenance & Operations | Y: | Open-Transportation |
| R: | Regular | Z: | Open-Maintenance & Operations |

Rationale: Purchase orders are issued by school districts to purchase goods and services from merchants and contractors.

Funding: Funding sources are reflected in the attached listing.

Recommendation: Approve/Ratify purchase orders numbered J22C0040 through J22C0054, J22D0404 through J22D0534, J22M0139 through J22M0154, J22R0387 through J22R0484, J22S0008 through J22S0009, J22T0001, J22V0073 through J22V0086, J22X0310 through J22X0319, and J22Y0056 through J22Y0057 for the 2015/2016 fiscal year.

SH:SM:gs
Attachment

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 11/17/2015

FROM 10/02/2015 TO 10/29/2015

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22C0040 | ORANGE CNTY DEPARTMENT OF EDUC | 50.00 | 50.00 | 0150554101 5210 | APE Autism OT Vision Instr / Conferences and Meetings |
| J22C0041 | CALIFORNIA CHILD DEVELOPMENT | 626.00 | 626.00 | 1231019101 5210 | Preschool Instruction / Conferences and Meetings |
| J22C0042 | ORANGE CNTY DEPARTMENT OF EDUC | 150.00 | 150.00 | 0140155239 5210 | Curriculum Development Discret / Conferences and |
| J22C0043 | CALIFORNIA MATH COUNCIL SOUTH | 200.00 | 200.00 | 0130411109 5210 | Site Discr Instruction Beechwd / Conferences and Meetings |
| J22C0044 | AVID CENTER | 525.00 | 525.00 | 0130252221 5210 | Resp to Interv Staff Dev Discr / Conferences and Meetings |
| J22C0045 | ASSOC OF CA SCHOOL ADMINISTRAT | 2,100.00 | 2,100.00 | 0142054201 5210 | Special Ed Administration / Conferences and Meetings |
| J22C0046 | ORANGE CNTY DEPARTMENT OF EDUC | 300.00 | 300.00 | 1234052101 4310 | Qty Rating Impr Sys Instr / Materials and Supplies Instr |
| J22C0047 | ASSOC OF CA SCHOOL ADMINISTRAT | 385.00 | 385.00 | 0152151749 5210 | Personnel Serv Certificated DC / Conferences and Meetings |
| J22C0048 | ILLUMINATE EDUCATION | 299.00 | 299.00 | 0150855359 5210 | District Testing / Conferences and Meetings |
| J22C0049 | BOOST COLLABORATIVE | 430.00 | 430.00 | 1208255101 5210 | Child Developmnt Instr Central / Conferences and Meetings |
| J22C0050 | PESI HEALTHCARE | 799.96 | 799.96 | 0125554321 5210 | LEA Medi Cal Reimb Psych / Conferences and Meetings |
| J22C0051 | AMERICAN COUNCIL ON THE TEACHI | 490.00 | 490.00 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| J22C0052 | ORANGE CNTY DEPARTMENT OF EDUC | 20.00 | 20.00 | 0153050799 5210 | Business Administration DC / Conferences and Meetings |
| J22C0053 | SUMMIT PROFESSIONAL EDUCATION | 214.92 | 214.92 | 0125554101 5210 | LEA Medi Cal Reimb Instr / Conferences and Meetings |
| J22C0054 | ORANGE CNTY DEPARTMENT OF EDUC | 60.00 | 60.00 | 0130252221 5210 | Resp to Interv Staff Dev Discr / Conferences and Meetings |
| J22D0404 | IXL MEMBERSHIP SERVICES | 5,930.00 | 1,930.00 | 0110330109 4310 | Reimburse Fisler Discretionary / Materials and Supplies |
| | | | 4,000.00 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22D0405 | SCHOLASTIC INC | 650.65 | 650.65 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22D0406 | DIGITAL NETWORKS GROUP INC | 7,485.96 | 7,485.96 | 0140955249 4350 | Info Systems Serv Media DC / Materials and Supplies |
| J22D0407 | AMAZON.COM | 633.10 | 633.10 | 0110324109 4310 | Reimburse Raymond Disc / Materials and Supplies Instr |
| J22D0408 | CDW.G | 1,292.76 | 1,292.76 | 0121225101 4310 | Title I Richman Instruction / Materials and Supplies Instr |
| J22D0409 | EVOLLVE INC | 3,240.00 | 3,240.00 | 0130223101 4310 | Resp to Interv Instr Parks / Materials and Supplies Instr |
| J22D0410 | IC GROUP - CALIFORNIA | 259.20 | 259.20 | 1208511101 4310 | Childcare Instr Beechwood / Materials and Supplies Instr |
| J22D0411 | IC GROUP - CALIFORNIA | 1,404.00 | 1,404.00 | 0130213101 4310 | Resp to Interv Instr Fern Dr / Materials and Supplies Instr |

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|------------------|------------------------------|-----------------|-----------------------|-----------------------|---|
| J22D0412 | SPELLINGCITY.COM INC | 52.95 | 52.95 | 0130423109 4310 | Site Disc Instruction Parks / Materials and Supplies Instr |
| J22D0413 | PEPPER MUSIC, J W | 221.40 | 110.70 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |
| | | | 110.70 | 0130417109 4310 | Site Disc Instruction Ladera / Materials and Supplies Instr |
| J22D0414 | COMPLETE BUSINESS SYSTEMS | 985.28 | 985.28 | 0121225101 4310 | Title I Richman Instruction / Materials and Supplies Instr |
| J22D0415 | ORIENTAL TRADING COMPANY | 366.74 | 366.74 | 0110329109 4310 | Reimburse Woodcrest Disc / Materials and Supplies Instr |
| J22D0416 | B AND H PHOTO VIDEO INC | 495.05 | 495.05 | 0130411109 4310 | Site Disc Instruction Beechwd / Materials and Supplies |
| J22D0417 | AMAZON.COM | 48.33 | 48.33 | 0110329109 4310 | Reimburse Woodcrest Disc / Materials and Supplies Instr |
| J22D0418 | MONOPRICE INC. | 1,324.59 | 1,324.59 | 0130229101 4310 | Resp to Interv Instr Woodcrest / Materials and Supplies Instr |
| J22D0419 | ROSETTA STONE LTD | 3,725.00 | 3,725.00 | 0181230101 4310 | Instr Mat Lottery Fisler Instr / Materials and Supplies Instr |
| J22D0420 | AMPLIFY EDUCATION INC | 1,739.19 | 1,739.19 | 0181221101 4310 | Instr Mat Lottery Orangethorpe / Materials and Supplies |
| J22D0421 | INNOVATIVE LEARNING CONCEPTS | 201.79 | 201.79 | 0181227101 4310 | Instr Mat Lottery Sunset Instr / Materials and Supplies Instr |
| J22D0422 | HAZ RENTAL CENTER | 641.92 | 641.92 | 1208255101 5630 | Child Developmnt Instr Central / Rents and Leases |
| J22D0423 | AMAZON.COM | 176.60 | 176.60 | 0130427109 4310 | Site Disc Instr Sunset Lane / Materials and Supplies Instr |
| J22D0424 | ULINE | 388.80 | 388.80 | 0130427109 4310 | Site Disc Instr Sunset Lane / Materials and Supplies Instr |
| J22D0425 | HAZ RENTAL CENTER | 414.48 | 414.48 | 0130417109 4310 | Site Disc Instruction Ladera / Materials and Supplies Instr |
| J22D0426 | GOPHER SPORT | 187.38 | 187.38 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Instr |
| J22D0427 | LEARNING A TO Z | 599.70 | 599.70 | 0111628101 4310 | Donation Instr Valencia Park / Materials and Supplies Instr |
| J22D0428 | AMAZON.COM | 129.60 | 129.60 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Instr |
| J22D0429 | DEMCO INC | 77.46 | 77.46 | 0111625101 4310 | Donation Instruction Richman / Materials and Supplies Instr |
| J22D0430 | BARRACUDA NETWORKS | 8,099.00 | 8,099.00 | 0140955249 5810 | Info Systems Serv Media DC / Data Processing Services |
| J22D0431 | AMAZON.COM | 619.32 | 619.32 | 0130230101 4310 | Resp to Interv Instr Fisler / Materials and Supplies Instr |
| J22D0432 | AMAZON.COM | 128.41 | 128.41 | 0121221101 4310 | Title I Orangethorpe Instr / Materials and Supplies Instr |
| J22D0433 | AMAZON.COM | 571.31 | 571.31 | 0130422109 4310 | Site Disc Instr Pacific Drive / Materials and Supplies Instr |
| J22D0434 | AMAZON.COM | 58.16 | 58.16 | 0130417109 4310 | Site Disc Instruction Ladera / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22D0435 | AMAZON.COM | 588.56 | 588.56 | 0111625101 4310 | Donation Instruction Richman / Materials and Supplies Instr |
| J22D0436 | SCHOOL DATEBOOKS INC | 357.96 | 357.96 | 0130417109 4310 | Site Discr Instruction Ladera / Materials and Supplies Instr |
| J22D0437 | WOODWIND AND THE BRASSWIND, TH | 116.64 | 116.64 | 0111621101 4310 | Donation Instr Orangethorpe / Materials and Supplies Instr |
| J22D0438 | WOODWIND AND THE BRASSWIND, TH | 116.64 | 116.64 | 0130422109 4310 | Site Discr Instr Pacific Drive / Materials and Supplies Inst |
| J22D0439 | DAISY IT | 1,353.51 | 1,353.51 | 0121225101 4310 | Title I Richman Instruction / Materials and Supplies Instr |
| J22D0440 | AMPLIFY EDUCATION INC | 478.88 | 478.88 | 0181219101 4310 | Instr Mat Lottery Maple Instru / Materials and Supplies Inst |
| J22D0441 | CULVER NEWLIN INC | 306.72 | 306.72 | 0121224101 4310 | Title I Raymond Instruction / Materials and Supplies Instr |
| J22D0442 | SCHOLASTIC INC | 879.30 | 879.30 | 0181212101 4310 | Instr Mat Lottery Commonwealth / Materials and Supplies |
| J22D0443 | AMAZON.COM | 334.79 | 334.79 | 0109411102 4310 | Foundation Instr Beechwood / Materials and Supplies Instr |
| J22D0444 | GUILFORD PUBLICATIONS INC | 45.50 | 45.50 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0445 | READ NATURALLY | 639.04 | 639.04 | 0130210101 4310 | Resp to Interv Instr Acacia / Materials and Supplies Instr |
| J22D0446 | AMAZON.COM | 286.68 | 286.68 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |
| J22D0447 | HEINEMANN PUBLISHING | 1,014.80 | 1,014.80 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0448 | APPLE COMPUTER INC | 74.52 | 74.52 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |
| J22D0449 | TEACHER CREATED RESOURCES | 32.94 | 32.94 | 0130412109 4310 | Site Discr Instr Commonwealth / Materials and Supplies |
| J22D0450 | WALKER ENTERPRISES INC | 2,052.00 | 2,052.00 | 0130423189 4310 | Vocal Class Parks Jr High / Materials and Supplies Instr |
| J22D0451 | CHAPMAN UNIVERSITY | 400.00 | 400.00 | 0109211109 4310 | Sch Theme Resrch Instr Beechwd / Materials and Supplies |
| J22D0452 | LAKESHORE LEARNING | 997.62 | 997.62 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0453 | GOV CONNECTION | 172.99 | 172.99 | 0130213101 4310 | Resp to Interv Instr Fern Dr / Materials and Supplies Instr |
| J22D0454 | GOV CONNECTION | 151.22 | 151.22 | 0130213101 4310 | Resp to Interv Instr Fern Dr / Materials and Supplies Instr |
| J22D0455 | IXL MEMBERSHIP SERVICES | 2,700.00 | 1,998.00 | 0130213101 4310 | Resp to Interv Instr Fern Dr / Materials and Supplies Instr |
| | | | 702.00 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Inst |
| J22D0456 | WHITEBOX LEARNING LLC | 1,517.07 | 1,517.07 | 0130420139 4310 | Science Nicolas / Materials and Supplies Instr |
| J22D0457 | SPELLINGCITY.COM INC | 192.00 | 192.00 | 0181211101 4310 | Instr Mat Lottery Beechwood In / Materials and Supplies |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---|
| J22D0458 | GOV CONNECTION | 575.21 | 575.21 | 0121224101 4310 | Title I Raymond Instruction / Materials and Supplies Instr |
| J22D0459 | CUSTOMINK | 885.33 | 885.33 | 0111623101 4310 | Donation Instr Parks / Materials and Supplies Instr |
| J22D0460 | ORIENTAL TRADING COMPANY | 117.57 | 117.57 | 0130424109 4310 | Site Discr Instruction Raymond / Materials and Supplies |
| J22D0461 | IMAGE SOURCE | 378.00 | 378.00 | 0130252271 4350 | Resp to Interv Admin District / Materials and Supplies |
| J22D0462 | AMAZON.COM | 338.84 | 338.84 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0463 | AMAZON.COM | 110.02 | 110.02 | 0130411109 4310 | Site Discr Instruction Beechwd / Materials and Supplies |
| J22D0464 | ORIENTAL TRADING COMPANY | 42.39 | 42.39 | 0130410109 4310 | Site Discretionary Inst Acacia / Materials and Supplies Instr |
| J22D0465 | MATHEMATICAL OLYMPIADS FOR ELE | 109.00 | 109.00 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0466 | BARNES AND NOBLE INC | 345.25 | 345.25 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |
| J22D0467 | SUPER DUPER PUBLICATIONS | 325.94 | 325.94 | 0111054101 4310 | Home Hospital Instruction / Materials and Supplies Instr |
| J22D0468 | AMAZON.COM | 716.99 | 49.67 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| | | | 370.36 | 0130427109 4310 | Site Discr Instr Sunset Lane / Materials and Supplies Instr |
| | | | 296.96 | 0181227101 4310 | Instr Mat Lottery Sunset Instr / Materials and Supplies Instr |
| J22D0469 | HANDS-ON TASKS INC | 217.48 | 217.48 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0470 | GORM INC | 347.98 | 347.98 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22D0471 | ALL AMERICAN PARTY RENTALS | 491.33 | 491.33 | 0138455229 4350 | Ed Svcs Instr Staff Dev / Materials and Supplies Office |
| J22D0472 | IMAGE MARKET | 370.60 | 370.60 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22D0473 | ORIENTAL TRADING COMPANY | 137.56 | 137.56 | 0130228101 4310 | Resp to Interv Instr Valencia / Materials and Supplies Instr |
| J22D0474 | NATIONAL AUSTISM RESOURCES INC | 41.59 | 41.59 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0475 | HANDS-ON TASKS INC | 152.41 | 152.41 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0476 | LAKESHORE LEARNING | 414.51 | 414.51 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0477 | CENTERING ON CHILDREN INC | 161.51 | 161.51 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0478 | AMAZON.COM | 241.14 | 241.14 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0479 | AMAZON.COM | 185.80 | 18.94 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| | | | 166.86 | 0130423179 4310 | Video Art Production Parks / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---|
| J22D0480 | LEARNING A TO Z | 934.45 | 934.45 | 0181211101 4310 | Instr Mat Lottery Beechwood In / Materials and Supplies |
| J22D0481 | CULVER NEWLIN INC | 337.71 | 337.71 | 0142054201 4350 | Special Ed Administration / Materials and Supplies Office |
| J22D0482 | OFFICE DEPOT BUSINESS SERVICE | 452.14 | 452.14 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| J22D0483 | GREAT BOOKS FOUNDATION, THE | 682.61 | 682.61 | 0181227101 4310 | Instr Mat Lottery Sunset Instr / Materials and Supplies Instr |
| J22D0484 | CENTERING ON CHILDREN INC | 206.71 | 206.71 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0485 | LAKESHORE LEARNING | 236.12 | 236.12 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0486 | DAISY IT | 194.34 | 194.34 | 0121221101 4310 | Title I Orangethorpe Instr / Materials and Supplies Instr |
| J22D0487 | IRVINE RANCH OUTDOOR EDUCATION | 10,125.00 | 10,125.00 | 0111612141 5850 | Donation Outdoor Education CW / Admission Fees |
| J22D0488 | IXL MEMBERSHIP SERVICES | 1,589.00 | 1,589.00 | 0111628101 4310 | Donation Instr Valencia Park / Materials and Supplies Instr |
| J22D0489 | MIND INSTITUTE | 3,750.00 | 3,750.00 | 0130222101 4310 | Resp to Interv Instr Pac Drive / Materials and Supplies Instr |
| J22D0490 | TIME FOR KIDS MAGAZINE | 285.44 | 285.44 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Instr |
| J22D0491 | IMAGESTUFF.COM | 151.20 | 151.20 | 0130422109 4310 | Site Discr Instr Pacific Drive / Materials and Supplies Instr |
| J22D0492 | MUSICIAN'S FRIEND | 823.50 | 823.50 | 0141655101 4310 | Fine Arts Donations Instr / Materials and Supplies Instr |
| J22D0493 | CONCEPTS SCHOOL AND OFFICE FUR | 260.82 | 260.82 | 0152657719 4350 | Superintendent Discret / Materials and Supplies Office |
| J22D0494 | GOV CONNECTION | 132.94 | 132.94 | 0130420109 4310 | Site Discr Instruction Nicolas / Materials and Supplies Instr |
| J22D0495 | GOV CONNECTION | 172.99 | 172.99 | 0130213101 4310 | Resp to Interv Instr Fern Dr / Materials and Supplies Instr |
| J22D0496 | THERAPY SHOPPE | 70.53 | 70.53 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0497 | NATIONAL AUSTISM RESOURCES INC | 209.60 | 209.60 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0498 | B AND H PHOTO VIDEO INC | 2,004.13 | 2,004.13 | 0130223101 4310 | Resp to Interv Instr Parks / Materials and Supplies Instr |
| J22D0499 | FRANKLIN COVEY COMPANY | 115.61 | 115.61 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0500 | APPLE COMPUTER INC | 597.24 | 597.24 | 0130222101 4310 | Resp to Interv Instr Pac Drive / Materials and Supplies Instr |
| J22D0501 | SCHOOL SPECIALTY | 101.30 | 101.30 | 0130419109 4310 | Site Discr Instruction Maple / Materials and Supplies Instr |
| J22D0502 | NASCO WEST INC | 1,987.57 | 1,987.57 | 0111623101 4310 | Donation Instr Parks / Materials and Supplies Instr |
| J22D0503 | B AND H PHOTO VIDEO INC | 280.97 | 280.97 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22D0504 | SCHOLASTIC INC | 3,338.00 | 3,338.00 | 0181229101 4310 | Instr Mat Lottery Woodcrest In / Materials and Supplies |
| J22D0505 | GREAT BOOKS FOUNDATION, THE | 561.39 | 561.39 | 0111610101 4310 | Donation Instr Acacia / Materials and Supplies Instr |
| J22D0506 | AMAZON.COM | 758.36 | 758.36 | 0130223101 4310 | Resp to Interv Instr Parks / Materials and Supplies Instr |
| J22D0507 | ACHIEVE3000 INC | 48,127.50 | 48,127.50 | 0121220101 4310 | Title I Nicolas Instruction / Materials and Supplies Instr |
| J22D0508 | AMAZON.COM | 41.07 | 41.07 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0509 | SCOOTPAD CORPORATION | 99.00 | 99.00 | 0181227101 4310 | Instr Mat Lottery Sunset Instr / Materials and Supplies Inst |
| J22D0510 | EDUCATION PRODUCTS AND SERVICE | 943.55 | 943.55 | 0130417109 4310 | Site Discr Instruction Ladera / Materials and Supplies Instr |
| J22D0511 | AMAZON.COM | 373.22 | 373.22 | 0130419109 4310 | Site Discr Instruction Maple / Materials and Supplies Instr |
| J22D0512 | OFFICE DEPOT BUSINESS SERVICE | 89.20 | 89.20 | 0130223101 4310 | Resp to Interv Instr Parks / Materials and Supplies Instr |
| J22D0513 | OFFICE DEPOT BUSINESS SERVICE | 67.65 | 67.65 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Inst |
| J22D0514 | IRVINE RANCH OUTDOOR EDUCATION | 26,550.00 | 26,550.00 | 0111630101 5850 | Donation Discretionary Fisler / Admission Fees |
| J22D0515 | MUSIC THEATRE INTERNATIONAL | 2,764.80 | 2,764.80 | 0130417119 4310 | Performing Arts Ladera Vista / Materials and Supplies Instr |
| J22D0516 | BRAINPOP LLC | 2,478.60 | 2,478.60 | 0181222101 4310 | Instr Mat Lottery Pacific Inst / Materials and Supplies Inst |
| J22D0517 | COMPLETE BUSINESS SYSTEMS | 1,503.14 | 1,503.14 | 0130415109 4310 | Site Discr Instruction Golden / Materials and Supplies Instr |
| J22D0518 | LEARNING A TO Z | 84.95 | 84.95 | 0130215101 4310 | Resp to Interv Instr Golden / Materials and Supplies Instr |
| J22D0519 | LEARNING A TO Z | 84.95 | 84.95 | 0111615101 4310 | Donation Instruct Golden Hill / Materials and Supplies Instr |
| J22D0520 | WONDER WORKSHOP | 269.95 | 269.95 | 0111627101 4310 | After School Program Sunset Ln / Materials and Supplies |
| J22D0521 | MATHCOUNTS FOUNDATION | 240.00 | 240.00 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22D0522 | GREAT BOOKS FOUNDATION, THE | 602.98 | 602.98 | 0111610101 4310 | Donation Instr Acacia / Materials and Supplies Instr |
| J22D0523 | CLASSROOM SUPPLY MART | 35.33 | 35.33 | 0130228101 4310 | Resp to Interv Instr Valencia / Materials and Supplies Instr |
| J22D0524 | POSITIVE PROMOTIONS INC | 78.67 | 78.67 | 0130228101 4310 | Resp to Interv Instr Valencia / Materials and Supplies Instr |
| J22D0525 | DBQ PROJECT, THE | 377.00 | 377.00 | 0111610101 4310 | Donation Instr Acacia / Materials and Supplies Instr |
| J22D0526 | CDE PRESS | 91.91 | 91.91 | 0130419109 4310 | Site Discr Instruction Maple / Materials and Supplies Instr |
| J22D0527 | ORIENTAL TRADING COMPANY | 108.18 | 108.18 | 0111615101 4310 | Donation Instruct Golden Hill / Materials and Supplies Instr |

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| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22D0528 | LAKESHORE LEARNING | 290.52 | 290.52 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22D0529 | TIME FOR KIDS MAGAZINE | 454.92 | 454.92 | 0110326109 4310 | Reimburse Rolling Hills Disc / Materials and Supplies Instr |
| J22D0530 | LEARNING A TO Z | 1,652.42 | 1,652.42 | 0122419101 4310 | Title III Limited Engl Maple / Materials and Supplies Instr |
| J22D0531 | READ NATURALLY | 898.70 | 898.70 | 0122419101 4310 | Title III Limited Engl Maple / Materials and Supplies Instr |
| J22D0532 | SCHOOL NURSE SUPPLY INC | 71.35 | 71.35 | 0130421109 4310 | Site Discr Instr Orangethorpe / Materials and Supplies Instr |
| J22D0533 | APPLE COMPUTER INC | 42.12 | 42.12 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Inst |
| J22D0534 | SOUTHPAW ENTERPRISES | 1,071.64 | 1,071.64 | 0111615101 4310 | Donation Instruct Golden Hill / Materials and Supplies Instr |
| J22M0139 | MIRACLE RECREATION EQUIPMENT C | 6,739.00 | 6,739.00 | 1453315819 4363 | Deferred Maint Golden Hill / Materials and Supplies |
| J22M0140 | MIRACLE RECREATION EQUIPMENT C | 1,431.88 | 1,431.88 | 1453322859 4363 | Deferred Maint Fac Pacific Dr / Materials and Supplies |
| J22M0141 | WESTERN STATES GLASS | 134.14 | 134.14 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22M0142 | INTEGRITY ELECTRIC | 527.50 | 527.50 | 0153353819 5640 | Plant Maintenance DC / Repairs by Vendors |
| J22M0143 | DAILY JOURNAL CORPORATION | 686.00 | 686.00 | 2567150851 5830 | Facilities / Legal Advertising |
| J22M0144 | ACCURATE ALLOYS INC | 854.81 | 854.81 | 2567122859 6100 | Facilities Improvement Pac Dr / Sites and Site |
| J22M0145 | DECKER EQUIPMENT | 55.36 | 55.36 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22M0146 | CITY SERVICE PAVING | 7,800.00 | 7,800.00 | 1453315819 5640 | Deferred Maint Golden Hill / Repairs by Vendors |
| J22M0147 | CHARLES G HARDY INC | 2,095.37 | 2,095.37 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22M0148 | DEPARTMENT OF TOXIC SUBSTANCES | 200.00 | 200.00 | 0153353819 5899 | Plant Maintenance DC / Other Expenses |
| J22M0149 | MONTGOMERY HARDWARE COMPANY | 329.40 | 329.40 | 1453322859 4363 | Deferred Maint Fac Pacific Dr / Materials and Supplies |
| J22M0150 | S AND R AIR CONDITIONING AND H | 215.00 | 215.00 | 0153353819 5640 | Plant Maintenance DC / Repairs by Vendors |
| J22M0151 | INTEGRITY ELECTRIC | 1,510.00 | 1,510.00 | 1453327819 5640 | Deferred Maint Sunset Lane / Repairs by Vendors |
| J22M0152 | FRY'S ELECTRONICS | 324.00 | 324.00 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22M0153 | SIGLER WHOLESALE DISTRIBUTORS | 1,352.16 | 1,352.16 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22M0154 | SHIFFLER EQUIPMENT SALES | 934.93 | 934.93 | 0153353819 4363 | Plant Maintenance DC / Materials and Supplies Repairs |
| J22R0387 | READYREFRESH | 1,115.34 | 1,115.34 | 8152451741 4310 | Property and Liability / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22R0388 | APPLE COMPUTER INC | 820.70 | 820.70 | 0140955249 4350 | Info Systems Serv Media DC / Materials and Supplies |
| J22R0389 | COSGROVE, MARILEE | 30.00 | 30.00 | 1208155101 4310 | Preschool Instruction / Materials and Supplies Instr |
| J22R0390 | RILEY'S FARM | 480.00 | 480.00 | 0152657719 5850 | Superintendent Discret / Admission Fees |
| J22R0391 | IMAGESTUFF.COM | 243.00 | 243.00 | 0110329109 4310 | Reimburse Woodcrest Disc / Materials and Supplies Instr |
| J22R0392 | GALVEZ, JAVIER | 800.00 | 800.00 | 0181217101 4310 | Instr Mat Lottery Ladera Instr / Materials and Supplies Inst |
| J22R0393 | NGUYEN, LAN | 80.61 | 80.61 | 0130417109 4310 | Site Discr Instruction Ladera / Materials and Supplies Instr |
| J22R0394 | JONES, LAURA | 136.34 | 136.34 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Inst |
| J22R0395 | JAY'S CATERING | 1,043.00 | 1,043.00 | 1208255101 4310 | Child Developmnt Instr Central / Materials and Supplies |
| J22R0396 | JAY'S CATERING | 1,368.50 | 1,368.50 | 1208255101 4310 | Child Developmnt Instr Central / Materials and Supplies |
| J22R0397 | CASHIN, KRISTINA | 25.91 | 25.91 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Inst |
| J22R0398 | TUCKER, CHRISTI | 75.59 | 75.59 | 0130418109 4310 | Site Discr Instr Laguna Road / Materials and Supplies Instr |
| J22R0399 | LAWSON, BRENDA | 83.75 | 83.75 | 0181218101 4310 | Instr Mat Lottery Laguna Instr / Materials and Supplies Inst |
| J22R0400 | DOLINKA GROUP INC | 15,000.00 | 15,000.00 | 0153750799 5805 | Business Administration DC / Consultants |
| J22R0401 | DEPARTMENT OF SOCIAL SERVICES | 242.00 | 242.00 | 1231019101 4310 | Preschool Instruction / Materials and Supplies Instr |
| J22R0402 | DEPARTMENT OF SOCIAL SERVICES | 242.00 | 242.00 | 1231019101 4310 | Preschool Instruction / Materials and Supplies Instr |
| J22R0403 | DEPARTMENT OF SOCIAL SERVICES | 242.00 | 242.00 | 1231019101 4310 | Preschool Instruction / Materials and Supplies Instr |
| J22R0404 | ORANGE CNTY DEPARTMENT OF EDUC | 550.00 | 550.00 | 1234052101 5805 | Qlty Rating Impr Sys Instr / Consultants |
| J22R0405 | READING IS FUNDAMENTAL OF | 576.00 | 576.00 | 1231152101 4310 | Pre K Famly Lit Support Instr / Materials and Supplies Instr |
| J22R0406 | BEV BOS | 3,500.00 | 3,500.00 | 1208255821 5805 | Child Devel Operations Central / Consultants |
| J22R0407 | SCHLEICHER, KRISTIN | 128.79 | 128.79 | 0130227101 4310 | Resp to Interv Instr Sunset Ln / Materials and Supplies Inst |
| J22R0408 | BRUNEAU, LAURIE | 107.78 | 107.78 | 0152657719 4350 | Superintendent Discret / Materials and Supplies Office |
| J22R0409 | BARNETT, DR MATHEW | 52.55 | 52.55 | 0152657719 4350 | Superintendent Discret / Materials and Supplies Office |
| J22R0410 | GOULET, HEATHER | 119.15 | 119.15 | 0111619101 4310 | Donation Instruction Maple / Materials and Supplies Instr |
| J22R0411 | SOK-HUYNH, DEVI | 49.53 | 49.53 | 0111619101 4310 | Donation Instruction Maple / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22R0412 | FOLEY, NICOLE | 17.50 | 17.50 | 0111619101 4310 | Donation Instruction Maple / Materials and Supplies Instr |
| J22R0413 | E L ACHIEVE | 3,724.38 | 3,724.38 | 0122452101 4310 | Title III Limited Engl Central / Materials and Supplies Inst |
| J22R0414 | E L ACHIEVE | 7,110.18 | 7,110.18 | 0122452101 4310 | Title III Limited Engl Central / Materials and Supplies Inst |
| J22R0415 | E L ACHIEVE | 9,448.32 | 9,448.32 | 0122452101 4310 | Title III Limited Engl Central / Materials and Supplies Inst |
| J22R0416 | GENERAL BINDING CORP | 530.40 | 530.40 | 0130228101 4310 | Resp to Interv Instr Valencia / Materials and Supplies Instr |
| J22R0417 | KNOTT'S BERRY FARM | 972.00 | 972.00 | 0111610101 5850 | Donation Instr Acacia / Admission Fees |
| J22R0418 | HEJNEMANN PUBLISHING | 2,065.00 | 2,065.00 | 0130252101 4200 | Resp to Interv Instr District / Books Other Than Textbooks |
| J22R0419 | MCINDOO, ROBIN | 194.38 | 194.38 | 0111612131 4310 | Donation Fine Arts SchlPlay CW / Materials and Supplies |
| J22R0420 | AMAZON.COM | 88.55 | 88.55 | 0131655109 4310 | Visual Performing Arts Instruc / Materials and Supplies Inst |
| J22R0421 | CURRICULUM ASSOCIATES LLC | 418.80 | 418.80 | 0113054101 4310 | Resource Specialist Program / Materials and Supplies Instr |
| J22R0422 | AMAZON.COM | 1,500.01 | 1,500.01 | 0140955249 4310 | Info Systems Serv Media DC / Materials and Supplies Instr |
| J22R0423 | CROWN TROPHY OF CYPRESS | 3,547.80 | 3,547.80 | 0152757109 4310 | Administrative Assistant Instr / Materials and Supplies Inst |
| J22R0424 | COUNTY OF ORANGE | 406.08 | 406.08 | 0111613101 5850 | Donation Instruction Fern / Admission Fees |
| J22R0425 | SOUTHWEST SCHOOL SUPPLY | 260.39 | 260.39 | 0121212101 4310 | Title I Commonwealth Instr / Materials and Supplies Instr |
| J22R0426 | HYUN, TRICIA | 225.00 | 225.00 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| J22R0427 | NGUYEN, DAVE | 80.00 | 80.00 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| J22R0428 | COSGROVE, MARILEE | 224.68 | 224.68 | 1234052101 4310 | Qty Rating Impr Sys Instr / Materials and Supplies Instr |
| J22R0429 | KHAN, ARSHIYA | 63.25 | 63.25 | 0181212101 4310 | Instr Mat Lottery Commonwealth / Materials and Supplies |
| J22R0430 | ARBIZZI, DANIELA | 51.80 | 51.80 | 1231019101 4310 | Preschool Instruction / Materials and Supplies Instr |
| J22R0431 | COSGROVE, MARILEE | 226.00 | 226.00 | 1208255101 4310 | Child Developmnt Instr Central / Materials and Supplies |
| J22R0432 | TODD, NANCY | 109.73 | 109.73 | 1208255101 4310 | Child Developmnt Instr Central / Materials and Supplies |
| J22R0433 | INTL BACCALAUREATE NORTH AMERI | 9,280.00 | 9,280.00 | 0109211109 4310 | Sch Theme Resrch Instr Beechwd / Materials and Supplies |
| J22R0434 | SOUTHWEST SCHOOL SUPPLY | 736.56 | 736.56 | 0152757789 4350 | Administrative Assistant DC / Materials and Supplies |
| J22R0435 | SUREFIRE CPR LLC | 1,050.00 | 525.00 | 0132952101 5805 | Afttr Schl Ed Sfty Grt Cohort 6 / Consultants |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22R0435 | *** CONTINUED *** | | | | |
| | | | 525.00 | 1208555271 5805 | Fee Based Childcare Admin / Consultants |
| J22R0436 | WESTED | 2,000.00 | 2,000.00 | 1234052101 5805 | Qty Rating Impr Sys Instr / Consultants |
| J22R0437 | AMAZON.COM | 51.81 | 23.75 | 0142054201 4350 | Special Ed Administration / Materials and Supplies Office |
| | | | 28.06 | 0151354341 4350 | Health Services / Materials and Supplies Office |
| J22R0438 | FIRSTCALL OFFICE SOLUTIONS INC | 3,790.80 | 3,790.80 | 0130416109 4310 | Site Discr Instruction Hermosa / Materials and Supplies Inst |
| J22R0439 | HAWTHORNE EDUCATIONAL | 190.08 | 190.08 | 0151154321 4315 | Psychological Services / Materials Test Kits Protocols |
| J22R0440 | SHOWBIE | 437.40 | 437.40 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| J22R0441 | ROAM AND RAMBLE | 2,851.20 | 2,851.20 | 0152757789 4350 | Administrative Assistant DC / Materials and Supplies |
| J22R0442 | GUPPY, STEPHANIE | 129.89 | 129.89 | 0111630107 4310 | Cotsen Foundation Instr Fisler / Materials and Supplies Inst |
| J22R0443 | GYURINA, TRACY | 70.32 | 70.32 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22R0444 | KIM, TRACY | 44.86 | 44.86 | 0111630107 4310 | Cotsen Foundation Instr Fisler / Materials and Supplies Inst |
| J22R0445 | MAHAR, NICOLE | 537.68 | 537.68 | 0111630107 4310 | Cotsen Foundation Instr Fisler / Materials and Supplies Inst |
| J22R0446 | LEE, JULIENNE | 352.50 | 352.50 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22R0447 | AMAZON.COM | 386.07 | 386.07 | 0132952101 4310 | Aflr Schl Ed Sfty Grt Cohort 6 / Materials and Supplies Inst |
| J22R0448 | JACOBS, MARK A | 171.46 | 171.46 | 0181224101 4310 | Instr Mat Lottery Raymond Inst / Materials and Supplies |
| J22R0449 | DAILY JOURNAL CORPORATION | 78.40 | 78.40 | 0153150759 5902 | Warehouse DC / Communications Advertisement |
| J22R0450 | DICK BLICK ART MATERIALS | 147.87 | 147.87 | 0131655109 4310 | Visual Performing Arts Instruc / Materials and Supplies Inst |
| J22R0451 | HALLORAN, MARY ANNE | 86.39 | 86.39 | 0130222101 4310 | Resp to Interv Instr Pac Drive / Materials and Supplies Inst |
| J22R0452 | SYLVESTER, YVONNE | 285.80 | 285.80 | 0130222101 4310 | Resp to Interv Instr Pac Drive / Materials and Supplies Inst |
| J22R0453 | LARSEN, JILL | 171.71 | 171.71 | 0130222101 4310 | Resp to Interv Instr Pac Drive / Materials and Supplies Inst |
| J22R0454 | SYLVESTER, AMY | 56.52 | 56.52 | 0111615101 4310 | Donation Instruct Golden Hill / Materials and Supplies Instr |
| J22R0455 | BRANDON, JULIE | 138.86 | 138.86 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Inst |
| J22R0456 | NELSON, KAREN | 59.53 | 59.53 | 0111615101 4310 | Donation Instruct Golden Hill / Materials and Supplies Instr |

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|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--|
| J22R0457 | ALDRIDGE, SYLVIA | 59.40 | 59.40 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Inst |
| J22R0458 | PAIZ, KATHLEEN | 110.58 | 110.58 | 0181213101 4310 | Instr Mat Lottery Fern Instruc / Materials and Supplies Inst |
| J22R0459 | OAKS, LINDA | 326.00 | 326.00 | 0130422109 4310 | Site Discr Instr Pacific Drive / Materials and Supplies Inst |
| J22R0460 | CALIFORNIA WEEKLY EXPLORER INC | 1,060.00 | 1,060.00 | 0109411102 4310 | Foundation Instr Beechwood / Materials and Supplies Instr |
| J22R0461 | JAY'S CATERING | 670.75 | 670.75 | 1208255101 4310 | Child Developmnt Instr Central / Materials and Supplies |
| J22R0462 | LEADERSHIP ASSOCIATION FOR STU | 1,600.00 | 1,600.00 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| J22R0463 | LEES, AMY | 241.16 | 241.16 | 0111610101 4310 | Donation Instr Acacia / Materials and Supplies Instr |
| J22R0464 | CARTER, MARIA | 21.53 | 21.53 | 0130424109 4310 | Site Discr Instruction Raymond / Materials and Supplies |
| J22R0465 | HEADSETS.COM INC | 356.35 | 356.35 | 0152657719 4350 | Superintendent Discret / Materials and Supplies Office |
| J22R0466 | AMAZON.COM | 4,394.74 | 4,394.74 | 0138455109 4310 | Ed Services Instruction / Materials and Supplies Instr |
| J22R0467 | AMAZON.COM | 32.39 | 32.39 | 0150855109 4310 | District Testing Instruction / Materials and Supplies Instr |
| J22R0468 | EAGLE COMMUNICATIONS | 295.80 | 295.80 | 0153750799 4350 | Business Administration DC / Materials and Supplies |
| J22R0469 | LITTLEBITS ELECTRONICS INC | 11,010.49 | 11,010.49 | 0138455109 4310 | Ed Services Instruction / Materials and Supplies Instr |
| J22R0470 | STUDY PAD INC | 672.00 | 672.00 | 0111610101 4310 | Donation Instr Acacia / Materials and Supplies Instr |
| J22R0471 | GENERAL BINDING CORP | 499.20 | 499.20 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Inst |
| J22R0472 | APPLE COMPUTER INC | 169.56 | 169.56 | 0150855109 4310 | District Testing Instruction / Materials and Supplies Instr |
| J22R0473 | AMBCO | 231.00 | 231.00 | 0125554341 4310 | LEA Medi Cal Reimb Health Svcs / Materials and Supplies |
| J22R0474 | PEARSON ASSESSMENT INC | 9,486.12 | 9,486.12 | 0125554101 4315 | LEA Medi Cal Reimb Instr / Materials Test Kits Protocols |
| J22R0475 | BYUN, CHRISTINE | 250.44 | 250.44 | 0130417189 4310 | Arts Crafts Design LaderaVista / Materials and Supplies |
| J22R0476 | PEDAGOGICAL INSTITUTE OF LOS A | 850.00 | 850.00 | 1234052101 5805 | Qlty Rating Impr Sys Instr / Consultants |
| J22R0477 | WESTMINSTER SCHOOL DISTRICT | 24,945.99 | 24,945.99 | 0130252101 4310 | Resp to Interv Instr District / Materials and Supplies Instr |
| J22R0478 | BRIDGE, JOSEPHINE | 18.86 | 18.86 | 0181217101 4310 | Instr Mat Lottery Ladera Instr / Materials and Supplies Inst |
| J22R0479 | POPE, JILL | 105.93 | 105.93 | 0130217101 4310 | Resp to Interv Instr Ladera / Materials and Supplies Instr |
| J22R0480 | URIBE, JESUS | 82.00 | 82.00 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |

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|------------------|------------------------------|-----------------|-----------------------|-----------------------|--|
| J22R0481 | AEROMARK | 124.74 | 124.74 | 0130422109 4310 | Site Discr Instr Pacific Drive / Materials and Supplies Inst |
| J22R0482 | PEARSON ASSESSMENT INC | 143.65 | 143.65 | 0125554101 4315 | LEA Medi Cal Reimb Instr / Materials Test Kits Protocols |
| J22R0483 | DEMAIO, DANIELLE | 239.86 | 213.86 | 0130226101 4310 | Resp to Interv Instr Rolling H / Materials and Supplies Inst |
| | | | 26.00 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Inst |
| J22R0484 | PETRIS, RUDOLPH | 60.00 | 60.00 | 0130415109 5850 | Site Discr Instruction Golden / Admission Fees |
| J22S0008 | ROCKWELL MEDICAL SUPPLY INC | 223.34 | 223.34 | 0100000000 9320 | Unrestricted / Stores |
| J22S0009 | ROCKWELL MEDICAL SUPPLY INC | 503.71 | 503.71 | 0100000000 9320 | Unrestricted / Stores |
| J22T0001 | CI SOLUTIONS | 495.00 | 495.00 | 0156556369 4350 | Home to Sch Transportation DC / Materials and Supplies |
| J22V0073 | GST INC | 34,500.35 | -4,848.80 | 0140955249 4350 | Info Systems Serv Media DC / Materials and Supplies |
| | | | 24,369.15 | 0140955249 6410 | Info Systems Serv Media DC / New Equip Less Than |
| | | | 14,980.00 | 2567150851 6410 | Facilities / New Equip Less Than \$10,000 |
| J22V0074 | IMAGE SOURCE | 592.92 | 592.92 | 0130227101 6410 | Resp to Interv Instr Sunset Ln / New Equip Less Than |
| J22V0075 | CULVER NEWLIN INC | 1,940.76 | 1,940.76 | 1453350859 6450 | Deferred Maint Facilities / Repl Equip Less Than \$10,000 |
| J22V0076 | APPLE COMPUTER INC | 41,646.40 | 41,646.40 | 0140955249 6410 | Info Systems Serv Media DC / New Equip Less Than |
| J22V0077 | PC AND MACEXCHANGE | 1,424.95 | 1,424.95 | 0108622109 6410 | Transitional KinderInstr PacDr / New Equip Less Than |
| J22V0078 | GENERAL BINDING CORP | 3,031.00 | 1,515.50 | 0130217101 6410 | Resp to Interv Instr Ladera / New Equip Less Than \$10,000 |
| | | | 1,515.50 | 0130417109 6410 | Site Discr Instruction Ladera / New Equip Less Than |
| J22V0079 | CULVER NEWLIN INC | 1,373.22 | 842.40 | 0142054201 4350 | Special Ed Administration / Materials and Supplies Office |
| | | | 530.82 | 0142054201 6410 | Special Ed Administration / New Equip Less Than \$10,000 |
| J22V0080 | EAGLE COMMUNICATIONS | 1,297.39 | 1,297.39 | 8152451741 6410 | Property and Liability / New Equip Less Than \$10,000 |
| J22V0081 | CDW.G | 1,673.64 | 279.72 | 0108622109 4310 | Transitional KinderInstr PacDr / Materials and Supplies Inst |
| | | | 1,393.92 | 0108622109 6410 | Transitional KinderInstr PacDr / New Equip Less Than |
| J22V0082 | APPLE COMPUTER INC | 1,028.92 | 1,028.92 | 0152055779 6410 | Education Services Discret / New Equip Less Than \$10,000 |
| J22V0083 | RESILIENT COMMUNICATIONS INC | 138,240.00 | 103,680.00 | 0140955249 4350 | Info Systems Serv Media DC / Materials and Supplies |
| | | | 6,912.00 | 0140955249 6410 | Info Systems Serv Media DC / New Equip Less Than |
| | | | 27,648.00 | 2567150851 6410 | Facilities / New Equip Less Than \$10,000 |

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|------------------|---|-------------------|-----------------------|-----------------------|--|
| J22V0084 | CDW.G | 4,328.64 | 74.52 | 0140955249 4350 | Info Systems Serv Media DC / Materials and Supplies |
| | | | 4,254.12 | 0140955249 6410 | Info Systems Serv Media DC / New Equip Less Than |
| J22V0085 | SCHOOL SPECIALTY | 1,282.55 | 1,282.55 | 0130229101 6410 | Resp to Interv Instr Woodcrest / New Equip Less Than |
| J22V0086 | NEOPOST INC. | 5,595.80 | 5,595.80 | 0152950729 6410 | Districtwide Expenditures / New Equip Less Than \$10,000 |
| J22X0310 | REYES, HECTOR AND WANDA | 2,000.00 | 2,000.00 | 0142054261 5220 | Spec Ed Parent Participation / Mileage |
| J22X0311 | LINDAMOOD-BELL LEARNING PROCES | 223,750.00 | 223,750.00 | 0138352221 5805 | Lindamood Bell Intervention / Consultants |
| J22X0312 | PEPPER MUSIC, J W | 500.00 | 500.00 | 0130417139 4310 | Instrumental Music LaderaVista / Materials and Supplies |
| J22X0313 | MPR+STRATEGIC COMMUNICATIONS | 7,500.00 | 7,500.00 | 0152657719 5805 | Superintendent Discret / Consultants |
| J22X0314 | VERIZON WIRELESS | 2,450.00 | 2,450.00 | 0140955249 5900 | Info Systems Serv Media DC / Communications |
| J22X0315 | COSTCO WHOLESALE | 1,200.00 | 1,200.00 | 0152055779 4350 | Education Services Discret / Materials and Supplies Office |
| J22X0316 | CUSTOMIZED VISION CARE | 2,000.00 | 2,000.00 | 0171054101 5805 | Outside Services ICA NPA NPS / Consultants |
| J22X0317 | COSTCO WHOLESALE | 1,000.00 | 1,000.00 | 0130415109 4310 | Site Discr Instruction Golden / Materials and Supplies Instr |
| J22X0318 | LOWES HIW INC | 500.00 | 500.00 | 0130424109 4310 | Site Discr Instruction Raymond / Materials and Supplies |
| J22X0319 | VENTURA-CRUESS, EMMANUEL | 7,500.00 | 7,500.00 | 0131655109 5805 | Visual Performing Arts Instruc / Consultants |
| J22Y0056 | GCR TIRE CENTERS | 1,000.00 | 1,000.00 | 0156556369 4360 | Home to Sch Transportation DC / Materials and Supplies |
| J22Y0057 | RAL COMPANY | 1,000.00 | 1,000.00 | 0156556369 4361 | Home to Sch Transportation DC / Materials and Supplies |
| | Fund 01 Total: | 763,434.85 | | | |
| | Fund 12 Total: | 14,708.58 | | | |
| | Fund 14 Total: | 19,751.04 | | | |
| | Fund 25 Total: | 44,168.81 | | | |
| | Fund 81 Total: | 2,412.73 | | | |
| | Total Amount of Purchase Orders: | 844,476.01 | | | |

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES **11/17/2015**

FROM 10/02/2015 TO 10/29/2015

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>CHANGE AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|---------------------------------------|-----------------|----------------------|-----------------------|---|
| J22D0046 | SCHOLASTIC MAGAZINES | 539.06 | +140.49 | 0181221101 4310 | Instr Mat Lottery Orangethorpe / Materials and Supplies Inst |
| J22D0233 | AMPLIFY EDUCATION INC | 1,391.66 | +626.40 | 0181221101 4310 | Instr Mat Lottery Orangethorpe / Materials and Supplies Inst |
| J22D0267 | MCGRAW HILL EDUCATION INC | 628.85 | +27.91 | 0111630101 4310 | Donation Discretionary Fisler / Materials and Supplies Instr |
| | | | +27.92 | 0181230101 4310 | Instr Mat Lottery Fisler Instr / Materials and Supplies Inst |
| J22M0112 | S AND R AIR CONDITIONING AND H | 3,302.96 | +552.96 | 1453311859 5640 | Deferred Maint Fac Beechwood / Repairs by Vendors |
| J22R0377 | AMAZON.COM | 343.44 | -5.39 | 0131655109 4310 | Visual Performing Arts Instruc / Materials and Supplies Inst |
| J22X0012 | SOUTHWEST SCHOOL SUPPLY | 12,000.00 | +5,000.00 | 0130427109 4310 | Site Discr Instr Sunset Lane / Materials and Supplies Instr |
| J22X0017 | SOUTHWEST SCHOOL SUPPLY | 22,000.00 | +10,000.00 | 0130426109 4310 | Site Discr Instruction Rolling / Materials and Supplies Instr |
| J22X0020 | SOUTHWEST SCHOOL SUPPLY | 30,500.00 | +5,500.00 | 0121225101 4310 | Title I Richman Instruction / Materials and Supplies Instr |
| J22X0049 | COSTCO WHOLESALE | 1,400.00 | +200.00 | 0130412109 4310 | Site Discr Instr Commonwealth / Materials and Supplies Instr |
| J22X0164 | U S POSTAL SERVICE | 35,000.00 | -20,000.00 | 0152950729 5901 | Districtwide Expenditures / Communications Postage |
| J22X0296 | RYOO, SUSAN PARK | 10,530.00 | +405.00 | 0131655109 5805 | Visual Performing Arts Instruc / Consultants |
| J22X0303 | VERIZON WIRELESS | 1,464.00 | +1,368.00 | 0140955249 5900 | Info Systems Serv Media DC / Communications |
| J22Y0001 | A I TRANSMISSION AND SUPPLY | 2,000.00 | +1,000.00 | 0156556369 4360 | Home to Sch Transportation DC / Materials and Supplies |
| J22Y0025 | MCCOY AND MILLS FORD | 750.00 | +250.00 | 0156556369 4360 | Home to Sch Transportation DC / Materials and Supplies |
| J22Y0027 | METRO FLUID CONNECTORS | 1,200.00 | +500.00 | 0156556369 4360 | Home to Sch Transportation DC / Materials and Supplies |
| J22Y0045 | DIESEL SPECIALISTS INC | 3,500.00 | +300.00 | 0156556369 4360 | Home to Sch Transportation DC / Materials and Supplies |
| | | | +700.00 | 0156556369 5640 | Home to Sch Transportation DC / Repairs by Vendors |
| | Fund 01 Total: | | 6,040.33 | | |
| | Fund 14 Total: | | 552.96 | | |
| | Total Amount of Change Orders: | | 6,593.29 | | |

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES

11/17/2015

FROM 10/02/2015 TO 10/29/2015

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|---|-----------------|-----------------------|-----------------------|---|
| J22C0029 | ORANGE CNTY DEPARTMENT OF | | 420.00 | 0125554201 5210 | LEA Medi Cal Reimb Instr Sup / Conferences and |
| | | | 420.00 | 0130252101 5210 | Resp to Interv Instr District / Conferences and Meetings |
| | | | 840.00 | 0130252221 5210 | Resp to Interv Staff Dev Discr / Conferences and Meetings |
| | | | 420.00 | 0142054201 5210 | Special Ed Administration / Conferences and Meetings |
| | | 2,100.00 | | | |
| J22R0039 | FOLLETT SCHOOL SOLUTIONS INC | | 170.00 | 0130223101 4310 | Resp to Interv Instr Parks / Materials and Supplies Instr |
| | | | 170.00 | 0130423109 4310 | Site Discr Instruction Parks / Materials and Supplies Instr |
| | | 340.00 | | | |
| | Fund 01 Total: | 2,440.00 | | | |
| | Total Amount of Purchase Orders: | 2,440.00 | | | |

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Kenyatta Turner, Director, Nutrition Services
SUBJECT: APPROVE/RATIFY NUTRITION SERVICES PURCHASE ORDERS
NUMBERED 180338 THROUGH 180412 FOR THE 2015/2016 SCHOOL
YEAR

Background: Board approval is requested for Nutrition Services purchase orders. The purchase order summary dated October 2, 2015 through October 29, 2015, contains purchase orders numbered 180338 through 180412 for the 2015/2016 school year totaling \$548,656.11. Purchase orders numbered 180348, 180349, 180361, 180365 and 180404 were voided.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Purchase orders, one of several methods, are used by school districts to purchase goods and services and are generally accepted by merchants and contractors.

Funding: Nutrition Services Fund (13)

Recommendation: Approve/Ratify Nutrition Services purchase orders numbered 180338 through 180412 for the 2015/2016 school year.

SH:KT:ai
Attachment

Purchase Orders - Detail

10/29/2015 7:53:58 AM

Fullerton School District

Show all data where the Order Date is between 10/2/2015 and 10/29/2015

| Vendor Name | | PO No. | P.O. Date | Date Needed | Revised Needed Date | Account No. | Use Vendor Numbers |
|------------------------------------|------|----------|---|-------------|---------------------|---------------|--------------------------|
| Calolympic Glove Co. | | 180403 | 10/27/2015 | 11/13/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 1 | case | 80026 | Glove, #4113-L Terrycloth, knit wrist 10/dz/cs | | \$109.4000 | \$109.40 | |
| Sales Tax: | | | | | | \$8.75 | |
| P.O. Total: | | | | | | \$118.15 | |
| Vendor Total: | | | | | | \$118.15 | ^ |
| A & R Wholesale Distributors, Inc. | | 180406 | 10/28/2015 | 11/4/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 55 | CS | 1 | A&R#000042 CHOC CHORTLES | | \$18.4700 | \$1,015.85 | |
| Sales Tax: | | | | | | \$0.00 | |
| P.O. Total: | | | | | | \$1,015.85 | |
| Vendor Total: | | | | | | \$1,015.85 | ^ |
| Le Chef Bakery | | 180338 | 10/5/2015 | 10/7/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 20 | case | 10001 | Bagel, Assrtd #BBGASST-PBC-12-SLICE-TS 12/4oz./cs | | \$7.6400 | \$152.80 | |
| 6 | case | 10005 | Scone, Assrtd #BRB001-24 24/case | | \$18.8200 | \$112.92 | |
| 6 | case | 10002 | Danish, Twist Assrd #DAB001-12TS (Medium) 12/case | | \$7.8900 | \$47.34 | |
| 1 | case | 10014 | Wheat Pllmn 1/2" sliced #SB653-THIN 5 loaves/cs | | \$30.1500 | \$30.15 | |
| 1 | case | 10012 | Croissant, #CRB002-9TS 9/2oz/case | | \$6.5200 | \$6.52 | |
| Sales Tax: | | | | | | \$0.00 | |
| P.O. Total: | | | | | | \$349.73 | |
| Le Chef Bakery | | 180378 | 10/19/2015 | 10/21/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 3 | cs | 1 | SPHH051 Halloween Bat Cookies 64 ct | | \$26.9400 | \$80.82 | |
| 3 | ca | 2 | Plain Cheesecake 16 cut | | \$22.1200 | \$66.36 | |
| Sales Tax: | | | | | | \$0.00 | |
| P.O. Total: | | | | | | \$147.18 | |
| Le Chef Bakery | | 180408 | 10/28/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 1 | case | 10014 | Wheat Pllmn 1/2" sliced #SB653-THIN 5 loaves/cs | | \$30.1500 | \$30.15 | |
| 10 | case | 10001 | Bagel, Assrtd #BBGASST-PBC-12-SLICE-TS 12/4oz./cs | | \$7.6400 | \$76.40 | |
| 5 | case | 10002 | Danish, Twist Assrd #DAB001-12TS (Medium) 12/case | | \$7.8900 | \$39.45 | |
| 5 | case | 10012 | Croissant, #CRB002-9TS 9/2oz/case | | \$6.5200 | \$32.60 | |
| Sales Tax: | | | | | | \$0.00 | |
| P.O. Total: | | | | | | \$178.60 | |
| Vendor Total: | | | | | | \$675.51 | ^ |
| Fullerton School District | | 180374 | 10/19/2015 | 10/19/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 1 | ca | 1 | Actual IB Payroll per August Bitech Report | | \$60,190.3700 | \$60,190.37 | |
| 1 | ca | 2 | Actual District Expenses per August Bitech Re | | \$10,161.1800 | \$10,161.18 | |
| Sales Tax: | | | | | | \$0.00 | |
| P.O. Total: | | | | | | \$70,351.55 | |

Purchase Orders - Detail

10/29/2015 7:53:58 AM

Fullerton School District

Show all data where the Order Date is between 10/2/2015 and 10/29/2015

| Vendor Name | PO No. | P.O. Date | Date Needed | Revised Needed Date | Account No. | Use Vendor Numbers |
|---------------------------|--------|------------|---|---------------------|----------------------|--------------------------|
| Fullerton School District | 180375 | 10/19/2015 | 10/19/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 1 | ea | 1 | Estimated Payroll per September Bitech Report | 175,000.0000 | \$175,000.00 | |
| 1 | ea | 2 | Estimated Dist. Exp. per September Bitech | \$25,000.0000 | \$25,000.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$200,000.00 |
| Fullerton School District | 180376 | 10/19/2015 | 10/31/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 1 | ea | 1 | Estimated Payroll per October Bitech Report | 175,000.0000 | \$175,000.00 | |
| 1 | ea | 1 | Estimated Dist. Exp. per October Bitech Rprt | \$25,000.0000 | \$25,000.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$200,000.00 |
| | | | | | Vendor Total: | \$470,351.55 |
| Gold Star Foods Inc. | 180339 | 10/5/2015 | 10/9/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 6 | case | 59801 | Sandwich,Sunbter&GrpJelly,GS#113264,96csSW#11128W | \$72.7300 | \$436.38 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$436.38 |
| Gold Star Foods Inc. | 180340 | 10/7/2015 | 10/9/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 10 | case | 30309 | Bagel, Strawberry&Cheese, GS#134813 72/2.43oz. | \$36.0200 | \$360.20 | |
| 3 | case | 30055 | Burger,Veggie,BlkBean GS#113253 12/4/2.9oz. | \$45.4500 | \$136.35 | |
| 60 | case | 4312 | Catsup Packet, Hollens #202485 1000/9gm | \$18.4500 | \$1,107.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$1,603.55 |
| Gold Star Foods Inc. | 180341 | 10/7/2015 | 10/9/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 65 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$277.55 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$277.55 |
| Gold Star Foods Inc. | 180342 | 10/7/2015 | 10/9/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 2 | cs | 1 | GS 201918 Jelly Packets Assrtd, 200/0.5oz | \$9.0500 | \$18.10 | |
| 1 | cs | 2 | GS 201392 Syrup Maple Imitation 4/1gal | \$22.8800 | \$22.88 | |
| 2 | cs | 3 | GS 201312 Dressing Lite Italian 4/1gal | \$24.5000 | \$49.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$89.98 |
| Gold Star Foods Inc. | 180343 | 10/7/2015 | 10/7/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 4 | cs | 1 | GS 134452 Hot Dog Buns IW GF 24/3.5oz Mr Sips | \$24.1000 | \$96.40 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$96.40 |
| Gold Star Foods Inc. | 180350 | 10/9/2015 | 10/15/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 2 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$8.54 | |
| 2 | case | 11077 | Juice, Apple Welch's 24/11.5oz./case GS#202446 | \$19.7500 | \$39.50 | |
| 2 | case | 11105 | Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case | \$14.2500 | \$28.50 | |

Purchase Orders - Detail

10/29/2015 7:53:58 AM

Fullerton School District

Show all data where the Order Date is between 10/2/2015 and 10/29/2015

| Vendor Name | PO No. | P.O. Date | Date Needed | Revised | Needed Date | Account No. | Use Vendor Numbers |
|----------------------|--------|-----------|--|---------|-------------|--------------------|--------------------------|
| Gold Star Foods Inc. | 180350 | 10/9/2015 | 10/15/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |
| 1 | case | 8133 | Chips,Doritos RF Cool Ranch GS#200724 72 Ct. | | | \$19.9400 | \$19.94 |
| 1 | case | 8254 | Chips,RF NachoCheese Doritos GS#200720 72/1oz. | | | \$19.9400 | \$19.94 |
| 1 | case | 8256 | Crisps, Popped, HoneyBBQ GS#203329 60/case | | | \$14.8900 | \$14.89 |
| 1 | case | 8257 | Crisps, Popped,SourCrmOnions GS#203328 60/case | | | \$14.8900 | \$14.89 |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$146.20 |
| Gold Star Foods Inc. | 180351 | 10/9/2015 | 10/15/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | | \$4.2700 | \$25.62 |
| 3 | case | 11077 | Juice, Apple Welch's 24/11.5oz./case GS#202446 | | | \$19.7500 | \$59.25 |
| 2 | case | 11085 | Juice, Grape Welch's 24/11.5oz./case GS#202444 | | | \$16.3400 | \$32.68 |
| 3 | case | 11103 | Juice,Sprklng,AcaiBerryGS#202565 24 Ct. Envy | | | \$14.2500 | \$42.75 |
| 3 | case | 11105 | Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case | | | \$14.2500 | \$42.75 |
| 2 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | | | \$44.2000 | \$88.40 |
| 1 | case | 8254 | Chips,RF NachoCheese Doritos GS#200720 72/1oz. | | | \$19.9400 | \$19.94 |
| 2 | case | 8255 | Chips,RF SpicySwtChili Doritos GS#202527 72/case | | | \$19.9400 | \$39.88 |
| 1 | case | 8256 | Crisps, Popped, HoneyBBQ GS#203329 60/case | | | \$14.8900 | \$14.89 |
| 1 | case | 8257 | Crisps, Popped,SourCrmOnions GS#203328 60/case | | | \$14.8900 | \$14.89 |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$381.05 |
| Gold Star Foods Inc. | 180352 | 10/9/2015 | 10/15/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |
| 20 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | | \$4.2700 | \$85.40 |
| 10 | case | 11103 | Juice,Sprklng,AcaiBerryGS#202565 24 Ct. Envy | | | \$14.2500 | \$142.50 |
| 10 | case | 11105 | Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case | | | \$14.2500 | \$142.50 |
| 6 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | | | \$44.2000 | \$265.20 |
| 2 | case | 8133 | Chips,Doritos RF Cool Ranch GS#200724 72 Ct. | | | \$19.9400 | \$39.88 |
| 2 | case | 8254 | Chips,RF NachoCheese Doritos GS#200720 72/1oz. | | | \$19.9400 | \$39.88 |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$715.36 |
| Gold Star Foods Inc. | 180353 | 10/9/2015 | 10/15/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |
| 8 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | | \$4.2700 | \$34.16 |
| 4 | case | 11077 | Juice, Apple Welch's 24/11.5oz./case GS#202446 | | | \$19.7500 | \$79.00 |
| 10 | case | 11105 | Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case | | | \$14.2500 | \$142.50 |
| 4 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | | | \$44.2000 | \$176.80 |
| 4 | case | 7603 | Cookie, Dble Choc GS#138048 130/case | | | \$47.2700 | \$189.08 |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$621.54 |
| Gold Star Foods Inc. | 180354 | 10/9/2015 | 10/15/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |
| 20 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | | \$4.2700 | \$85.40 |
| 4 | case | 11077 | Juice, Apple Welch's 24/11.5oz./case GS#202446 | | | \$19.7500 | \$79.00 |
| 8 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | | | \$44.2000 | \$353.60 |
| 2 | Case | 8259 | Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct. | | | \$19.9400 | \$39.88 |
| 4 | case | 202568 | Juice, Sprkng Fruit Punch, Envy 24/8.3oz | | | \$14.2500 | \$57.00 |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$614.88 |
| Gold Star Foods Inc. | 180355 | 10/9/2015 | 10/16/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | | Unit Cost | Extended Cost |

Purchase Orders - Detail

10/29/2015 7:53:58 AM

Fullerton School District

Show all data where the Order Date is between 10/2/2015 and 10/29/2015

| Vendor Name | PO No. | P.O. Date | Date Needed | Revised Needed Date | Account No. | Use Vendor Numbers |
|----------------------|--------|------------|--|---------------------|--------------------|--------------------------|
| Gold Star Foods Inc. | 180355 | 10/9/2015 | 10/16/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 12 | case | 56036 | Burrito,MachoChiliCheese,GS403553/71667 96/5.2oz | \$71.7317 | \$860.78 | |
| 3 | cs | 360029 | Sndwch,WG FR Cheese GS#403427 72/3.21oz | \$31.0400 | \$93.12 | |
| 36 | case | 3005 | Cereal,Cocoa Puffs Rd/Sugar GenMills#9526567 96/cs | \$17.5600 | \$632.16 | |
| 36 | case | 3002 | Cereal,CinnaToast R/Sugar GenMills#9491895 96/cs | \$17.5600 | \$632.16 | |
| 2 | case | 59046 | Pizza,FrenchBrd, GS#403604 60/cs Ardellas | \$36.0300 | \$72.06 | |
| 14 | case | 57004 | Burger,BeefSteak,GS#403350/ #CNQ163003 180/3oz. | \$37.6400 | \$526.96 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$2,817.24 |
| Gold Star Foods Inc. | 180356 | 10/13/2015 | 10/23/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 71 | case | 57018 | Cheeseburger,MiniTwinsGS#403467/ QCB455 72/4.55oz | \$46.4600 | \$3,298.66 | |
| 75 | cs | 360029 | Sndwch,WG FR Cheese GS#403427 72/3.21oz | \$31.0400 | \$2,328.00 | |
| 31 | case | 40126 | Potato,GS#401230 Fry, McCain#MCF03762 6/5# | \$15.8841 | \$492.41 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$6,119.07 |
| Gold Star Foods Inc. | 180357 | 10/13/2015 | 1/30/2015 | 10/30/2015 | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 39 | case | 55019 | Chicken Nugget, WG Tyson GS#401628 144ct | \$38.3700 | \$1,496.43 | |
| 52 | case | 4304 | Sauce, BBQ, GS#201864, Heinz 100/1oz case | \$7.6500 | \$397.80 | |
| 83 | case | 56044 | Spaghetti, Beef GS#401074 6/5# JTM | \$32.3000 | \$2,680.90 | |
| 62 | case | 56601 | Pizza,Dbl Stfdd Chs GS#400816 FFKP WG 96/cs | \$31.5232 | \$1,954.44 | |
| 80 | case | 57016 | Sandwich,Mini BBQ RibTwins,GS#401766/0543 80/5.4 | \$54.2800 | \$4,342.40 | |
| 16 | case | 671001 | Peas,Green,Canned GS#200342 Choice 6/10# | \$30.8500 | \$493.60 | |
| 18 | case | 7682 | Cookie,Choc Belly Bear,Whole Gm J&J 200's | \$34.6000 | \$622.80 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$11,988.37 |
| Gold Star Foods Inc. | 180358 | 10/16/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$25.62 | |
| 2 | case | 11077 | Juice, Apple Welch's 24/11.5oz./case GS#202446 | \$19.7500 | \$39.50 | |
| 2 | case | 11105 | Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case | \$14.2500 | \$28.50 | |
| 1 | case | 8133 | Chips,Doritos RF Cool Ranch GS#200724 72 Ct. | \$19.9400 | \$19.94 | |
| 1 | case | 8254 | Chips,RF NachoCheese Doritos GS#200720 72/1oz. | \$19.9400 | \$19.94 | |
| 1 | case | 8256 | Crisps, Popped, HoneyBBQ GS#203329 60/case | \$14.8900 | \$14.89 | |
| 1 | case | 8257 | Crisps, Popped,SourCrmOnions GS#203328 60/case | \$14.8900 | \$14.89 | |
| 1 | Case | 8259 | Chips, Flamin' HotPuffs Chectos GS#203210 72 ct. | \$19.9400 | \$19.94 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$183.22 |
| Gold Star Foods Inc. | 180359 | 10/16/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$25.62 | |
| 3 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | \$44.2000 | \$132.60 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$158.22 |
| Gold Star Foods Inc. | 180360 | 10/16/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 20 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$85.40 | |
| 10 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | \$44.2000 | \$442.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$527.40 |

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|----------------------|--------|------------|---|---------------------|--------------------|--------------------------|
| Gold Star Foods Inc. | 180362 | 10/16/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 25 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | \$4.2700 | \$106.75 | |
| 6 | case | 7602 | Cookie, Chocolate Chip GS#134790 130/case | \$44.2000 | \$265.20 | |
| 2 | case | 8133 | Chips,Doritos RF Cool Ranch GS#200724 72 Ct. | \$19.9400 | \$39.88 | |
| 2 | case | 8254 | Chips,RF NachoCheese Doritos GS#200720 72/1oz. | \$19.9400 | \$39.88 | |
| 6 | case | 202568 | Juice, Sparkling Fruit Punch, Envy 24/8.3oz | \$14.2500 | \$85.50 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$537.21 |
| Gold Star Foods Inc. | 180369 | 10/16/2015 | 10/23/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 2 | case | 55201 | Toast, Egg/Chs/TrkyBacon GS#403950 120/2.64oz | \$62.9900 | \$125.98 | |
| 24 | case | 7011 | Cracker,Wheat Basics,GS#203356/37401 100/1.6oz | \$30.3100 | \$727.44 | |
| 7 | cs | 998097 | Oatmeal, Maple Bm Sgr, GS#134013/99741 60/8.1ozCS | \$26.9300 | \$188.51 | |
| 3 | case | 3073 | Cereal,RaisinBran GS#201536 96ct/1.25oz. | \$17.6100 | \$52.83 | |
| 40 | case | 7021 | Cracker Graham Hi-Fbr MJM #300151 150/1oz | \$17.7300 | \$709.20 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$1,803.96 |
| Gold Star Foods Inc. | 180370 | 10/16/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 44 | case | 380118 | Dinner Meal,Chse & Veg Plate, GS#305422 30 ct. | \$54.9500 | \$2,417.80 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$2,417.80 |
| Gold Star Foods Inc. | 180371 | 10/16/2015 | 12/6/2015 | 11/6/2015 | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 44 | case | 380126 | Dinner Meal,Buffalo Chkn Wrp GS#305420 30ct. | \$54.9500 | \$2,417.80 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$2,417.80 |
| Gold Star Foods Inc. | 180379 | 10/20/2015 | 10/20/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 20 | CS | 1 | Turkey Deli/Cheese Frch Roll IW GS#401514 48/ | \$34.4500 | \$689.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$689.00 |
| Gold Star Foods Inc. | 180381 | 10/22/2015 | 10/30/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 16 | case | 30340 | Pancakes,Mini Maple GS#134287 Eggo IW 72 ct. | \$32.6700 | \$522.72 | |
| 8 | case | 30349 | Toast, GS#100978,Cinnamon Integ#411000 120ct. | \$35.6500 | \$285.20 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$807.92 |
| Gold Star Foods Inc. | 180386 | 10/22/2015 | 10/30/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 38 | case | 56062 | Sandwich, Turkey&Cheese GS#401516 36ct/cs Rs&Sh | \$28.4500 | \$1,081.10 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$1,081.10 |
| Gold Star Foods Inc. | 180387 | 10/22/2015 | 11/6/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 45 | case | 380127 | Dinner Meal,Hummus Plate GS#305417 30ct. | \$54.9500 | \$2,472.75 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$2,472.75 |

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|----------------------|-------------|-----------------|--|---------|------------------|----------------------|--------------------------|
| Gold Star Foods Inc. | 180388 | 10/22/2015 | 11/10/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 45 | case | 380115 | Dinner Meal, Chipotle Chx, GS#305424 30 ct. | | \$54.9500 | \$2,472.75 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$2,472.75 |
| Gold Star Foods Inc. | 180394 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | \$4.2700 | \$25.62 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$25.62 |
| Gold Star Foods Inc. | 180395 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | \$4.2700 | \$25.62 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$25.62 |
| Gold Star Foods Inc. | 180396 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | \$4.2700 | \$25.62 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$25.62 |
| Gold Star Foods Inc. | 180397 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | \$4.2700 | \$25.62 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$25.62 |
| Gold Star Foods Inc. | 180398 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 6 | case | 11047 | Water, Bottled Pure Life 24/16.9oz GS#201670 | | \$4.2700 | \$25.62 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$25.62 |
| Gold Star Foods Inc. | 180399 | 10/26/2015 | 11/6/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 135 | case | 55261 | Fish Sticks, Baja GS#403690 1/10# Trident Seafood | | \$19.0935 | \$2,577.62 | |
| 62 | case | 40126 | Potato,GS#401230 Fry, McCain#MCF03762 6/5# | | \$15.8841 | \$984.81 | |
| 130 | case | 30015 | Corn Dog,Jumbo IW (DonLee) 40/cs, GS#100498 | | \$18.5700 | \$2,414.10 | |
| 40 | case | 57101 | Beef Teriyaki DipperPierre,GS#403394, 25#/case | | \$27.7500 | \$1,110.00 | |
| 11 | case | 57004 | Burger,BeefSteak,GS#403350/ #CNQ163003 180/3oz. | | \$37.6400 | \$414.04 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$7,500.58 |
| Gold Star Foods Inc. | 180400 | 10/26/2015 | 10/30/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |
| 2 | case | 59521 | Quesadilla, TwiceGrilld,GS#402045/36200 100/4.11oz | | \$55.2300 | \$110.46 | |
| 40 | case | 3072 | Cereal, Granola Lowfat Mal-O-Meal 4/50oz. | | \$33.5200 | \$1,340.80 | |
| 40 | case | 56110 | Muffin Top, ChocChip GS#403814 60/2.5 oz B.Vista | | \$23.1328 | \$925.31 | |
| 36 | case | 3005 | Cereal,Cocoa Puffs Rd/Sugar GenMills#9526567 96/cs | | \$17.5600 | \$632.16 | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$3,008.73 |
| Gold Star Foods Inc. | 180410 | 10/28/2015 | 11/6/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost | |

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| Gold Star Foods Inc. | 180410 | 10/28/2015 | 11/6/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 2 | case | 59046 | Pizza,FrenchBrd,GS#403604 60/cs Ardellas | \$36.0300 | \$72.06 | |
| 2 | case | 59516 | Cheese, American,Slicd RF RS GS#401808 5#/cs | \$24.9000 | \$49.80 | |
| 12 | case | 54015 | Cheese,String Cmdy LOL,GS#401172,168/cs,MF#59701 | \$14.1900 | \$170.28 | |
| 12 | case | 59801 | Sandwich,Sunbter&GrpJelly,GS#113264,96csSW#11128W | \$72.7300 | \$872.76 | |
| 16 | case | 30310 | Pancakes, Strwbrry GS#134266 72/3.53 oz. | \$33.4700 | \$535.52 | |
| 66 | case | 56506 | Mac & Cheese RF whole grain, LOL#43277 6/5#bg/case | \$43.9500 | \$2,900.70 | |
| 50 | case | 56018 | Turkey & Gravy,Jennie-O 4/7#/case, GS#400984 | \$54.2674 | \$2,713.37 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$7,314.49 |
| | | | | | Vendor Total: | \$59,428.60 |
| P & R Paper Supply Company, Inc. | 180344 | 10/7/2015 | 10/13/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 3 | case | 81026 | Bag Hot Dog foilw/pic Papercohi 300455 1M/case | \$32.3400 | \$97.02 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$97.02 |
| P & R Paper Supply Company, Inc. | 180368 | 10/16/2015 | 10/20/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 1 | case | 80009 | Glove,Disp. Latex (SM)#GOL-1564 10/100/case | \$40.1000 | \$40.10 | |
| | | | | | Sales Tax: | \$3.21 |
| | | | | | P.O. Total: | \$43.31 |
| P & R Paper Supply Company, Inc. | 180377 | 10/19/2015 | 10/20/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 5 | case | 84311 | Cup 12 oz. PLI-PPI12x 12/20 | \$71.0500 | \$355.25 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$355.25 |
| P & R Paper Supply Company, Inc. | 180380 | 10/21/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 70 | case | 80017 | Handi-Wipes Pink/White CHX #8507 200/cs | \$20.6900 | \$1,448.30 | |
| | | | | | Sales Tax: | \$115.86 |
| | | | | | P.O. Total: | \$1,564.16 |
| P & R Paper Supply Company, Inc. | 180382 | 10/22/2015 | 10/27/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 5 | CS | 1 | Plate, 6" Clear Plastic 18/12 EDR-DPL6C | \$32.9500 | \$164.75 | |
| 2 | CS | 1 | Lid, 12" Clear Dome 50/CS PCA-P9812 | \$36.6900 | \$73.38 | |
| 2 | CS | 1 | Tray, 12" Black Flat 50/CS PCA-9812K | \$54.7700 | \$109.54 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$347.67 |
| P & R Paper Supply Company, Inc. | 180383 | 10/22/2015 | 10/27/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 5 | case | 83303 | Plate, 7.5", Clear Plastic 216/case | \$58.4000 | \$292.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$292.00 |
| P & R Paper Supply Company, Inc. | 180401 | 10/26/2015 | 10/26/2015 | 11/3/2015 | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 2 | case | 88011 | Napkin Dnr Red #21502 1000/cs | \$58.2500 | \$116.50 | |

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| P & R Paper Supply Company, Inc. | 180401 | 10/26/2015 | 10/26/2015 | 11/3/2015 | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 20 | cs | 81003 | Bag *bunpan18x24 Elkay B0R1824HD 250/cs | | \$9.1500 | \$183.00 |
| 3 | case | 84312 | Cup 10oz styro DRT-10J10 1000/case | | \$20.2000 | \$60.60 |
| 2 | case | 80015 | Tablecover, Red, 54x108 Hoffmaster 220611 25/case | | \$50.7200 | \$101.44 |
| | | | Sales Tax: | | | \$8.12 |
| | | | P.O. Total: | | | \$469.66 |
| P & R Paper Supply Company, Inc. | 180402 | 10/26/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 4 | case | 83302 | Plate, 9" Etched Clear Edris #DPL9-CLR 240/case | | \$76.1400 | \$304.56 |
| | | | Sales Tax: | | | \$0.00 |
| | | | P.O. Total: | | | \$304.56 |
| P & R Paper Supply Company, Inc. | 180409 | 10/28/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 6 | case | 80010 | Gloves,Disp Latex (M)#GOL-1563 10/100/case | | \$40.1000 | \$240.60 |
| 3 | case | 80004 | Gloves, Disp, Latex (L) #GOL-1562 10/100/case | | \$40.1000 | \$120.30 |
| 2 | case | 80009 | Glove,Disp. Latex (SM)#GOL-1564 10/100/case | | \$40.1000 | \$80.20 |
| 21 | case | 81032 | Container,Clr PVC Sand Wedge ANC-4511019 250/CS | | \$46.9500 | \$985.95 |
| 2 | Box | 87110 | Film, 18x2000 Vinyl Cutter Box Anchor #CW182 | | \$14.0300 | \$28.06 |
| 3 | case | 80011 | Haimets, Brown string C-HN-BN24 10/100/case | | \$83.5000 | \$250.50 |
| 1 | case | 87301 | Pallet Wrap 80 Gauge ANC-PW182 18X2000 | | \$45.2500 | \$45.25 |
| 3 | case | 81026 | Bag Hot Dog foilw/pic Papercohi 300455 1M/case | | \$32.3400 | \$97.02 |
| | | | Sales Tax: | | | \$37.84 |
| | | | P.O. Total: | | | \$1,885.72 |
| P & R Paper Supply Company, Inc. | 180411 | 10/28/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 1 | cs | 1 | P&R#HFA-2045-35-250W | | \$50.0000 | \$50.00 |
| | | | Sales Tax: | | | \$0.00 |
| | | | P.O. Total: | | | \$50.00 |
| | | | Vendor Total: | | | \$5,409.35 |
| | | | | | | A |
| Industrial Electric | 180412 | 10/29/2015 | 10/29/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 1 | ca | 1 | Estimated cost of repair | | \$300.0000 | \$300.00 |
| | | | Sales Tax: | | | \$0.00 |
| | | | P.O. Total: | | | \$300.00 |
| | | | Vendor Total: | | | \$300.00 |
| | | | | | | A |
| Swisher | 180384 | 10/22/2015 | 11/2/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | | Unit Cost | Extended Cost |
| 1 | each | 70030 | LD-3500 5 gal. | | \$100.4300 | \$100.43 |
| 25 | case | 70018 | Pot and Pan Platinum 2.5 gal. | | \$61.3800 | \$1,534.50 |
| 1 | case | 70024 | Delimer, Swisher 4/1 gal. | | \$73.0800 | \$73.08 |
| 1 | each | 70036 | Orange-Cleaner/Degreaser 2.5 gal. | | \$51.8400 | \$51.84 |
| 1 | case | 70035 | Sanitizer Low Temp 5 gal. | | \$38.3400 | \$38.34 |
| 1 | case | 70023 | Rinse Low Temp 5gal | | \$98.6900 | \$98.69 |

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| Swisher | | 180384 | 10/22/2015 | 11/2/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| | | | | | | Sales Tax: | \$151.76 |
| | | | | | | P.O. Total: | \$2,048.64 |
| | | | | | | Vendor Total: | \$2,048.64 |
| U.S. Foodservice, Inc. | | 180372 | 10/16/2015 | 10/21/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 56 | case | 11038 | Pincapple Tidbits #6021679, Packer 6/#10/case | \$26.4500 | \$1,481.20 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$1,481.20 |
| U.S. Foodservice, Inc. | | 180373 | 10/16/2015 | 10/21/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 1 | case | 10167 | Noodles,Chowmein,USF#3509601 6/24oz/cs | \$26.0100 | \$26.01 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$26.01 |
| U.S. Foodservice, Inc. | | 180405 | 10/28/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 10 | cs | 1 | USF 7686728 Sterno | \$56.6700 | \$566.70 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$566.70 |
| U.S. Foodservice, Inc. | | 180407 | 10/28/2015 | 11/3/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 4 | CS | 1 | IMAGINE FOODS RICE MILK 12/1QT | \$26.8800 | \$107.52 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$107.52 |
| | | | | | | Vendor Total: | \$2,181.43 |
| Quick Dispense, Inc. | | 180385 | 10/22/2015 | 10/26/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 5 | case | 10104 | Coffee,Orgnic Frnch Rst Grm Mtn#4692 50/2.5oz/case | \$79.9500 | \$399.75 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$399.75 |
| | | | | | | Vendor Total: | \$399.75 |
| Sunrise Produce Company | | 180345 | 10/9/2015 | 10/12/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 40 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$820.00 | | |
| 1 | SK | 999261 | Carrot, Jumbo 25#/SK | \$14.6500 | \$14.65 | | |
| 3 | UN | 01897 | Cabbage-Red 3ea | \$5.4250 | \$16.27 | | |
| 2 | BG | 999208 | Carrot Coin, 5LB/bag | \$8.0000 | \$16.00 | | |
| 4 | EA | 999006 | Cucumber, ea | \$0.8310 | \$3.32 | | |
| 1 | CS | 999120 | Lettuce, Greenleaf 12ct/CS | \$12.4800 | \$12.48 | | |
| 1 | CS | 999214 | Lettuce, Green Leaf 24ct/CS | \$18.2000 | \$18.20 | | |

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| Sunrise Produce Company | 180345 | 10/9/2015 | 10/12/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 3 | EA | 999146 | Tomatoes, Grape Basket | \$2.4480 | \$7.34 | |
| 5 | CS | 05228 | Carrot-Baby Peeled Slims 200/1.5oz | \$22.2000 | \$111.00 | |
| 9 | BG | 999117 | Fajita Mix, Sliced 1/4" 5#/BG | \$14.4500 | \$130.05 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$1,149.32 |
| Sunrise Produce Company | 180346 | 10/9/2015 | 10/13/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 3 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$61.50 | |
| 1 | BG | 999203 | Broccoli Florets 5#/bag | \$7.5000 | \$7.50 | |
| 10 | CS | 999023 | Carrot, Baby Peeled 100/3oz. CS | \$20.2500 | \$202.50 | |
| 5 | CS | 999040 | Beans, Edamame Shelled (Frz) 20# | \$40.0500 | \$200.25 | |
| 9 | FL | 02902 | Tomatoes-Grape (Clam Shell) 12/1 pt | \$23.6000 | \$212.40 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$684.15 |
| Sunrise Produce Company | 180347 | 10/9/2015 | 10/14/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 6 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$123.00 | |
| 15 | FL | 02902 | Tomatoes-Grape 12/1pt | \$23.6000 | \$354.00 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$477.00 |
| Sunrise Produce Company | 180363 | 10/16/2015 | 10/19/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 43 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$881.50 | |
| 1 | SK | 999261 | Carrot, Jumbo 25#/SK | \$14.6500 | \$14.65 | |
| 3 | CS | 999013 | Romaine, Chopped 6-2#/CS | \$18.0000 | \$54.00 | |
| 3 | UN | 999284 | Cabbage-Red 3ea | \$5.4250 | \$16.27 | |
| 10 | EA | 999006 | Cucumber, ea | \$0.9610 | \$9.61 | |
| 1 | CS | 999120 | Lettuce, Greenleaf 12ct/CS | \$12.4800 | \$12.48 | |
| 1 | CS | 999214 | Lettuce, Green Leaf 24ct/CS | \$18.2000 | \$18.20 | |
| 3 | EA | 999146 | Tomatoes, Grape Basket | \$2.5560 | \$7.67 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$1,014.38 |
| Sunrise Produce Company | 180364 | 10/16/2015 | 10/20/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 5 | CS | 999051 | Carrots, Baby Peeled Slims 200/1.5oz CS | \$22.2000 | \$111.00 | |
| 5 | CS | 999040 | Beans, Edamame Shelled (Frz) 20# | \$40.0500 | \$200.25 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$311.25 |
| Sunrise Produce Company | 180366 | 10/16/2015 | 10/22/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 3 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$61.50 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$61.50 |
| Sunrise Produce Company | 180367 | 10/16/2015 | 10/23/2015 | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | |
| 1 | CS | 04764 | Celery, 24-36ct | \$26.7000 | \$26.70 | |
| | | | | | Sales Tax: | \$0.00 |
| | | | | | P.O. Total: | \$26.70 |

Purchase Orders - Detail

10/29/2015 7:53:58 AM

Fullerton School District

Show all data where the Order Date is between 10/2/2015 and 10/29/2015

| Vendor Name | PO No. | P.O. Date | Date Needed | Revised | Needed Date | Account No. | Use Vendor Numbers |
|-------------------------|--------|------------|----------------------------------|-----------|---------------|---------------|--------------------------|
| Sunrise Produce Company | 180389 | 10/23/2015 | 10/26/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 3 | CS | 999266 | Broccoli Florets, 4/5LB CS | \$35.1500 | \$105.45 | | |
| 2 | CS | 999279 | Carrot, Shredded 1/8" 4-5#/CS | \$16.6500 | \$33.30 | | |
| 4 | BG | 999265 | Cabbage, Red Shredded 1/8" 5#/CS | \$4.6500 | \$18.60 | | |
| 6 | CS | 02129 | Orange-Choice, 113ct/CS | \$30.6500 | \$183.90 | | |
| 2 | SK | 999261 | Carrot, Jumbo 25#/SK | \$14.6500 | \$29.30 | | |
| 42 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$861.00 | | |
| 2 | CS | 999013 | Romaine, Chopped 6-2#/CS | \$18.0000 | \$36.00 | | |
| 3 | UN | 999284 | Cabbage-Red 3ea | \$5.4250 | \$16.27 | | |
| 10 | EA | 999006 | Cucumber, ea | \$0.9180 | \$9.18 | | |
| 1 | CS | 999214 | Lettuce, Green Leaf 24ct/CS | \$18.2000 | \$18.20 | | |
| 4 | EA | 999146 | Tomatoes, Grape Basket | \$2.8810 | \$11.52 | | |
| 4 | BG | 999203 | Broccoli Florets 5#/bag | \$7.5000 | \$30.00 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$1,352.73 |
| Sunrise Produce Company | 180390 | 10/23/2015 | 10/27/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 5 | CS | 999040 | Beans, Edamame Shelled (Frz) 20# | \$40.0500 | \$200.25 | | |
| 9 | CS | 999072 | Tomato-Grape Bulk 20#/CS | \$50.1500 | \$451.35 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$651.60 |
| Sunrise Produce Company | 180391 | 10/23/2015 | 10/28/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 6 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$123.00 | | |
| 1 | LU | 999259 | Tomato, Repack 5x6 LU | \$22.1500 | \$22.15 | | |
| 30 | CS | 999023 | Carrot, Baby Peeled 100/3oz. CS | \$20.2500 | \$607.50 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$752.65 |
| Sunrise Produce Company | 180392 | 10/23/2015 | 10/29/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 6 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$123.00 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$123.00 |
| Sunrise Produce Company | 180393 | 10/23/2015 | 10/30/2015 | | | | <input type="checkbox"/> |
| Qty | Unit | Item No. | Description | Unit Cost | Extended Cost | | |
| 6 | CS | 999130 | Banana, Petite GreenTip 40#/cs | \$20.5000 | \$123.00 | | |
| | | | | | | Sales Tax: | \$0.00 |
| | | | | | | P.O. Total: | \$123.00 |
| | | | | | | Vendor Total: | \$6,727.28 |

GRAND TOTAL \$548,656.11

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Steve Miller, Director, Business Services

SUBJECT: APPROVE/RATIFY WARRANTS NUMBERED 100719 THROUGH 101330 FOR THE 2015/2016 SCHOOL YEAR

Background: Board approval is requested for warrants numbered 100719 through 101330 for the 2015/2016 school year totaling \$1,864,063.53. Warrants are issued by school districts as payment for goods and services.

| <u>Fund</u> | | <u>Amount</u> |
|-------------|------------------------------|-----------------------|
| 01 | General Fund | 1,730,823.40 |
| 12 | Child Development | 59,117.24 |
| 14 | Deferred Maintenance | 8,780.64 |
| 25 | Capital Facilities | 11,281.11 |
| 40 | Special Reserve | 4,209.20 |
| 68 | Workers' Compensation | 43,305.89 |
| 81 | Property/Liability Insurance | 6,546.05 |
| | Total | <u>\$1,864,063.53</u> |

Rationale: Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Funding: Funding sources as reflected in the above listing.

Recommendation: Approve/Ratify warrants numbered 100719 through 101330 for the 2015/2016 school year.

SH:SM:gs

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Kenyatta Turner, Director, Nutrition Services
SUBJECT: APPROVE/RATIFY NUTRITION SERVICES WARRANTS NUMBERED 11079 THROUGH 11123 FOR THE 2015/2016 SCHOOL YEAR

Background: Board approval is requested for Nutrition Services warrants numbered 11079 through 11123 for the 2015/2016 school year. The total amount presented for approval is \$307,090.25

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Nutrition Services Fund (13).

Recommendation: Approve/Ratify Nutrition Services warrants numbered 11079 through 11123 for the 2015/2016 school year.

SH:KT:ai

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Robert Lee, Interim Director, Classified Personnel Services
SUBJECT: APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT

Background: The Classified Personnel Report reflects changes in employee status and was approved by the Personnel Commission at its meeting on October 19, 2015.

Rationale: The report is submitted to the Board of Trustees for approval on a monthly basis.

Funding: Personnel action documents reflect budget numbers that are forwarded to the Business Services Division.

Recommendation: Approve/Ratify Classified Personnel Report.

RL:ph
Attachment

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 10/19/2015
PRESENTED TO THE BOARD OF TRUSTEES: 11/17/2015

| First Name | Last Name | Classification | Action | Effective | Site | Hours | Program | Range |
|------------|---------------|------------------------------|-------------------------------|-----------|------|----------|---------|-------|
| Ebone | Fisher | Instr. Asst./SE/sub | Add substitute classification | 09/28/15 | 99 | | 100 | B11/1 |
| Andrea | Garcia | Clerical Asst. II/sub | CalPERS retirement | 10/07/15 | 99 | | 100 | B20/1 |
| Rebecca | Cervantes | Health Asst./BB | Change last name from Navarro | 09/29/15 | 22 | 3.75 | 402 | B18/1 |
| Raissa | Hwang | Instr. Asst./Reg. | Change last name from Urrelo | 10/13/15 | 28 | 3.50 | 212 | B11/1 |
| Barbara | Avila | Playground Sup. | Change to regular status | 09/14/15 | 16 | 1.50 | 100 | B11/1 |
| Mayra | Martinez | Playground Sup./sub | Change to sub status | 12/17/14 | 21 | | 100 | B11/1 |
| Employee | ID 5387 | | FMLA -12 weeks | 09/29/15 | 58 | 8.00 | 522 | |
| Employee | ID 1556 | | FMLA -12 weeks | 10/05/15 | 60 | 8.00 | 329/315 | |
| Deborah | Ficociello | Instr. Asst./Reg. | Hire probationary status | 09/28/15 | 55 | 15.0/wk | 383 | B11/1 |
| Aaron | Gleason | Instr. Asst./SE I | Hire probationary status | 10/09/15 | 23 | 3.00 | 122 | B14/1 |
| Melissa | Guzik-Torres | Instr. Asst./SE I | Hire probationary status | 09/28/15 | 28 | 3.50 | 130 | B14/1 |
| Nhu | Mai | Instr. Asst./SE I | Hire probationary status | 09/29/15 | 22 | 3.50 | 122 | B14/1 |
| Vanessa | Medina Baez | Instr. Asst./SE I | Hire probationary status | 10/05/15 | 26 | 3.75 | 122 | B14/1 |
| Rhonda | Walker | Instr. Asst./SE I | Hire probationary status | 09/28/15 | 20 | 3.00 | 122 | B14/1 |
| Alyssa | Quindt | Instr. Asst./SE II B | Hire probationary status | 10/05/15 | 13 | 6.00 | 504 | B14/1 |
| Frances | Montoya | Sup. Nutrition Services | Hire probationary status | 10/05/15 | 90 | 8.00 | 606 | M10/1 |
| Robert | Lee | Director of Classified Pers. | Hire interim status | 09/24/15 | 58 | 24-30/wk | 522 | M33/1 |
| Jesus | Cruz Archila | Food Serv. Asst. I/sub | Hire substitute status | 09/30/15 | 90 | | 606 | B08/1 |
| Troy | Daniels | Instr. Asst./Rec./sub | Hire substitute status | 09/28/15 | 99 | | 100 | B11/1 |
| Roxanne | Gonzalez | Instr. Asst./Rec./sub | Hire substitute status | 09/29/15 | 99 | | 100 | B11/1 |
| Tyler | Mok | Instr. Asst./Rec./sub | Hire substitute status | 09/28/15 | 99 | | 100 | B11/1 |
| Cathy | Sin | Instr. Asst./Rec./sub | Hire substitute status | 09/24/15 | 99 | | 100 | B11/1 |
| Marissa | Torres | Instr. Asst./Rec./sub | Hire substitute status | 10/14/15 | 99 | | 100 | B11/1 |
| Douglas | Druckenmiller | Instr. Asst./SE/sub | Hire substitute status | 09/24/15 | 99 | | 100 | B11/1 |
| Margaret | Emsais | Instr. Asst./SE/sub | Hire substitute status | 10/16/15 | 99 | | 100 | B14/1 |
| Grace | Maier | Instr. Asst./SE/sub | Hire substitute status | 10/15/15 | 99 | | 100 | B11/1 |
| Rick | Montoya | Instr. Asst./SE/sub | Hire substitute status | 10/12/15 | 99 | | 100 | B11/1 |
| Jessica | Wong | Instr. Asst./SE/sub | Hire substitute status | 10/12/15 | 99 | | 100 | B14/1 |
| Esther | Ahn | Playground Sup./sub | Hire substitute status | 09/24/15 | 30 | | 100 | B11/1 |
| Kristine | Cowing | Playground Sup./sub | Hire substitute status | 09/24/15 | 26 | | 100 | B11/1 |
| Mary | Flores | Playground Sup./sub | Hire substitute status | 09/23/15 | 13 | | 100 | B11/1 |
| Modesto | Flores | Playground Sup./sub | Hire substitute status | 09/25/15 | 29 | | 100 | B11/1 |
| Christine | Simpson | Playground Sup./sub | Hire substitute status | 10/07/15 | 21 | | 100 | B11/1 |
| Jessica | Valtierra | Playground Sup./sub | Hire substitute status | 09/23/15 | 21 | | 100 | B11/1 |

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 10/19/2015
PRESENTED TO THE BOARD OF TRUSTEES: 11/17/2015

| First Name | Last Name | Classification | Action | Effective | Site | Hours | Program | Range |
|------------|----------------|------------------------|--------------------------------|-----------|----------|----------|---------|---------|
| Patricia | Morad | Instr. Asst./Rec. | Increase hours from 7.5/wk. | 09/28/15 | 60 | 17.5/wk | 85 | B11/6 |
| Heidi | Harris | Instr. Asst./Tech. | Promotion/increase hours | 10/14/15 | 21 | 20.0/wk | 409 | B21/6 |
| Sherrie | Williamson | Instr. Asst./Tech. | Promotion/increase hours | 10/12/15 | 30 | 20.0/wk | 409 | B21/6 |
| Tiffany | Eshraghian | AVID Tutor | Resignation | 10/14/08 | 20 | | 212 | \$10.00 |
| Joyce | Lewis | Food Service Asst. I | Resignation | 09/28/15 | 90 | 2.00 | 606 | B08/6 |
| Alejandra | Cedeno | Instr. Asst./Reg. | Resignation | 10/19/15 | 24 | 16.0/wk | 302 | B11/4 |
| Claresa | Asuncion | Instr. Asst./Rec. | Resignation on probation | 09/29/15 | 60 | 19.75/wk | 329 | B11/1 |
| Robert | Nigg III | Instr. Asst./Rec. | Resignation on probation | 09/09/15 | 22 | 13.0/wk | 302 | B11/1 |
| Caitlin | Cope | Personnel Tech. I | Resignation on probation | 10/01/15 | 58 | 4.00 | 522 | B23/1 |
| Kimberly | Wilson | School Office Mgr. | Resignation on probation | 09/30/15 | 23 | 8.00 | 403 | B25/1 |
| Ashley | Pearson | Instr. Asst./SE/sub | Separation | 10/13/15 | 99 | | 100 | B14/1 |
| Billie | Manokoun | Instr. Asst./SE/sub | Separation-no longer available | 09/23/15 | 99 | | 999 | B14/1 |
| Irene | Navarrette | School Office Mgr. | Service retirement | 12/31/15 | 29 | 8.00 | 403 | B25/6 |
| Matthew | Deemer | After School Site Lead | Step raise | 10/01/15 | 60 | 8 | 85 | B18/5 |
| Silvia | Hernandez | Bus Driver | Step raise | 10/01/15 | 56 | 25.0/wk | 565 | B21/6 |
| Jennifer | de Gala | Clerical Asst. II | Step raise | 10/01/15 | 15 | 8 | 403 | B19/5 |
| Roboam | Ramirez | Clerical Asst. II/BB | Step raise | 10/01/15 | 23 | 8 | 403 | B20/4 |
| Pedro | Becerra | Computer Tech. I | Step raise | 10/01/15 | 22/30/24 | 8 | 212/302 | B30/2 |
| Jagath | Jayarathne | Computer Tech. II | Step raise | 10/01/15 | 59 | 8 | 409 | B32/5 |
| Susan | Kerr | COTA | Step raise | 10/01/15 | 12 | 6.5 | 255/505 | B28/2 |
| Ana | Herrera Chavez | Food Serv. Asst. I | Step raise | 10/01/15 | 90 | 1.3 | 606 | B08/2 |
| Nivie | Jhawar | Health Assistant | Step raise | 10/01/15 | 18 | 3.75 | 402 | B17/2 |
| Araceli | Munoz | Health Assistant | Step raise | 10/01/15 | 16 | 3.75 | 402 | B17/2 |
| Theresa | Petersen | Health Assistant | Step raise | 10/01/15 | 13 | 3.75 | 402 | B17/2 |
| Lisa | Sheffer | Health Assistant | Step raise | 10/01/15 | 10 | 3.75 | 402 | B17/2 |
| Lisa | Wilhite | Health Assistant | Step raise | 10/01/15 | 27 | 3.75 | 402 | B17/2 |
| Edelicia | Lara | Health Assistant/BB | Step raise | 10/01/15 | 25 | 3.75 | 402 | B17/2 |
| Abraham | Garcia | Instr. Asst./Rec. | Step raise | 10/01/15 | 60 | 19.75/wk | 329 | B11/4 |
| Kristina | Henry | Instr. Asst./Rec. | Step raise | 10/01/15 | 60 | 19.5/wk | 85 | B11/2 |
| Linda | Morrison | Instr. Asst./Rec. | Step raise | 10/01/15 | 13 | 15.0/wk | 116/302 | B11/5 |
| Michelle | Valenzuela | Instr. Asst./Rec. | Step raise | 10/01/15 | 60 | 19.5/wk | 329 | B11/3 |
| Arnold | Vaughn | Instr. Asst./Rec. | Step raise | 10/01/15 | 18 | 15.5/wk | 94 | B11/4 |
| Yevette | Garza | Instr. Asst./Reg. | Step raise | 10/01/15 | 11 | 8.0/wk | 302 | B11/2 |
| Laurie | Licon | Instr. Asst./Reg. | Step raise | 10/01/15 | 22 | 3.5 | 310 | B11/2 |

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 10/19/2015
PRESENTED TO THE BOARD OF TRUSTEES: 11/17/2015

| First Name | Last Name | Classification | Action | Effective | Site | Hours | Program | Range |
|------------|------------------|----------------------|-----------------------------------|-----------|------|----------|---------|-------|
| Jennifer | Soto Navarro | Instr. Asst./Reg. | Step raise | 10/01/15 | 25 | 3.5 | 310 | B11/2 |
| Chelsy | Egan | Instr. Asst./SE I | Step raise | 10/01/15 | 10 | 6 | 130 | B14/3 |
| Amanda | Acevedo | Instr. Asst./SE II B | Step raise | 10/01/15 | 15 | 6 | 121 | B14/3 |
| Elissa | Arnold | Occup. Therapist | Step raise | 10/01/15 | 12 | 35.0/wk | 505 | M14/3 |
| Maria | Diaz | School Office Mgr. | Step raise | 10/01/15 | 30 | 8 | 403 | B25/3 |
| Mary | Reese | Instr. Asst./Tech. | Temp. additional hours to 9/15/15 | 08/06/15 | 29 | | 304 | B21/6 |
| Employee | ID 5923 | Instr. Asst./Rec. | Termination | 10/09/15 | 60 | 19.75/wk | 329 | B11/2 |
| Maria | Fernandez Elvira | Secretary | Working out of classification | 09/21/15 | 51 | 8.00 | 510 | B21/6 |

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE SERVICE AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND EFILEFOLDERS EFFECTIVE NOVEMBER 18, 2015

Background: Document management is a large service aspect of Personnel Services and the Benefits Office. Studies show that going paperless can save money, boost productivity, save space, make documentation and information sharing easier, keep personal information more secure, and help the environment.

Fullerton School District wishes to partner with eFileFolders to implement a paperless environment. eFileFolders will initiate the transition to a paperless environment by scanning all existing files designated by Personnel Services. Once files are converted, a representative will train Personnel staff on system utilization. A monthly service fee will be charged to store electronic files on a secure server and may be canceled at any time.

Rationale: Reducing paper files is more cost effective and more in alignment with 21st Century technological methods. The department will have immediate hands-on access to personnel and benefits files whereby improving its efficiency and customer service.

Funding: Cost not to exceed one-time set up fee of \$19,127, and ongoing monthly service fee of \$399 from Personnel Services budget #521.

Recommendation: Approve service agreement between Fullerton School District and eFilefolders effective November 18, 2015.

CCB:nm
Attachment

2015-2016 INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Fullerton School District, hereinafter referred to as "District," and **eFilefolders** hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor: Contractor shall provide (hereinafter referred to as "Services"). **Personnel and Benefit files (active and inactive) will be taken off site and scanned at a resolution of 300 dpi. Scanned files will be indexed per file folder. Electronic files will be available the District via the eFilefolders software and via the external backup hard drive. Once files are scanned, they will be returned to the District in inventoried boxes. Software training will be provided by eFilefolders to Personnel and Benefit employees.**

2. Term. Contractor shall commence providing services under this Agreement on **November 18, 2015**, and will diligently perform as required and complete performance **on a monthly basis until agreement is terminated.**

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Nineteen Thousand One Hundred Twenty Seven Dollars (\$19,127) for initial startup cost, and a Three Hundred Ninety Nine (\$399) monthly service fee.** Contractor shall submit a detailed invoice to District. Payment for Services will only be made if Services have been satisfactorily rendered under the terms of this Agreement.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing the Services for District, except as follows: **(none).**

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of Contractor's employees as they relate to the Services to be provided under this

Agreement. Contractor shall assume full responsibility for payment of all federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all technologies, formulae, procedures, processes, methods, and ideas prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by, District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Standard for Performance. The parties acknowledge that the District, in selecting the Contractor to perform the Services hereunder, is relying upon the Contractor's reputation for excellence in the performance of the Services required hereunder. The Contractor shall perform the Services in the manner of one who is a recognized specialist in the types of services to be performed. Time is of the essence in this Agreement. All deadlines set forth in the Agreement are binding and may be modified only by subsequent written agreement of the parties.

9. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the District may secure the required services from

another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the other party, or no later than three (3) days after the day of mailing, whichever is sooner.

10. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its Governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property, caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

11. Insurance. The Contractor, at Contractor's sole cost and expense, shall insure Contractor's activities in connection with the Services under this Agreement and shall obtain, keep in force, and maintain insurance as follows:

a. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows: (minimum limits)

| | | |
|-----|--|-------------|
| (1) | Each Occurrence | \$1,000,000 |
| (2) | Products/Completed Operations Aggregate | \$1,000,000 |
| (3) | Personal and Advertising Injury | \$1,000,000 |
| (4) | General Aggregate (Not Applicable to the Comprehensive Form) | \$1,000,000 |

The policy may not contain an exclusion for coverage of claims arising from claims for sexual

molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000.00 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable.

d. Workers' Compensation as required by California State law.

It should be expressly understood, however, that the coverage and limits referred to under a., b., and c. above shall not in any way limit the liability of the Contractor. The Contractor shall furnish the District with certificates of insurance evidencing compliance with all requirements no later than five (5) business days from execution of this Agreement and prior to commencing the Services under this Agreement. Contractor agrees to provide a thirty (30) day written notice to District of cancellation, modification, or reduction in any insurance coverage required pursuant to this section. Such certificates shall:

- (1) Indicate that the District and its Governing Board, officers, and employees have been endorsed as additional insureds under the coverages referred to under a. and b.; and
- (2) Include a provision that the coverages will be primary and will not participate with nor be excess over any valid and collectible insurance or program of self-insurance carried or maintained by the District.

12. Assignment. The obligations of the Contractor and the performance of the Services pursuant to this Agreement shall not be assigned by the Contractor. Any such assignment shall be null and void and shall be deemed a basis for termination of this Agreement.

13. Compliance With Applicable Laws. The Services must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in the Services covered by this Agreement or accruing out of the performance of such Services.

13.1 Fingerprinting. Contractor shall comply with the requirements of California Education Code Section 45125.1, and shall provide to District all criminal background clearance(s) through fingerprints for Contractor (and all Contractor employees, if any) as required by the District. The District may require the Contractor and Contractor's employees to submit to additional criminal background checks at the District's sole and absolute discretion.

13.2 Tuberculosis Testing. Contractor and Contractor's employees, if any, providing Services to students shall provide evidence of appropriate tuberculosis screening prior to the performance of the Services and provide annual certification thereafter. Contractor shall complete and submit to District any required documentation to verify compliance.

14. Permits/Licenses. Contractor shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of the Services pursuant to this Agreement.

15. Employment With Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which the Services are actually being performed pursuant to this Agreement.

16. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

17. Nondiscrimination. Contractor agrees that Contractor will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age or other characteristics protected by federal or state laws of such persons.

18. Non-Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this Agreement, the addresses of the parties are as follows:

DISTRICT:
Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833

CONTRACTOR:
eFilefolders
6881 Stanton Avenue, #A
Buena Park, CA 90621
(Attn): AJ Jiwani

20. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the parties. No legal significance of any type shall be attached to the headings.

23. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all parties have signed it.

24. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

25. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

26. Exhibits. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS **18TH** DAY OF **NOVEMBER 2015**.

FULLERTON SCHOOL DISTRICT

By:

Robert Pletka, Ed.D.
Superintendent

Aftab "AJ" Jiwani
(Contractor Name)

By:

Signature

On File

Taxpayer ID Number

*Note: Do not type Taxpayer ID Number on contract. Included on Insurance Certificate.
You are responsible for obtaining insurance and W9 information prior to issuing contract.*

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Melissa Greenwood, Accounting Supervisor, Business Services

SUBJECT: **ADOPT RESOLUTIONS NUMBERED 15/16-B013 THROUGH 15/16-B016 AUTHORIZING BUDGET TRANSFERS AND RECOGNIZING UNBUDGETED REVENUE ACCORDING TO EDUCATION CODE SECTIONS 42600 AND 42602 FOR SUBMISSION TO THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: Education Code Section 42600 authorizes budget transfers between expenditure classifications and from the undistributed reserve to various expenditure classifications. Education Code section 42602 authorizes the use for expenditure purposes of unbudgeted state apportionment, categorical, and other revenue sources.

Rationale: Updates to budgets allow District staff to perform day-to-day business operations.

Funding: Not applicable.

Recommendation: Adopt Resolutions numbered 15/16-B013 through 15/16-B016 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

SH:MG:gs
Attachment

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$49,355 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01
UNRESTRICTED

| <u>Budget Acct. #</u> | <u>Income Source</u> | <u>Amount</u> |
|-----------------------|--------------------------|-----------------|
| 8011 | State Aid – Current Year | \$10,569 |
| 8560 | State Lottery Revenue | 24,049 |
| 8699 | All Other Local Revenue | 14,737 |
| | | <u>\$49,355</u> |

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

| <u>Budget Acct. #</u> | <u>Expenditure Source</u> | <u>Amount</u> |
|-----------------------|---------------------------------------|-----------------|
| 1000 | Certificated Salaries | -\$3,659 |
| 2000 | Classified Salaries | 76,151 |
| 3000 | Employee Benefits | 9,003 |
| 4000 | Books and Supplies | -17,508 |
| 5000 | Services & Other Operating Expenses | -14,914 |
| 7000 | Other Outgo | 13,967 |
| 9789 | Designated for Economic Uncertainties | -13,685 |
| | Total: | <u>\$49,355</u> |

Explanation: This Resolution reflects adjustments to 2014/15 Lottery, the Local Control Funding Formula (LCFF), and the Writer's Guild program. It also includes an increase to revenue and expenditures for a donation from St. Joseph's Health, and adjustments to projected expenditures in the unrestricted General Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$103,469 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01
RESTRICTED

| <u>Budget Acct. #</u> | <u>Income Source</u> | <u>Amount</u> |
|-----------------------|-------------------------|------------------|
| 8560 | State Lottery Revenue | \$34,918 |
| 8590 | All Other State Revenue | 32,963 |
| 8699 | All Other Local Revenue | 35,588 |
| | | <u>\$103,469</u> |

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

| <u>Budget Acct. #</u> | <u>Expenditure Source</u> | <u>Amount</u> |
|-----------------------|-------------------------------------|------------------|
| 1000 | Certificated Salaries | \$27,845 |
| 2000 | Classified Salaries | 5,818 |
| 3000 | Employee Benefits | -2,650 |
| 4000 | Books and Supplies | 130,145 |
| 5000 | Services & Other Operating Expenses | -57,689 |
| | Total: | <u>\$103,469</u> |

Explanation: This Resolution reflects an increase to revenue and expenditures for adjustments to Prop 20 Lottery, the Special Education IDEA Low Incidence program, various school site donations, and adjustments to projected expenditures in the restricted General Fund.

Approved: Wendy Benkert, Ed.D.
 Assistant Superintendent of Business
 Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$38,867 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

CHILD DEVELOPMENT FUND 12

| <u>Budget Acct. #</u> | <u>Income Source</u> | <u>Amount</u> |
|-----------------------|-------------------------|---------------|
| 8590 | All Other State Revenue | \$38,867 |
| | | \$38,867 |

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

| <u>Budget Acct. #</u> | <u>Expenditure Source</u> | <u>Amount</u> |
|-----------------------|-------------------------------------|---------------|
| 3000 | Employee Benefits | \$7,150 |
| 4000 | Books and Supplies | -5,850 |
| 5000 | Services & Other Operating Expenses | 13,880 |
| 6000 | Capital Outlay | 23,687 |
| | Total: | \$38,867 |

Explanation: This Resolution reflects 2014/15 Child Development Facilities Renovation carryover and adjustments to projected expenditures in the Child Development Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

DEFERRED MAINTENANCE FUND 14

| <u>Budget Acct. #</u> | <u>Expenditure Source</u> | <u>Amount</u> |
|-----------------------|-------------------------------------|---------------|
| 4000 | Books and Supplies | \$13,190 |
| 5000 | Services & Other Operating Expenses | -13,190 |
| | Total: | \$0 |

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42600 of the Education Code of California, such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to projected expenditures in the Deferred Maintenance Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities

SUBJECT: APPROVE ADDITIVE CHANGE ORDER #1 FOR DBMC, INC., FOR RICHMAN ELEMENTARY SCHOOL SHADE STRUCTURE, FSD-14-15-CD-01

Background: On June 9, 2015, the Board of Trustees approved the award of a contract for Richman Elementary School Shade Structure, FSD-14-15-CD-01, to DBMC, Inc. The original contract scope of work has been modified by an addition of \$3,250.

Rationale: This Change Order adds concrete curb demo and flatwork to the Statement of Work for the Richman Elementary School Shade Structure project. The scope of work was to remove unforeseen curb at shade structure area, and remove and replace concrete at ADA ramp area. This Change Order further includes any revised concrete work on swale for water relief.

Funding: This project is funded from the Child Development Fund. Change Order #1 is for the additive amount of \$3,250. The new total of this contract is \$62,744.80.

Recommendation: Approve Additive Change Order #1 for DBMC, Inc., for Richman Elementary School Shade Structure, FSD-14-15-CD-01.

SH:BM:mm
Attachment

DBMC, INC PROJECT CHANGE AUTHORIZATION FORM

July 1, 2015

| | | | |
|------------------------------------|-------------------------|-------------------------|-------------------------------------|
| Customer Name | Fullerton SD | Project Sponsor | |
| Project Name | Richman Shade Structure | Project Manager | Dave Minto |
| Project Change Authorization (PCA) | | Responsible Individuals | Dave Minto, Frank Sands, Jim Rainey |
| Requested By | DBMC, Inc Dave Minto | Contract Number | FSD-14-15-CD-1 |
| Estimated Start Date | | Project Number | 20.04.00 |
| Estimated End Date | | PCA Number | |

This Project Change Authorization (PCA) adds Concrete curb Demo and Flatwork to the Statement of Work for Richman Shade Structure. The scope of work is to Remove unforeseen curb at shade structure area, and remove and replace concrete at ADA Ramp area. This CO further includes any revised concrete work on swale for water relief.

<PCA ACTIVITY 1> DESCRIPTION

Remove existing buried concrete curb found under Sand Box demo.

This activity has the following subtasks:

- Curb Approx 27 Lineal Feet in length
- 2' tall x 8" thick
- Rebar reinforcement
- Demo concrete flatwork Approx 174 Sq Ft
- Pour new concrete with new elevations to accommodate ADA specs. RFI # 1

Completion Criteria

See Estimated charges

Deliverables

NONE

Assumptions

- This curb was found below grade and not visible until demolition began
- The IOR, Frank Sands viewed this when it was initially uncovered
- Existing slopes unacceptable for ADA access.

ESTIMATED CHARGES FOR THE CHANGE AUTHORIZATION

DBMC, Inc will provide an estimated <000> hours of Professional Services for this PCA at hourly rates based on position and roles, as follows:

| Pricing Tier | Positions/Roles | Qty. | Estimated Hours | Hourly Rate | Estimated Total Funding Requirement |
|----------------------|-----------------|------|-----------------|-------------|-------------------------------------|
| 1 Bobcat tractor | | 1 | 4 | 110 | 440 |
| 2 Bobcat w/breaker | | 1 | 3 | 155 | 465 |
| 3 concrete finishers | | 2 | 8 | 680 | 1360 |
| 4 haulaway | | 1 | 1 | 500 | 500 |
| 5 new concrete | | 1 | | 485 | 485 |
| Total | | | | | \$3,250.00 |

ESTIMATED SCHEDULE FOR THE CHANGE AUTHORIZATION

The scope of services described in this PCA is expected to span approximately <00> weeks.

- July 6, 2015
- July 6, 2015
- July 14, 2015

COMPLETION CRITERIA FOR THE CHANGE AUTHORIZATION

DBMC, Inc will have fulfilled its obligations under this PCA when one of the following first occurs:

- The number of hours for services on this PCA, as detailed in the Estimated Charges section of this document—or in any subsequent approved PCA—have been completed.
- An agreed upon end date for this PCA is reached.

Note: Either party may terminate this PCA with the provision of a written <2> week termination notice of the original Statement of Work, dated June 11, 2015.

TERMS FOR THIS CHANGE AUTHORIZATION

DBMC, Inc will provide an estimated <000> hours of Professional Services for this PCA. The estimated total funding requirements for the services is \$3,250.00 plus travel and living expenses, which are estimated at 15% of services or <\$00,000>.

Fullerton SD will be invoiced monthly based on actual hours expended and travel and living expenses incurred.

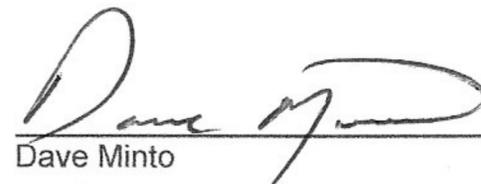
All other terms and conditions stated in the original Statement of Work dated June 11, 2015, unless modified in this PCA, will remain unchanged.

This Project Change Authorization is subject to the terms and conditions of the Richman Shade Structure Statement of Work. It is agreed that the complete agreement for these services consists of the original Statement of Work, this PCA (and any other approved PCAs), and the Customer Agreement.

Approved by:

For Fullerton
SD

Date



Dave Minto
For DBMC, Inc

7-6-15

Date

DBMC, Inc.

P.O. Box 5096
Covina, CA 91723

Invoice

| DATE | INVOICE # |
|-----------|-----------|
| 7/14/2015 | 3280 |

| BILL TO |
|---|
| Fullerton School District Accounts Payable Department 1401 W Valencia Drive Fullerton CA 92833 |

| SHIP TO |
|--|
| Richman Shade Shelter Contract# FSD-14-15-CD-1 Project# 20.04.00 |

| P.O. NO. | TERMS | DUE DATE | PROJECT | JOB # |
|----------|--------|-----------|-----------------------|-------|
| J22M0048 | Net 15 | 7/29/2015 | Richman Shade Stru... | |

| DESCRIPTION | AMOUNT |
|--|----------|
| CO#1 Buried curb and new ADA ramp and sale | 3,250.00 |
| Total \$3,250.00 | |

| Phone # | Fax # |
|--------------|--------------|
| 626-966-8666 | 626-915-3746 |

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities
SUBJECT: APPROVE NOTICE OF COMPLETION FOR DBMC, INC., FOR RICHMAN ELEMENTARY SCHOOL SHADE STRUCTURE, FSD-14-15-CD-01

Background: On June 9, 2015, the Board of Trustees approved the award of a contract for Richman Elementary School Shade Structure, FSD-14-15-CD-01 to DBMC, Inc. This project is now substantially complete.

Rationale: As this project is now determined to be substantially complete, staff recommends the Board authorize the filing of a Notice of Completion with the Orange County Clerk-Recorder's Office.

Funding: The completed contract amount is \$62,744.80 from the Child Development Fund.

Recommendation: Approve Notice of Completion for DBMC, Inc., for Richman Elementary School Shade Structure, FSD-14-15-CD-01.

SH:BM:mm
Attachment

RECORDING REQUESTED BY:
Fullerton School District
1401 West Valencia Drive
Fullerton, CA 92833

AND WHEN RECORDED MAIL TO:
Fullerton School District
1401 West Valencia Drive
Fullerton, CA 92833
Facility Services Department

**EXEMPT RECORDING REQUESTED
PER GOV. CODE SECTION 6103**

THIS SPACE FOR RECORDER'S USE ONLY

TITLE OF DOCUMENT:

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN that the Fullerton (Elementary) School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property, to wit: Acacia School, 1200 N. Acacia, 92831; Beechwood School, 780 Beechwood, 92835; Fern Drive School, 1400 W. Fern Drive, 92833; Robert C. Fisler School, 1350 Starbuck Street, 92835; Golden Hill School, 732 Barris Drive, 92832; Laguna Road School, 300 Laguna Road, 92835; Parks Jr. High School, 1710 Rosecrans, 92833; Raymond School, 517 N. Raymond, 92831; Richman School, 700 S. Richman, 92832; Rolling Hills School, 1460 E. Rolling Hills, 92835; Sunset Lane School, 2030 Sunset Lane, 92833; Valencia Park School, 3441 W. Valencia Drive, 92833; and the District Office, 1401 W. Valencia Drive, 92833 (all Fullerton, CA), the contract for the doing of which was heretofore entered into on the 9th day of June, 2015, which contract was made with Beach Paving, Inc., of Costa Mesa, CA, as contractor; that the work on said improvements was actually completed and accepted on the 17th day of November, 2015, that title to said property vests in the Fullerton (Elementary) School District of Orange County; that the surety for the above-named contractor is the Western Surety Company; that the property hereinafter referred to and on which said improvements were made is described as follows: Asphalt Seal Coat – Various Sites, FSD-14-15-DM-03.

FULLERTON SCHOOL DISTRICT OF ORANGE COUNTY

By: _____
Clerk of the Board of Trustees, 1401 West Valencia Drive, Fullerton, California 92833

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF ORANGE

Subscribed and sworn to (or affirmed) before me on this _____ day of November, 2015, by Hilda Sugarman, proved to me on the basis of satisfactory evidence to be the person(s) who before me, says: That she is the Clerk of the Board of Trustees of the Fullerton School District of Orange County, California; that the Fullerton School District of Orange County, California, is the owner of said property described in the foregoing notice; that she has read the foregoing notice and knows the contents thereof and that the facts stated therein are true and correct and are made under penalty of perjury under the laws of the State of California.

Notary Public in and for said County and State

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities

SUBJECT: APPROVE ADDITIVE CHANGE ORDER #1 FOR BEACH PAVING, INC., FOR ASPHALT SEAL COAT—VARIOUS SITES, FSD-14-15-DM-03

Background: On June 9, 2015, the Board of Trustees approved the award of a contract for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03, to Beach Paving, Inc. The original contract scope of work has been modified by an addition of \$23,450.

Rationale: Due to unforeseen site conditions, these change orders needed to be completed to ensure the quality of the finished product.

Funding: This project is funded from Deferred Maintenance. Change Order #1 is for the additive amount of \$23,450. The new total of this contract is \$356,286.

Recommendation: Approve Additive Change Order #1 for Beach Paving, Inc., for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03.

SH:BM:mm
Attachment

Change Order No.: 1
Contract No.: ESD-14-15-DM-03

Date: 8/27/15

Project: **2015 Asphalt Sealcoat – Various Sites**

Architecture 9, PLLLP
Phone No.: 918-800-9325
Email: A9contact@architecture9.com

Fullerton School District
1401 West Valencia Drive
Fullerton, California 92833

To:
Beach Paving Inc
PO Box 10442
Costa Mesa, Ca, 92627

The contract is changed as follows:

1. (Extend (7) tree wells as directed to match existing at Raymond(COR No.)).
Requested by: RMc
Reason: root damage .
Add \$1,500.00

 2. (Additional overlay requested at Richman by portables(COR No.)).
Requested by: RMc
Reason: Rough existing asphalt, cracks too wide for crackfill .
Add \$2,800.00

 3. (Additional asphalt removal for better transition to new PCC curb (COR NO.)).
Requested By: RMc
Reason: The transition was too abrupt to the new curb
Add \$\$1,200.00
-
- Total Cost of This Change Order: Add \$5,500.00
-

Change Order No.: 1
Contract No.: FSD-14-15-DM-03

Date: 8/27/15

Project: **2015 Asphalt Sealcoat – Various Sites**

Architecture 9, PLLP
Phone No.: 918-800-9325
Email: A9contact@architecture9.com

Fullerton School District
1401 West Valencia Drive
Fullerton, California 92833

To:
Beach Paving Inc
PO Box 10442
Costa Mesa, Ca, 92627

The contract is changed as follows:

1. (Extend PCC gutter to 24" to match existing, 353 lf at Commonwealth (COR No. ___).
Requested by: _RMc_____
Reason: __plan asks for 18"_____.
Add \$4,000.00
2. (additional removal and PCC walkway design on the small lot at Commonwealth(COR No. ___
Requested by: __RMc_____
Reason: __Plan slope incorrect_____.
Add \$3,200.00
3. (Additional overlay at s/e corner threshold for transition at Commonwealth)(COR No. ___).
Requested by: _RMc_____
Reason: _To create enough slope for water to drain_____.
Add \$850.00

Total Cost of This Change Order: Add \$8,050.00

Change Order No.: 1
Contract No.: FSD-14-15-DM-03

Date: 8/27/15

Project: **2015 Asphalt Sealcoat – Various Sites**

Architecture 9, PLLLP
Phone No.: 918-800-9325
Email: A9contact@architecture9.com

Fullerton School District
1401 West Valencia Drive
Fullerton, California 92833

To:
Beach Paving Inc
PO Box 10442
Costa Mesa, Ca, 92627

The contract is changed as follows:

- 1. (Apply Type 1 road slurry to the front parking lot approx. 22,700 sf at Fern(COR No.)).
Requested by: RMc
Reason: existing surface really rough and fragmented .
Add \$6,300.00

- 2. (Coldplane the asphalt adjacent to concrete flowline and overlay at District(COR No.)).
Requested by: RMc
Reason: simple overlay left too high a ridge trip hazard .
Add \$3,600.00

Total Cost of This Change Order: Add \$9,900.00

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities
SUBJECT: APPROVE NOTICE OF COMPLETION FOR BEACH PAVING, INC., FOR ASPHALT SEAL COAT—VARIOUS SITES, FSD-14-15-DM-03

Background: On June 9, 2015, the Board of Trustees approved the award of a contract for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03, to Beach Paving, Inc. This project is now substantially complete.

Rationale: As this project is now determined to be substantially complete, staff recommends the Board authorize the filing of a Notice of Completion with the Orange County Clerk-Recorder’s Office.

Funding: The completed contract amount is \$356,286 from Deferred Maintenance.

Recommendation: Approve Notice of Completion for Beach Paving, Inc., for Asphalt Seal Coat—Various Sites, FSD-14-15-DM-03.

SH:BM:mm
Attachment

RECORDING REQUESTED BY:
Fullerton School District
1401 West Valencia Drive
Fullerton, CA 92833

AND WHEN RECORDED MAIL TO:
Fullerton School District
1401 West Valencia Drive
Fullerton, CA 92833
Facility Services Department

**EXEMPT RECORDING REQUESTED
PER GOV. CODE SECTION 6103**

THIS SPACE FOR RECORDER'S USE ONLY

TITLE OF DOCUMENT:

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN that the Fullerton (Elementary) School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property, to wit: Richman Elementary School, 700 S. Richman Avenue, Fullerton, CA 92832, the contract for the doing of which was heretofore entered into on the 9th day of June, 2015, which contract was made with DBMC, Inc., of Covina, CA, as contractor; that the work on said improvements was actually completed and accepted on the 17th day of November, 2015, that title to said property vests in the Fullerton (Elementary) School District of Orange County; that the surety for the above-named contractor is the U.S. Specialty Insurance Company; that the property hereinafter referred to and on which said improvements were made is described as follows: Richman Elementary School Shade Structure, FSD-14-15-CD-01.

FULLERTON SCHOOL DISTRICT OF ORANGE COUNTY

By: _____
Clerk of the Board of Trustees, 1401 West Valencia Drive, Fullerton, California 92833

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF ORANGE

Subscribed and sworn to (or affirmed) before me on this _____ day of November, 2015, by Hilda Sugarman, proved to me on the basis of satisfactory evidence to be the person(s) who before me, says: That she is the Clerk of the Board of Trustees of the Fullerton School District of Orange County, California; that the Fullerton School District of Orange County, California, is the owner of said property described in the foregoing notice; that she has read the foregoing notice and knows the contents thereof and that the facts stated therein are true and correct and are made under penalty of perjury under the laws of the State of California.

Notary Public in and for said County and State

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities
SUBJECT: AWARD CONTRACT FSD-14-15-AH-01 TO PRINCIPLES CONTRACTING, INC., FOR ROBERT C. FISLER TRACK/FIELD RENOVATION

Background: Due to the poor soil conditions at Fisler School main play field, turf renovation is needed to correct those conditions. A running track around the play field will also be added.

Pursuant to Public Contract Code section 20111(b), the current bid threshold for public agency construction contracts is \$15,000. The estimated cost of the project, including soft costs and contingency, is in excess of the current bid limit. Therefore, the District went out to bid for the contract.

Rationale: In accordance with the California Contract Code, advertisement for this project was published in a newspaper of general circulation, and bids were opened on October 27, 2015. The successful low bidder was Principles Contracting, Inc., with a bid of \$158,292.

Funding: The contract amount is \$158,292, to be paid from District 48 (Amerige Heights). The Fisler School PTA had previously donated \$27,585 towards the total cost; thus the net cost to District 48 (Amerige Heights) is \$130,707.

Recommendation: Award Contract FSD-14-15-AH-01 to Principles Contracting, Inc., for Robert C. Fisler Track/Field Renovation.

SH:BM:mm
Attachment

THIS AGREEMENT (the "Agreement"), dated the 17th day of November 2015, in the County of Orange, State of California, by and between the **Fullerton School District**, hereinafter referred to as "DISTRICT" or "OWNER" and **Principles Contracting, Inc.**, hereinafter referred to as "CONTRACTOR."

WITNESSETH:

That DISTRICT and CONTRACTOR, for the consideration stated herein, agree as follows:

1. Contract

The complete Contract includes all of the contract documents, including the (1) Notice to Contractors Calling for Bids, (2) Information for Bidders, (3) Scope of Work Summary, (4) Bid Form, (5) Non-collusion Declaration, (6) Site Visit Certification, (7) Designation of Subcontractors, (8) Bid Bond, (9) Information Required of Bidder, if applicable, (10) Contractor Prequalification Documents, if applicable, (11) DVBE Participation Goal Compliance, if applicable, (12) Bidder's Acknowledgement of Project Schedule, (13) Storm Water Pollution Prevention Certification, (14) DVBE Compliance Forms, if applicable, (15) this Agreement, (16) Performance Bond, (17) Payment Bond, (18) Workers' Compensation Certification, (19) Drug-Free Workplace Certification, (20) Conduct Rules for Contractor(s), (21) Asbestos and Other Hazardous Materials Certification, (22) Lead Based Paint Certification, (23) Criminal Records Check Certification, (24) Escrow Agreement for Security Deposits in Lieu of Retention, if applicable, (25) Shop Drawing Transmittal Form, (26) Change Order Form, (27) Guarantee, (28) General Conditions, (29) Special Conditions, if any, (30) Project Schedule, (31) Plans, (32) Drawings, (33) Specifications, (34) Insurance Policies, and all modifications and amendments thereto, and by this reference are incorporated herein (the "Contract Documents"). The Contract Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. Statement of Work

CONTRACTOR shall perform that work designated in CONTRACTOR's Bid Form which constitutes at least 15% of the total Work, exclusive of supervisory and clerical work, without the services of any Subcontractor. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services as described in the complete Contract and required for the Work described as follows:

Project: Robert C. Fisler K-8 School Track/Field Renovation
Bid No: FSD-14-15-AH-01

in accordance with Drawings and Specifications prepared by Architecture 9 PLLLP, dated November 18, 2014. All of said Work to be performed and materials to be furnished shall be completed in a good workmanlike manner in strict accordance with the Plans, Drawings, Specifications and provisions of the complete Contract. CONTRACTOR shall be liable to DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of ARCHITECT, Engineer,

Inspector, Division of the State Architect, or representative of any of them, unless such act or omission actually prevents CONTRACTOR from fully complying with the requirements of the documents, and unless CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing CONTRACTOR from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with DISTRICT OFFICE within three (3) working days of the date of occurrence of the act or omission preventing CONTRACTOR from fully complying with the Contract Documents.

The Work required to be performed by this Agreement shall be subject to the payment of prevailing wages, as described in the Labor Code, by CONTRACTOR and each Subcontractor on the Project. The Work shall further be subject to the fulfillment of the requirements related to the payment of prevailing wages, including, but not limited to, the obligation to furnish certified payroll records to the Labor Commissioner as required by the Labor Commissioner. Payments to CONTRACTOR shall not be made when payroll records are delinquent or inadequate. The prevailing rate of per diem wages and a description of employer payments are on file at DISTRICT's Facilities office and are available to any interested party upon request. CONTRACTOR shall post a copy of such wage rates at the job site. CONTRACTOR shall also post at the job site a notice containing the following language:

This public works project is subject to monitoring and investigative activities by the Compliance Monitoring Unit (CMU) of the Division of Labor Standards Enforcement, Department of Industrial Relations, State of California. This Notice is intended to provide information to all workers employed in the execution of the contract for public work and to all contractors and other persons having access to the job site to enable the CMU to ensure compliance with and enforcement of prevailing wage laws on public works projects.

The prevailing wage laws require that all workers be paid at least the minimum hourly wage as determined by the Director of Industrial Relations for the specific classification (or type of work) performed by workers on the project. These rates are listed on a separate job site posting of minimum prevailing rates required to be maintained by the public entity which awarded the public works contract. Complaints concerning nonpayment of the required minimum wage rates to workers on this project may be filed with the CMU at any office of the Division of Labor Standards Enforcement (DLSE).

Complaints should be filed in writing immediately upon discovery of any violations of the prevailing wage laws due to the short period of time following the completion of the project that the CMU may take legal action against those responsible.

Complaints should contain details about the violations alleged (for example, wrong rate paid, not all hours paid, overtime rate not paid for hours worked in excess of 8 per day or 40 per week, etc) as well as the name of the employer, the public entity which awarded the public works contract, and the location and name of the project.

For general information concerning the prevailing wage laws and how to file a complaint concerning any violation of these prevailing wage laws, you may contact any DLSE office. Complaint forms are also available at the Department of Industrial Relations website found at www.dir.ca.gov/dlse/PublicWorks.html.

3. Compensation

DISTRICT shall pay to CONTRACTOR, as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of **One Hundred Fifty-Eight Thousand, Two Hundred Ninety-Two and 00/100** Dollars (**\$158,292.00**) said sum being the total amount stipulated in the proposal.

Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by CONTRACTOR and DISTRICT, subject to the monetary limitations set forth in Public Contract Code section 20118.4. In the event that CONTRACTOR proceeds with a change in Work without an agreement between DISTRICT and CONTRACTOR regarding

the cost of a Change Order, CONTRACTOR waives any claim of additional compensation for such additional Work.

4. Commencement of Work and Time for Completion

CONTRACTOR shall not start the Work until it has received DISTRICT's Notice to Proceed for the Project. CONTRACTOR shall commence the Work within three (3) Days from the date of said Notice. Commencement of Work shall include reasonable and evident efforts on the Project site.

Time for completion of the Project shall be within Sixty (60) consecutive calendar days. The Starting Date shall be the date of DISTRICT's Notice to Proceed. Said Notice shall not be issued prior to five (5) Days after award of the Contract, and shall not require that Work be commenced less than forty-eight (48) hours from the date of said Notice. **DISTRICT and CONTRACTOR stipulate and agree that the amount of time for completion as specified in this paragraph is reasonable.**

5. Claims

As required by Article 60 of the General Conditions, if CONTRACTOR should claim that any instruction, request, drawing, specification, action, condition, omission, default, or other situation out of CONTRACTOR's control, obligates DISTRICT to pay additional compensation to CONTRACTOR or to grant an extension of time for the completion of the Contract, CONTRACTOR shall notify DISTRICT and ARCHITECT, in writing, of such claim in accordance with the procedure specified in Article 57 of the General Conditions. CONTRACTOR's failure to notify DISTRICT and ARCHITECT within the specified period shall be deemed a waiver and relinquishment of such a claim against DISTRICT. If such notice is given within the specified time, the procedure for its consideration shall be as stated in Article 60 of the General Conditions. CONTRACTOR hereby acknowledges that it understands this provision and that it will abide by it.

6. Liquidated Damages

Time is of the essence. IT IS AGREED BY CONTRACTOR AND DISTRICT THAT, IF THE PROJECT FAILS TO REACH SUBSTANTIAL COMPLETION WITHIN THE CONTRACT TIME PLUS ANY AUTHORIZED EXTENSION OF TIME HEREUNDER, THEN (a) AS COMPENSATION TO DISTRICT FOR THE LOSS OF THE BENEFICIAL USE OF THE PROJECT DURING THE PERIOD OF THE DELAY, THERE SHALL BE ASSESSED AGAINST CONTRACTOR AS LIQUIDATED DAMAGES, BUT NOT AS A PENALTY, THE SUM OF FIVE HUNDRED **(\$500.00)** FOR EACH DAY THEREAFTER UNTIL THE DATE THAT PHYSICAL COMPLETION OF THE WORK AND THE PROJECT HAS REACHED COMPLETION, AND (b) AS COMPENSATION FOR THE ACTUAL ADDITIONAL OUT-OF-POCKET COSTS AND EXPENSES INCURRED BY DISTRICT AS A RESULT OF THE DELAY IN COMPLETION, THERE SHALL ALSO BE ASSESSED AGAINST CONTRACTOR

THE ACTUAL AND VERIFIABLE OUT-OF-POCKET COSTS AND EXPENSES INCURRED BY DISTRICT AS A RESULT OF THE DELAY (SUCH AS, FOR EXAMPLE, ADDITIONAL COMPENSATION PAID TO DISTRICT'S ARCHITECT AND OTHER CONSULTANT(S) AND AGENTS AND THE LEGAL FEES AND EXPENSES INCURRED BY DISTRICT IN CONNECTION WITH THE DELAY). IT IS HEREBY AGREED BY CONTRACTOR AND DISTRICT THAT IT WOULD BE IMPRACTICABLE AND EXTREMELY DIFFICULT TO FIX THE ACTUAL DAMAGE TO DISTRICT SHOULD THE ENTIRE WORK AND PROJECT NOT BE COMPLETED WITHIN THE TIME PERIOD SPECIFIED ABOVE PLUS ANY AUTHORIZED EXTENSIONS OF TIME HEREUNDER AND DISTRICT BE DEPRIVED OF THE BENEFICIAL OCCUPANCY OF THE PROJECT AS A RESULT THEREOF. THE LIQUIDATED DAMAGES PROVIDED FOR IN (a) ABOVE OF THIS PARAGRAPH REPRESENT THE PARTIES' REASONABLE ESTIMATE OF THE ACTUAL DAMAGES THAT DISTRICT WILL INCUR IF ITS BENEFICIAL USE OF THE PROJECT IS DELAYED BEYOND THE EXPIRATION OF THE CONTRACT TIME AND SUCH LIQUIDATED DAMAGES DO NOT CONSTITUTE A PENALTY NOR ARE THEY INTENDED TO COMPENSATE DISTRICT FOR (OR COVER) THE ACTUAL OUT-OF-POCKET DAMAGES INCURRED BY DISTRICT IN CONNECTION WITH ANY SUCH DELAY (WHICH ACTUAL OUT-OF-POCKET DAMAGES SHALL BE SEPARATELY RECOVERABLE BY DISTRICT PURSUANT TO PARAGRAPH 6(b)). THE PAYMENT OF THE AMOUNTS DESCRIBED IN PARAGRAPH 6(a) AS LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE SECTION 3275 OR 3369, BUT IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO DISTRICT PURSUANT TO CALIFORNIA CIVIL CODE SECTIONS 1671, 1676 AND 1677. THE PARTIES EXPRESSLY AGREE THAT DISTRICT SHALL BE PERMITTED TO RECOVER ITS ACTUAL OUT-OF-POCKET DAMAGES INCURRED AS A RESULT OF ANY DELAY IN COMPLETION (IN ADDITION TO THE LIQUIDATED DAMAGES THAT MAY BE RECOVERED FOR THE LOSS OF THE BENEFICIAL USE OF THE PROJECT DURING THE PERIOD OF THE DELAY), AND THAT SUCH ACTUAL OUT-OF-POCKET DELAY DAMAGES ARE NOT LIQUIDATED HEREUNDER, BECAUSE UNLIKE THE DAMAGES RESULTING FROM THE LOSS OF THE BENEFICIAL USE OF THE PROJECT, SUCH ACTUAL OUT-OF-POCKET DAMAGES ARE NOT IMPRACTICABLE OR DIFFICULT TO FIX.

CONTRACTOR'S INITIALS: _____ DISTRICT'S INITIALS: _____

DISTRICT may deduct liquidated and/or actual out-of-pocket delay damages described in Paragraph 6 from any unpaid amounts then or thereafter due CONTRACTOR under this Agreement in accordance with Article 64 of the General Conditions. Any liquidated and/or actual out-of-pocket delay damages not so deducted from any unpaid amounts due CONTRACTOR shall be payable to DISTRICT at the demand of DISTRICT, together with interest thereon from the date of demand until paid at a rate equal to ten percent (10%) per annum.

7. Indemnification

CONTRACTOR agrees to and does hereby indemnify and hold harmless DISTRICT, ARCHITECT, INSPECTOR OF RECORD, and their respective officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by CONTRACTOR or any person, firm or corporation employed by CONTRACTOR upon or in connection with the Work called for in this Agreement, except for liability resulting from the sole negligence or willful misconduct of DISTRICT, ARCHITECT, INSPECTOR OF RECORD, or their respective officers, employees, agents or independent contractors who are directly employed by DISTRICT, and except for liability resulting from the active negligence of DISTRICT, ARCHITECT, or INSPECTOR OF RECORD.

(b) Any injury to or death of persons or damage to property caused by any act, neglect, default or omission of CONTRACTOR, or any person, firm, or corporation employed by CONTRACTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation, including DISTRICT, ARCHITECT, or INSPECTOR OF RECORD arising out of, or in any way connected with the Work covered by this Agreement, whether said injury or damage occurs either on or off school district property, if the liability arose from the negligence or willful misconduct of anyone employed by CONTRACTOR, either directly or by independent contract, and not by the active negligence of DISTRICT, ARCHITECT, or INSPECTOR OF RECORD.

(c) In the event CONTRACTOR is required to access DISTRICT's computer system or network in the performance of the Contract, CONTRACTOR shall provide 48-hours advance notification to DISTRICT. In the event such access infects DISTRICT's computer network, system, or device with a virus, Trojan Horse, worm, or any other computer programming routine that is intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system data or personal information, CONTRACTOR agrees to indemnify DISTRICT and pay for any and all losses, damages and expenses incurred by DISTRICT to remedy any such infection.

(d) Liability for fines, penalties, or other monetary damages incurred by DISTRICT for CONTRACTOR's, or its Subcontractor's, failure to comply with applicable Storm Water Requirements as generally described in the Storm Water Pollution Prevention Certification executed by CONTRACTOR.

CONTRACTOR, at CONTRACTOR's own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against DISTRICT, ARCHITECT, INSPECTOR OF RECORD, or their respective officers, agents or employees, or any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against DISTRICT, ARCHITECT, INSPECTOR OF RECORD, or their respective officers, agents or employees in any action, suit or other proceedings as a result thereof.

In accordance with Section 9201 of the Public Contract Code, DISTRICT shall timely notify CONTRACTOR of any third-party claim it receives relating to the Contract. CONTRACTOR shall promptly reimburse DISTRICT for the reasonable costs incurred in providing CONTRACTOR such notification.

8. Insurance

CONTRACTOR shall take out, prior to commencing the Work, and maintain, during the life of the Contract, and shall require all Subcontractors, if any, whether primary or secondary, to take out and maintain the following policies issued by insurance companies authorized to transact business in the State of California and which comply with all requirements of the Department of Insurance for the State of California:

a. CONTRACTOR's Liability Insurance

1) Worker's Compensation

| | |
|---|---------------------------------------|
| State: | Statutory |
| Voluntary Compensation (by exempt entities): | Same as State Workers Compensation |

Applicable Federal (e.g., Longshoremen, harbor work, work at or outside U.S. Boundaries):

| | |
|--|---|
| Employer's Liability | Statutory |
| Benefits required by Union labor contracts: | \$1,000,000.00 Each Accident As applicable |

- 2) General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage); Can be Combined Single Limit ("CSL").
- a) Bodily Injury:
 - \$1,000,000.00 Each Occurrence
 - \$2,000,000.00 Aggregate
 - b) Property Damage:
 - \$1,000,000.00 Each Occurrence
 - \$2,000,000.00 Aggregate
 - c) Products and Completed Operations Insurance shall be maintained for a minimum period of one (1) year after final payment and CONTRACTOR shall continue to provide evidence of such coverage to OWNER on an annual basis during the aforementioned period.
 - d) Property Damage Liability Insurance shall include coverage for the following hazards: X (Explosion)
C (Collapse)
U (Underground)
 - e) Contractual Liability (Hold Harmless Coverage): Include in CSL Form
 - i. Bodily Injury:
 - \$1,000,000.00 Each Occurrence
 - \$2,000,000.00 Aggregate
 - ii. Property Damage:
 - \$1,000,000.00 Each Occurrence
 - \$2,000,000.00 Aggregate
 - f) Personal Injury (with Employment Exclusion deleted, if applicable):
\$1,000,000.00 per occurrence
Aggregate subject to CSL Aggregate
 - g) If the General Liability policy includes General Aggregate, such General Aggregate shall be not less than \$2,000,000.00. Policy shall be endorsed to have General Aggregate apply to this Project only:

_____ Yes _____ No

If CONTRACTOR's Contract (Total Bid Price) is expected to be more than \$500,000.00, the following excess liability coverage is required:

- 3) Umbrella Excess Liability:
 - \$4,000,000.00 Over primary insurance
 - \$ 10,000.00 Retention
- 4) Automobile Liability (owned, non-owned, or hired):
 - a) Bodily Injury: \$1,000,000.00 CSL
 - \$1,000,000.00 Each Person
 - \$1,000,000.00 Each Accident
 - b) Property Damage:
 - \$1,000,000.00 Each occurrence

9. CONTRACTOR's Representations

Execution of the Agreement by CONTRACTOR is a representation that CONTRACTOR has visited, examined, and inspected the site, become generally familiar with the Project site and the local conditions, excepting conditions that are unknown and concealed or not reasonably inferable from the conditions observed, such as unsuitable soils, and is satisfied with the conditions and limitations under which the Work is to be performed including, without limitation: (i) the location, accessibility, physical qualities, layout, and nature of the Project site, the improvements thereon and the surrounding areas, (ii) generally prevailing climatic conditions, (iii) anticipated labor supply and costs, and (iv) availability and cost of materials, tools, and equipment. Except as explicitly set forth elsewhere in the Contract Documents, DISTRICT assumes no responsibility for the physical condition of the Project site, or any improvements located on the Project site and CONTRACTOR shall be solely responsible for providing a safe place for the performance of the Work. DISTRICT shall not be required to make any adjustment in the Contract Price or the Contract Time in connection with any failure by CONTRACTOR to comply with the requirements of this Section.

Execution of the Agreement by CONTRACTOR is a further representation that CONTRACTOR has examined all documents provided to CONTRACTOR pertaining to the Work, has correlated its personal observations at the Project site with the requirements of the Contract Documents, has read carefully and is fully aware of the critical time restriction for performance of the Work, is fully aware of the provisions and requirements of the Drawings and Specifications, and recognizes that it must perform the Work consistent with the appropriate standard of care regarding safety, protection of existing structures and other facilities in the area, protection of pedestrians, health and sanitation laws and ordinances, and protection of existing facilities, utilities, neighboring property and adjacent walks and streets.

Execution of the Agreement by CONTRACTOR is a further representation that CONTRACTOR is a licensed contractor who possesses a reasonable level of experience and expertise in the business administration, construction, construction management, and superintendence of projects of the size, complexity, and nature of this particular Project, is able to furnish the tools, materials, supplies, equipment, and labor required to complete the Work and perform its obligation hereunder, has sufficient experience and competence to do so, and will perform the Work in accordance with the appropriate standard of care.

The above representations and warranties shall survive the execution and delivery of the Agreement, any termination of this Agreement, and the final completion of the Work.

10. Copies of Drawings and Specifications

Electronic copies of Drawings and Specifications to be furnished to CONTRACTOR free of charge, as provided in the General Conditions. Hard copies may be obtained at cost of reproduction. See the Notice to Contractors Calling for Bids for additional information.

11. Required Number of Executed Copies

The number of executed copies of the Agreement, the Contractor's Certificate, the Performance Bond and the Payment Bond required is four.

12. Inspector's Field Office

The inspector's field office shall be not less than N/A square feet of floor area.

13. Substitution of Securities

Pursuant to Section 22300 of the Public Contract Code, this Agreement permits the substitution of securities for any monies withheld by DISTRICT to ensure performance under this Agreement. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with DISTRICT, or with a state or federally chartered bank in California as the Escrow Agent, who shall then pay such monies to CONTRACTOR. Upon satisfactory completion of the Contract, the securities shall be returned to CONTRACTOR. Alternatively, CONTRACTOR may request and DISTRICT shall make payment of retentions earned directly to the Escrow Agent at the expense of CONTRACTOR.

Securities eligible for investment under this section shall include those listed in Section 16430 of the Government Code, or bank or savings and loan certificates of deposit. CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

14. Corporate Status

If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of _____, and that _____ whose title is chairman of the board/president/vice president (circle applicable office(s)), and/or _____ whose title is secretary/assistant secretary/chief financial officer/assistant treasurer (circle applicable office(s)) is/are authorized to act for and bind the corporation. See Paragraph 4 of Information for Bidders for additional information.

15. Required Provisions

Each and every provision of law and clause required by law to be inserted in the Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then, upon application of either party, the Contract shall forthwith be physically amended to make such insertion or correction.

16. Entire Agreement

The complete Contract as set forth in Paragraph 1 of this Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the Work to be performed under this Agreement, exists between the parties. This Agreement can be modified only by an agreement in writing, signed by both parties and pursuant to action of the Governing Board.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

FULLERTON SCHOOL DISTRICT

CONTRACTOR

By: Susan Cross Hume

By: _____

Signature: _____

Signature: _____

Its: _____

Its: _____

Date: _____

Date: _____

SECTION 00500
AGREEMENT

By: _____

Signature: _____

Its: _____

CONTRACTOR's License No. _____

(CORPORATE SEAL
OF CONTRACTOR,
if corporation)

END OF SECTION

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE EARLY RETIREMENT NOTICE MOU BETWEEN FULLERTON SCHOOL DISTRICT AND FULLERTON ELEMENTARY TEACHERS ASSOCIATION FOR THE 2015/2016 SCHOOL YEAR

Background: The Fullerton School District begins staffing assessment in early spring for the following school year. The results of these assessments determine the need for recruitments. Accurate assessments are sometimes impacted by late notices of retirements. However, certificated employees are not contractually obligated to notify the District Office of their intent to retire within a particular timeframe.

Rationale: Early retirement notifications will allow Personnel Services more time to effectively plan staffing for the following school year.

Funding: Cost of \$2,500 per notice will come from the General Fund budget.

Recommendation: Approve Early Retirement Notice MOU between Fullerton School District and Fullerton Elementary Teachers Association for the 2015/2016 school year.

CCB:nm
Attachment

MEMORANDUM OF UNDERSTANDING

BETWEEN

FULLERTON SCHOOL DISTRICT (FSD)

AND

FULLERTON ELEMENTARY TEACHERS ASSOCIATION (FETA)

EARLY RETIREMENT NOTIFICATION INCENTIVE

The Fullerton Elementary Teachers Association (FETA) and the Fullerton School District (FSD) agree that FSD will offer an Early Retirement Notification Incentive during the 2015-2016 school year.

FSD will offer a \$2500 Early Notification of Retirement Incentive to certificated employee that meet the following criteria:

1. Employee must be in a paid status by the District
2. Employee must be in a permanent status (hire date prior to July 1, 2011)
3. Employee must be on a full contract (or work 7.5 hrs. a day)

Employee must submit a letter of retirement effective the date after the completion of contracted work year to the Assistant Superintendent of Personnel Services **no later than 4:00pm on February 1, 2016.**

An employee that submits a letter of retirement by the February 1, 2016 may revoke their letter of retirement by submitting a signed letter of revocation to the Assistant Superintendent of Personnel Services **no later than 4:00pm on February 12, 2016.** After February 12, 2016, the letter of retirement will be considered irrevocable.



Stacy Hollenbeck
Negotiations Chairperson
FETA

Date: 10/6/15



Craig C. Bertsch
Assistant Superintendent
Personnel Services

Date: 10/6/15

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE EARLY RETIREMENT NOTICE FOR MEMBERS OF FULLERTON ELEMENTARY SCHOOL MANAGEMENT ASSOCIATION FOR THE 2015/2016 SCHOOL YEAR

Background: The Fullerton School District begins staffing assessment in early spring for the following school year. The results of these assessments determine the need for recruitments. Due to late notifications, the accuracy of these assessments can delay recruitments.

Criterion for eligible management employees are as follows:

- Employee must be in paid status by the District;
- Employee must have a hire date of July 1, 2011 or prior;
- Employee must be on a full contract

Rationale: Early retirement notifications will allow Personnel Services more time to effectively plan staffing for the following school year.

Funding: Cost of \$2,500 per notice will come from the General Fund budget.

Recommendation: Approve Early Retirement Notice for members of Fullerton Elementary School Management Association for the 2015/2016 school year.

CCB:nm

CONSENT ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D. Assistant Superintendent, Personnel Services
SUBJECT: REVIEW ORANGE COUNTY DEPARTMENT OF EDUCATION'S WILLIAMS SETTLEMENT LEGISLATION FIRST QUARTER SUMMARY REPORT FOR THE 2015/2016 FISCAL YEAR

Background: The Orange County Department of Education (OCDE) conducts annual reviews pursuant to the Williams Settlement Legislation. The attached report reflects a summary of Instructional Materials Reviews, Uniform Complaints Procedures, and Upcoming Quarter reviews. Pursuant to Education Code §1240(2)(H), a copy of the report is being shared with the Board.

Rationale: To meet legal mandates.

Funding: Not applicable.

Recommendation: Review Orange County Department of Education's Williams Settlement Legislation First Quarter Summary Report for the 2015/2016 Fiscal Year.

CCB:nm
Attachment



11-2-15
cc: Exec. Cabinet

October 30, 2015

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

To: Robert Pletka, Ed.D., Superintendent, Fullerton School District
From: Nicole Savio Newfield, Administrator, School and Community Services
Subject: Williams Settlement Legislation 1st Quarter Report

I am pleased to provide the first quarter Williams Settlement Legislation report for the 2015-2016 fiscal year. The attached report represents activity conducted by the Orange County Department of Education (OCDE) during July, August, and September 2015. As required by California Education Code section 1240(2)(H), this report is to be provided to your Board of Education at a regularly scheduled meeting held in accordance with public notification requirements.

FIRST QUARTER SUMMARY

Instructional Material Reviews

- Three reviews were conducted at decile 1-3 schools from August 21 – August 25, 2015.

School Site Facility Reviews

- Three reviews were conducted on September 10, 2015.

Uniform Complaint Procedures (UCP)

- No complaints were filed during the period of April through June 2015.

Upcoming Quarter

- School site facility reviews.

If you have any questions regarding the attached report, please contact Nicole Savio Newfield, Administrator, School and Community Services at (714) 966-4385 or nsavio@ocde.us.

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ts

Enclosure

c: Al Mijares, Ph.D., County Superintendent of Schools

**ORANGE COUNTY
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.

DAVID L. BOYD

ROBERT M. HAMMOND

LINDA LINDHOLM

KEN L. WILLIAMS, D.O.



**Orange County Department of Education
Williams Settlement Legislation
First Quarter Report for Fullerton School District
2015-2016**

INSTRUCTIONAL MATERIALS

For the 2015-2016 fiscal year, Fullerton School District is in compliance with the terms of the Williams Settlement Legislation concerning the sufficiency of textbooks and instructional materials¹.

| School | Review Date | Subject | Textbook/Instructional Materials Insufficiencies | Grade | Room | Materials Needed | Correction Date |
|--------------------------|-----------------|---------|--|-------|------|------------------|-----------------|
| Commonwealth Elementary | August 25, 2015 | | NONE | | | | |
| Orangethorpe Elementary | August 21, 2015 | | NONE | | | | |
| Pacific Drive Elementary | August 21, 2015 | | NONE | | | | |

FACILITIES

Schools were reviewed with respect to the safety, cleanliness, and functionality of school facilities. Any deficiencies were reported to school administrators for remediation.²

| School Site | Review Date | Room/Area | Facility Conditions Identified |
|--------------------------|--------------------|------------------------|--|
| Commonwealth Elementary | September 10, 2015 | Upper Grade Playground | Large climbing structure has bracket that is broken, several joints have welds that appear cracked and structure is bent and not level. Structure is closed pending repairs. |
| Orangethorpe Elementary | September 10, 2015 | | NONE |
| Pacific Drive Elementary | September 10, 2015 | | NONE |

Respectfully submitted,


 Nicole Savio Newfield
 Administrator, School and Community Services
Date 10/30/15

¹"Sufficient textbooks and instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the core subject areas of mathematics, science, history-social science, and English language arts, including the English language development component of an adopted program. Middle and high schools include foreign language and health. High schools include science laboratory equipment.

²Districts are not required to report corrections to the Orange County Department of Education.

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services

PREPARED BY: Marilee Cosgrove, Director, Child Development Services

SUBJECT: **APPROVE AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND ORANGE COUNTY DEPARTMENT OF EDUCATION FOR PRESCHOOL CLASSROOM ASSESSMENT SCORING SYSTEM (CLASS) TRAININGS ON JANUARY 4 AND 20, 2016 AND FEBRUARY 3, 2016**

Background: Fullerton School District operates the State Preschool Program, which is funded by the State Department of Education Child Care and Development Division and serves three- to five-year-olds in classes at Commonwealth, Maple, Orangethorpe, Pacific Drive, Richman, Valencia Park, and Woodcrest Schools. The State Preschool Program participates in Race to the Top Quality Start Orange County. Funding has been received through the California State Preschool Program Quality Rating and Improvement System Block Grant in the amount of \$71,600 from Orange County Superintendent of Schools to enhance and maintain quality standards of the State Preschool Program. The funds support professional learning communities for early childhood teaching staff to engage in dialogue about curriculum, assessment and family engagement.

Rationale: The interactions teachers have with children can impact life-long learning and development. CLASS is the observation tool developed to assess these interactions from infant care through 12th grade. Information derived from assessment is used for coaching and professional development.

The Block Grant requires a series of professional development trainings. Orange County Department of Education will provide the four-hour Introduction to CLASS Training for Preschool instructional aides on January 4, 2016 and the two-day CLASS Reliability Training for Preschool staff on January 20 and February 3, 2016 at a cost not to exceed \$2,650.

Funding: Total cost not to exceed \$2,650 from Child Development Services budget #340

Recommendation: Approve Agreement between Fullerton School District and Orange County Department of Education for Preschool Classroom Assessment Scoring System (CLASS) Trainings on January 4 and 20, 2016 and February 3, 2016.

CB:MC:ln
Attachment

FULLERTON SCHOOL DISTRICT
INCOME AGREEMENT

This AGREEMENT is hereby entered into this 28th day of October, 2015, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Fullerton School District, 1401 West Valencia, Fullerton, California 92833, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the following described services and SUPERINTENDENT hereby agrees to perform said services upon the terms and conditions hereinafter set forth. Specifically, SUPERINTENDENT shall provide the following services:

1 1.1 Conduct two (2) different CLASS (Classroom Assessment
2 Scoring System) trainings as described in Exhibit "A",
3 "Customized Coaching and Training (CCAT) Letter of
4 Confirmation", which is attached hereto and incorporated
5 by reference herein.

6 2.0 TERM. SUPERINTENDENT shall commence providing services under
7 this AGREEMENT on January 4, 2016 and will diligently perform as
8 required and complete performance by February 3, 2016, subject to
9 termination set forth in this AGREEMENT.

10 3.0 PAYMENT. DISTRICT agrees to pay the SUPERINTENDENT for services
11 satisfactorily performed pursuant to Section 1.0 of this AGREEMENT a
12 total sum not to exceed Two thousand six hundred fifty dollars
13 (\$2,650.00). DISTRICT'S payment to SUPERINTENDENT shall be made upon
14 receipt of an itemized invoice from SUPERINTENDENT. Payment shall be
15 mailed to: Orange County Superintendent of Schools, Attn: Accounting
16 Manager, 200 Kalmus Drive, Costa Mesa, California 92626-9050, or at
17 such other place as SUPERINTENDENT may designate in writing.

18 4.0 EXPENSES. DISTRICT shall not be liable to SUPERINTENDENT for
19 any costs or expenses paid or incurred by SUPERINTENDENT in
20 performing services for DISTRICT, except as follows: N/A.

21 5.0 MATERIALS. SUPERINTENDENT shall furnish, at his/her own
22 expense, all labor, materials, equipment, supplies and other items
23 necessary to complete the services to be provided pursuant to this
24 AGREEMENT, except as follows: N/A.

25 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
this AGREEMENT, shall be and act as an independent contractor.

1 SUPERINTENDENT understands and agrees that he/she and all of his/her
2 employees shall not be considered officers, employees or agents of
3 the DISTRICT, and are not entitled to benefits of any kind or nature
4 normally provided employees of the DISTRICT and/or to which
5 DISTRICT'S employees are normally entitled, including, but not
6 limited to, State Unemployment Compensation or Workers'
7 Compensation. SUPERINTENDENT assumes the full responsibility for the
8 acts and/or omissions of his/her employees or agents as they relate
9 to the services to be provided under this AGREEMENT. SUPERINTENDENT
10 shall assume full responsibility for payment of all federal, state
11 and local taxes or contributions, including unemployment insurance,
12 social security and income taxes with respect to SUPERINTENDENT'S
13 employees.

14 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees
15 that all matters produced under this AGREEMENT shall become the
16 property of SUPERINTENDENT and cannot be used without
17 SUPERINTENDENT'S express written permission. SUPERINTENDENT shall
18 have all right, title and interest in said matters, including the
19 right to secure and maintain the copyright, trademark and/or patent
20 of said matter in the name of the SUPERINTENDENT.

21 8.0 HOLD HARMLESS.

22 A. SUPERINTENDENT agrees to and does hereby indemnify,
23 defend, and hold harmless DISTRICT, its Governing Board, officers,
24 agents and employees from liability and claims of liability for
25 bodily injury, personal injury, sickness, disease, or death of any
person or persons, or damage to any property, real personal, tangible

1 or intangible, arising out of the negligent acts or omissions of
2 employees, agents or officers of SUPERINTENDENT or the Orange County
3 Board of education during the period of this AGREEMENT.

4 B. DISTRICT agrees to and does hereby indemnify, defend,
5 and hold harmless SUPERINTENDENT, the Orange County Board of
6 Education, and its officers, agents and employees from liability and
7 claims of liability for bodily injury, personal injury, sickness,
8 disease, or death of any person or persons, or damage to any
9 property, real personal, tangible or intangible, arising out of the
10 negligent acts or omissions of its Governing Board, employees, agents
11 or officers of DISTRICT during the period of this AGREEMENT.

12 9.0 ASSIGNMENT. The obligations of SUPERINTENDENT pursuant to this
13 AGREEMENT shall not be assigned by SUPERINTENDENT without prior
14 written approval of DISTRICT.

15 10.0 TOBACCO USE POLICY. In the interest of public health, the
16 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
17 use of any tobacco products are prohibited in buildings and
18 vehicles, and on any property owned, leased or contracted for by the
19 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to
20 abide with conditions of this policy could result in the termination
21 of this AGREEMENT.

22 11.0 TERMINATION. Either party may terminate this AGREEMENT with or
23 without reason with the giving of thirty (30) days written notice to
24 the other party. DISTRICT shall compensate SUPERINTENDENT only for
25 services satisfactorily rendered to the date of termination. Written
notice by DISTRICT shall be sufficient to stop further performance of

1 services by SUPERINTENDENT. Notice shall be deemed given when
2 received by the SUPERINTENDENT or DISTRICT or no later than three (3)
3 days after the day of mailing, whichever is sooner.

4 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that
5 they will not engage in unlawful discrimination in employment of
6 persons because of race, color, religious creed, national origin,
7 ancestry, physical handicap, medical condition, marital status, or
8 sex of such persons.

9 13.0 NOTICE. All notices or demands to be given under this
10 AGREEMENT by either party to the other shall be in writing and given
11 either by: (a) personal service or (b) by U.S. Mail, mailed either
12 by registered or certified mail, return receipt requested, with
13 postage prepaid. Service shall be considered given when received if
14 personally served or if mailed on the third day after deposit in any
15 U.S. Post Office. The address to which notices or demands may be
16 given by either party may be changed by written notice given in
17 accordance with the notice provisions of this section. As of the
18 date of this AGREEMENT, the addresses of the parties are as follows:

19 DISTRICT: Fullerton School District
1401 West Valencia Drive
Fullerton, California 92833
Attn: _____

21 SUPERINTENDENT: Orange County Superintendent of Schools
22 200 Kalmus Drive
P.O. Box 9050
23 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

24 14.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
25 redress for violation of, or to insist upon, the strict performance
of any term or condition of this AGREEMENT shall not be deemed a

1 waiver by that party of such term or condition, or prevent a
2 subsequent similar act from again constituting a violation of such
3 term or condition.

4 15.0 SEVERABILITY. If any term, condition or provision of this
5 AGREEMENT is held by a court of competent jurisdiction to be
6 invalid, void, or unenforceable, the remaining provisions will
7 nevertheless continue in full force and effect, and shall not be
8 affected, impaired or invalidated in any way.

9 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT
10 shall be governed by the laws of the State of California with venue
11 in Orange County, California.

12 17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
13 attached hereto constitute the entire agreement among the Parties to
14 it and supersede any prior or contemporaneous understanding or
15 agreement with respect to the services contemplated, and may be
16 amended only by a written amendment executed by both Parties to the
17 AGREEMENT.

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IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: FULLERTON SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

BY: _____
Authorized Signature

BY: *John M. Cury*
Authorized Signature

PRINT NAME: Robert Pletka, Ed.D.

PRINT NAME: Renee Hendrick

TITLE: Superintendent

TITLE: Assistant Superintendent

DATE: _____

DATE: October 29, 2015

FullertonSD-Income(42410)16
ZIP 6

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Trang Lai, Director, Educational Services

SUBJECT: **APPROVE AMENDMENT BETWEEN FULLERTON SCHOOL DISTRICT AND MOMENTUM IN TEACHING TO PROVIDE ADDITIONAL TRAINING FOR A RESEARCH-BASED, COMMON CORE ALIGNED WRITING PROGRAM, WRITING WORKSHOP, TO K-6 TEACHERS AND ADMINISTRATORS AT SUNSET LANE AND ROLLING HILLS SCHOOLS ON JANUARY 4, 2016**

Background: Board approval was granted on June 9, 2015 for Momentum in Teaching to provide writing workshop professional development to K-6 teachers. They address achievement gaps by utilizing Common Core Standards and a personalized approach to teaching writing.

Rationale: Teachers and Administrators will benefit from this standards-based academic program that utilizes research-based instructional strategies with effective and timely feedback. This Common Core Writing program will support teachers in the development of effective writers. Teachers at Rolling Hills and Sunset Lane Schools will be trained in teaching informative writing to their students. These teachers will have completed the required three-days of narrative training by January 4, 2016.

Funding: Additional cost is not to exceed \$4,500 to be paid as follows:
Rolling Hills: \$2,250 budget 0130426109-5805
Sunset Lane: \$2,250 budget 0130427109-5805

Recommendation: Approve Amendment between Fullerton School District and Momentum in Teaching to provide additional training for a research-based, Common Core aligned writing program, writing workshop, to K-6 teachers and administrators at Sunset Lane and Rolling Hills Schools on January 4, 2016.

EF:TL:ts
Attachment

ADDENDUM #2

INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
FULLERTON SCHOOL DISTRICT AND MOMENTUM IN TEACHING

This addendum is to increase the original contract amount agreed upon and Board approved on June 9, 2015 (Item #1gg) to meet the high demand for more trainings focused on the Writing Workshop. Teachers began with narrative writing. Rolling Hills and Sunset Lane will expand their training to include informative writing this year. Teachers want to continue to expand their repertoire of writing strategies and effective feedback that best meets the needs of every student in the area of informative writing.

| | |
|--------------------------------|-------------|
| Original amount of Agreement: | \$81,000.00 |
| Requested Increase Addendum#1: | \$ 4,000.00 |
| Requested Increase Addendum#2: | \$ 4,500.00 |
| Total Amended Cost: | \$89,500.00 |

| | |
|------------------------|--------------------------------|
| Budget: Rolling Hills: | \$2,250 budget 0130426109-5805 |
| Sunset Lane: | \$2,250 budget 0130427109-5805 |

Robert Pletka, Superintendent
Fullerton School District

Date

Momentum in Teaching

Date

Prepared by: _____
Trang Lai

CONSENT ITEM

DATE: November 17, 2015

TO: Robert Plekta, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Jay McPhail, Chief Technology Officer, Technology & Media Services

SUBJECT: **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN FULLERTON SCHOOL DISTRICT AND COMMUNITY UNION, INC., (ONE MILLION NEW INTERNET USERS), AND AGREEMENT WITH KAJEET, FOR A PARENT-TRAINING PILOT AT NICOLAS JUNIOR HIGH SCHOOL EFFECTIVE NOVEMBER 18, 2015 THROUGH JUNE 30, 2016**

Background: Nicolas Junior High School will be working in conjunction with Technology & Media Services to provide a pilot training program for low-income parents in the use of technology to support their student's education. Training will be conducted by Community Union, Inc., (One Million New Internet Users), which will provide trainers and curriculum for 35 parents to complete a five-week course centered on parent proficiency using technology. Participating parents will be provided with a Mobile Wi-Fi unit enabling Internet access at home during the course. This pilot requires both One Million New Internet Users and Kajeet, which will provide the Mobile Internet Devices and broadband access and filtering for this program.

Rationale: Computer literacy is essential for our parent community to assist, guide, and protect their children when using technology in their daily lives.

Funding: Cost is \$3,725 for Community Union, Inc., and \$9,982.84 for Kajeet. Total cost is not to exceed \$13,707.84 and is to be paid from Nicolas Junior High School's Title I Fund.

Recommendation: Approve Memorandum of Understanding (MOU) between Fullerton School District and Community Union, Inc., (One Million New Internet Users), and Agreement with Kajeet, for a parent-training pilot at Nicolas Junior High School effective November 18, 2015 through June 30, 2016.

EF:JM:kv
Attachment



MEMORANDUM OF UNDERSTANDING BY AND BETWEEN

**Fullerton School District
AND
Community Union, Inc.**

This Memorandum of Understanding (MOU) is made and entered into November 21, 2015, by and between Fullerton School District (FSD), and Community Union, Inc. (CU), hereinafter jointly referred to as “PARTIES”.

RECITALS

WHEREAS, FSD intends to improve the quality of life for the Fullerton community,

WHEREAS, FSD intends to enhance parents’ access and training to technology so they may better engage in their child’s education,

WHEREAS, Community Union is an organization with over 22 years of experience in community-based technology and Internet training,

WHEREAS, FSD serves students whose demographics include low-income and monolingual (non-English) speaking parents,

WHEREAS, Community Union seeks to bring community-based technology training services to FSD, with the intent of using the Parent EMPOWERMENT through Technology program,

NOW, THEREFORE, all of the named parties hereby acknowledge, and as an expression of common intent, the PARTIES hereto agree as follows:

I. PURPOSE

The purpose of this MOU is to define the manner in which the PARTIES will participate in establishing a strategic relationship to form collaboration as a means to facilitate the delivery of the Parent EMPOWERMENT through Technology (PE+T) Program to serve parents of Nicolas Junior High students. PE+T furthers the effort to better engage parents in their child’s education. Core to this MOU is fundraising that will enable all low-income parents to enroll into the PE+T course free of charge.

II. GENERAL PROVISIONS



A. TERM

The term this MOU begins upon execution by the PARTIES for a period of one year, unless otherwise terminated as provided for in Section D below. Services under this MOU will be rendered during the 2015-2016 school year.

B. RESPONSIBILITIES

The following shall describe the responsibilities to the MOU:

1. Fullerton School District
 - a) Will provide the computer room or laptop cart to conduct Parent EMPOWERMENT through Technology (PE+T) courses, Fullerton School District at Nicolas Junior High School, 1100 W Olive Ave., Fullerton, CA 92833 a maximum of 35 parents to attend courses, see **Exhibit B**
 - b) Will provide a printer for parents to print completed exercises at the end of each session,
 - c) Will support outreach efforts to parents, including but not limited to coordinating with school staff and Community Union to obtain parent contact information,
 - d) Will provide parents with log-in information to access the Internet from the site as needed,
 - e) Will meet with CU staff as needed during the pre-planning phases of the PE+T, and every other week once sessions commence to discuss successes and challenges if any,
 - f) Provide space for and participate in PE+T Graduation Ceremony to be conducted at conclusion of program,
 - g) Agrees to pay a flat fee of \$3,725 for a maximum of 35 parents,
2. CU – will manage:
 - a) Outreach and recruitment of parents,
 - b) Organization of initial parent orientation meeting,
 - c) Follow-up phone calls to parents,
 - d) Recruitment, training and management of trainers using the PE+T system,
 - e) All classes and class schedules, See **Exhibit B**,
 - f) And provide supplies,
 - g) Delivery of PE+T as described herein, and incorporated, See **Exhibit A and C**,
 - h) Safety and Clean-up of Computer Lab,
 - i) Progress reporting, tracking and attendance using PE+T system,
 - j) And provide status reports to FSD upon request,



- k) And maintain communication with FSD staff as needed regarding the PE+T program,
 - l) Graduation ceremony, announcements, invitation and day of event,
 - m) Promotion of class successes with local leaders and media,
 - n) And cover all remaining costs,
3. Prior to changes in schedules of this agreement Parties agree to discuss and determine a strategy convenient and mutually beneficial to both.

C. CONFIDENTIALITY

No person will publish or disclose, use, or permit, cause to be published, disclosed or used, any confidential information pertaining to the clients (parents and students), applicants, participants or customers of the PARTIES.

D. TERMINATION

This MOU may be terminated by mutual consent with a 30 day written notice by either party.

E. ASSIGNMENT

PARTIES may not transfer or assign interest in this MOU without the previous written consent of all parties. Any such attempt to transfer or assign shall be null and void.

F. INDEMNIFICATION

Each party agrees to indemnify, defend and hold harmless the other partners, their boards, officers, agents, employees, assigns and successors in interest from and against all suits or causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees and cost of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including each party's employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of negligent acts, errors omissions or willful misconduct incidents to the performance of this MOU.

G. GENERAL INSURANCE REQUIREMENTS

PARTIES mutually agree to maintain their own corporate insurances, including but not limited to commercial general liability policy, workers compensation, officers and directors insurance, bonding, automobile, and employer's liability.



H. MODIFICATION

The terms and conditions of this MOU may only be amended by mutual written agreement of the PARTIES.

III. **AUTHORIZED PERSONNEL**

For the purposes of this MOU, the individuals identified below are authorized to coordinate the related activities for each party.

For: Community Union

Name: Larry Ortega

P.O. Box 364

Pomona, CA 91769

Cell: (951) 314-0331

Email: Lortega@onemillionNIU.org

For: Fullerton School District

Name: Dr. Robert Pletka

Superintendent

(714) 447-7400

1401 W. Valencia Dr.,

Fullerton, CA 92833

The individuals signing below have the authority to commit the party they represent to the terms of this MOU, and do so commit by signing. This MOU is of no force or effect until signed by representatives of both parties.



IN WITNESS WHEREOF, PARTIES to this Memorandum of Understanding have caused this MOU to be duly executed on their behalf by their authorized representatives.

COMMUNITY UNION, INC.

Fullerton School District

By: Larry Ortega

By: Dr. Robert Pletka

A handwritten signature in black ink that reads "Larry Ortega". The signature is written in a cursive, flowing style.

President & CEO

Superintendent



EXHIBIT A

Parent EMPOWERMENT through Technology (PE+T)

for

Fullerton School District

The Parent EMPOWERMENT through Technology (PE+T) program streamlines key elements to parent involvement, with cultural relevance at its center. When parents lack appropriate tools to fully engage in the health and education of their family, they tend to step out of their role. A balanced use of online information and tools can lead to parent empowerment and engagement on all levels. Parents gain critical research skills with PE+T training. PE+T gives parents the power of information—giving them the opportunity to make well-educated choices that benefit their entire family.

1. Organizational Background and History

Community Union, Inc.(Established 1993)

Mission: Setup, sustain and expand education and economic opportunities in low-income communities via community-based computer and Internet training.

Community Union, Inc. is a corporation based in Los Angeles, California. Community Union (CU) provides training from community technology centers located in low-income neighborhoods throughout California.

In 1993, while Mr. Larry A. Ortega was attending law school at Western State University School of Law, Fullerton, CA, he founded CU. CU first launched their courses working with children, but quickly realized that training parents in technology was key to impacting the digital divide, student achievement and graduation rates. A year after its inception, CU launched courses to serve parents in English, Korean, and Spanish.

Community Union, in cooperation with the One Million NIU (New Internet Users) Coalition, have successfully negotiated the opening of community-based technology training centers in over 30 cities, helping more than 25,000 parents, youth and senior citizens improve their quality of life through access and training to Internet resources. College students and NIU graduating parents enter and complete the Train the Trainer Program and become NIU Trainers for new sessions. Trainers have found the NIU experience to be a great career launching-pad as they move into professional endeavors.



2. Why Parent EMPOWERMENT through Technology?

A majority of low-income parents want to improve the quality of life for their family. However, many lack the skills required to engage in their education and health in a way that leads to improvement. This lack of improvement is more evident among parents with lower incomes and educational attainment, as well as among first generation immigrants who are English learners.

The Parent EMPOWERMENT through Technology program presents an opportunity to make a focused effort to help parents engage in their family's health and education via the Internet. There are a wide array of websites and on-line content in English, Korean and Spanish that help parents positively effect change in their family. CU has taught low-income parents how to access and use on-line resources for over 22 years and in our expert opinion, significantly improves the quality of life of graduates and their families.

3. Target Population

Maximum of 35 low-income parents who have children attending Nicolas Junior High will be enrolled in PE+T (**Exhibit C**), and will attend courses per **Exhibit B**.

4. Proposed Methodologies

Community Union believes it is a moral and economic imperative that we empower parents with research skills in education and health via technology training. A parent that can navigate the Internet to find reliable information is better equipped to make sound decisions for their family.

Parents will attend class two times per week, for two hours each day, for 5 weeks for a total of 20 hours of PE+T-Module I and/or 20 hours PE+T- Module II training, see **Exhibit B**.

PE+T Modules I & II *outcomes* for parents:

- 1) Development of Internet on-line resource navigation skills using key websites, addressing both health and education needs,
- 2) Development of a full-color multipage e-tools Resource Guide in PowerPoint that contains the following information:
 - a. A healthy food pyramid,
 - b. A through G requirements (UC/CSU college entry requisites),
 - c. Local Fullerton Unified resources available on-line,
 - d. Internet safety,
 - e. Detailed benefits of common fruits, vegetables, superfoods, supplements and organics,
 - f. Local farmer's markets and,
 - g. Healthy recipes.



- 3) Improved public speaking skills and advocacy strategies that will assist them in ensuring their family has access to health and education resources.

PE+T not only provides the foundational understanding needed by parents such as A-G requirements, education resources, college options, etc., but because the parents will have on-going access to on-line resources, they will be empowered to forever engage and advocate for the improved health and quality education for their family.

5. Project Goals, Operation and Evaluation:

PE+T's task-list, see **Exhibit C** below, is a list of exercises parents will complete during each 20 hour Module. PE+T takes parents through step by step on how-to use a computer, access the Internet and develop computer and Internet navigation skills while building an e-tools Resource Guide in PowerPoint, using health focused, college, school district and Internet safety websites. Manuals, exercises and instruction are available in English, Korean, Spanish and Mandarin Chinese.

Module I:

- A-1 – Develop a Vision Statement: Parents develop a 'vision' statement articulating desired goals and outcomes from the course, and beginning E-mail navigation, parents set up email address,
- A-2 – Introduction to Word, parents learn basic functions, typing skills, and development of a formal communication letter,
- A-3 – Introduction to PowerPoint, parents are introduced to the tool to be used to build e-tools Resource Guide,
- A-4 – Beginning Internet Navigation: Parents build research project using on-line resources to obtain information about education, health, and Internet safety.
- e-tools Resource Guide Completion: Parents compile exercises and PowerPoint slides completed during the course into a clear-covered portfolio that will be called their e-tools Resource Guide and will serve as evidence of skills learned and will be used to assist parents to better engage in their family's health and education.
- Simultaneously, this same portfolio will be used to enhance employment endeavors.

Module II:

- A-1 – Develop a Vision Statement II: Parents develop a 'vision' statement articulating desired HEALTH goals and outcomes from the course, and a refresher on Internet/E-mail navigation,
- A-2 – Refresher on Word, parents are reminded of basic functions, typing skills, and develop a formal communication letter,
- A-3 – Refresher on PowerPoint, parents are reminded of to the tool to be used to build e-health Tools Resource Guide,



- A-4 – Intermediate Internet Navigation: Parents build research project using on-line resources to obtain information about healthy living.
- e-health Tools Resource Guide Completion: Parents compile exercises and PowerPoint slides completed during the course into a clear-covered portfolio that will be called their e-health Tools Resource Guide and will serve as evidence of skills learned and will be used to assist parents to better engage in their family's health.

Evaluation:

- Paramount to the proposed project is the evaluation of program effectiveness.
- Quantitative methods such as pre and post surveys will be used. Also, graduating participant's focus group interviews will create feedback that will be used to create qualitative data to fine-tune PE+T,

In summary, after the completion of the PE+T program the following Major Goals will be accomplished:

1. parents gain increased Internet navigation knowledge for the purpose of improving the quality of life for their family,
2. parents will develop an e-tools Resource Guide and/or an e-health Tools Resource Guide to ensure they have key information to better engage in the health and education goals of their family,
3. parent leaders emerge and become sustainable resources for other parents through a parent alumni advocate network.

6. Funding, Roles and Responsibilities

1. Community Union, Inc.
 - a. Project Management and Administration (attendance, instruction, program progress reporting, etc.), training staff, PE+T training manuals and materials,
2. Outside Consultant (funded by Community Union)
 - a. Curriculum Specialist and Program Evaluation
 - b. 20 hours evaluation, testing and reporting on PE+T outcomes, within the scope of this proposal,
3. FSD
 - a. Utilization of computer lab where training will take place. Utilities, rent, security, administration staff and maintenance to be provided as an in-kind contribution,
4. Community Union and FSD
 - a. Marketing and promotion consultation, news briefs, press releases, collateral materials, event/school presentations, and out-reach,



5. Cost:

- a. FSD will pay \$3,725 for a maximum of 35 parents.
- b. FSD agrees to pay CU within 30 days after being invoiced.
 - a. Upon commencement of outreach, money for Invoices received by FSD is considered earned.
 - b. Upon commencement of classes, money for Invoices received by FSD is considered earned, unless otherwise expressed in writing from FSD.
- c. FSD agrees to pay the \$3,725 in the following manner:
 - a. FSD will pay upon receiving Invoice #1 for \$1,862.50 from Community Union *at the start of PE+T* to cover start-up costs, which include IT Visit to coordinate computer lab, PE+T Manuals to be used in training sessions, fliers, and other supplies needed to launch training sessions; and upon receiving Invoice #2 for \$1,862.50 after verifying that the training and other services covered by this agreement have all occurred at the conclusion of sessions.

END OF EXHIBIT A



EXHIBIT B

Fullerton School District

| <u>Winter 2016</u> | <u>Date</u> |
|---------------------------|--------------------|
| IT Visit: | TBD |
| Orientation Meeting: | TBD |
| Session Start: | TBD |
| Session End: | TBD |
| Graduation Ceremony: | TBD |

Parent EMPOWERMENT through Technology- Module I

| Site | Total # of Parents | Class | Schedule | Session |
|--------------------------------|---------------------------|-------------------------------------|-----------------------|----------------|
| Nicolas Junior High | 35 | <i>Module I (See Exhibit C)</i> | Time: TBD Day: TBD | Winter 2016 |
| MAX # of Parents Served | 35 | | | |

EXHIBIT C

MODULE I: Parent EMPOWERMENT through Technology



Name _____ **One Million New Internet Users (NIU)**
Parent EMPOWERMENT

through Technology- Module I Tasklist

| Task # | Task | Outcomes/Deliverables | Trainers Initials | Date | Results/ Name of | Percent Complete | Duration of Hours |
|--|--|--|-------------------|------------|------------------|------------------|-------------------|
| Daily Task: There will be 3 tasks that each student will be required to accomplish each day they attend the PE+T- Module I class. | | | | | | | |
| DAILY | Warm-up | 1) 10 minutes typingweb.com | | | | | |
| | Pro-practice | 2) For 10 minutes student will visit the NIU website (onemillionniu.org) and read the Blog section | | | | | |
| | Cool-down | 3) Last 10 minutes of class students will print all of their completed work. Trainer: place completed task in student folder and update their task list | | | | | |
| ENTRY MATRIX | | | | | | | 0.5 |
| | Tree Exercise | | | | | | 0.5 |
| A1 | Vision Statement | IN CLASS: 7 Minute writing exercise, handwrite personal goals for next 2 weeks, 2 months, 2 years, and 20 years. HOMEWORK: Take in-class assignment home to develop a final draft on your Vision Statement. | | | | | 0.5 |
| A1.1 | Email setup, send, receive | Student create Gmail account. (Write User ID and Password to the right.) | HERE | User ID: | Password: | 25% | 1.5 |
| A1.2 | Setup TypingWeb account | Go to www.typingweb.com and on-line exercises to improve typing skills. (Write User ID and Password to the right.) | HERE | User ID: | Password: | 30% | 0.5 |
| A2 | Beginning Word: | Student learns basic functions in Word- open, save & modify a document. | | | | | |
| A2.1 | Type Vision Statement | Using Handwritten exercise completed above in A1, type and print Vision Statement. (Write the saved file name to the right.) | HERE | File name: | | 40% | 1 |
| A2.2 | Word Exercise I | Create, edit, modify text, format paragraphs, use tools to give documents professional look. (Write the saved file name to the right.) | HERE | File name: | | 43% | 1 |
| A2.3 | Word Exercise II | Develop Communication to Principal, Vice Principal and Teachers. Student will open-up lines of communication with Teacher/Principal. (Write the saved file name to the right.) | HERE | File name: | | 45% | 1 |
| A3 | Intro. to PowerPoint | Create a presentation with phone number, email, and contact information. Modify slides in preparation for Final e-tools Resource Guide. | | | | | |
| A3.1 | Self-intro Slide 1 | Title Page. Vision Statement. (Write the saved file name to the right.) | HERE | File name: | | 50% | 2 |
| A3.2 | Raising Expectations Slide 2 | Final e-tools Resource Guide. "I will expect more from my child because I have access to more resources via the Internet..." | | | | 55% | 1 |
| A4 | Internet Navigation Build-out of E-tools Resource Guide | Hyperlinks, browse websites, copy and download information to Power Point. | | | | | |
| A4.1 | Slide 3 | Google Translate to translate documents and information from English to Spanish/Spanish to English. | | | | 80% | 1 |
| A4.2 | Slide 4 | KnowHow2Go.org - Excellent overview of how to prepare for college, beginning in Middle School. | | | | 65% | 2 |
| A4.3 | Slide 5 | netSMARTZ.org/parents - Learn strategies on keeping children safe on the Internet, deal with cyber bullying, protect privacy. | | | | 75% | 2 |
| A4.4 | Slide 6 | DrFuhman.com- Establish a strong nutrition foundation through a healthy food pyramid. | | | | 60% | 1.5 |
| A4.5 | Slide 7 & 8 | 4th District PTA resources (OPEN). | | | | 85% | 2.5 |
| A4.6 | FINAL e-tools Resource Guide | e-tools Resource Guide: Students compile all slides into a final portfolio | | | | 90% | 1 |
| EXIT MATRIX | | | | | | | 0.5 |
| | | | | | | 100% | 20 |
| Version 7 10/05/15 | | | | | | | |



EXHIBIT C (continued) MODULE II: Parent EMPOWERMENT through Technology



One Million New Internet Users (NIU)
Parent Empowerment
through Technology- Module II Tasklist

Name _____

| Task # | Task | Outcomes/Deliverables | Trainer's Initials | Date | Results/Name of File | Percent Complete | Expected Duration Hours |
|--|---------------------------------------|--|--------------------|------|----------------------|------------------|-------------------------|
| Daily Task: There will be 3 task that each student will be required to accomplish each day they attend the PE+T- Module II class. | | | | | | | |
| DAILY | Warm-up | 1) 10 minutes typingweb.com | | | | | |
| | Pro-practice | 2) For 10 minutes student will visit the NIU website (onemillionniu.org) and read the Blog section | | | | | |
| | Cool-down | 3) Last 10 minutes of class students will print all of their completed work. Trainer: place completed task in student folder and update their task list | | | | | |
| Entry Matrix | | | | | | | 0.5 |
| | Tree Exercise | | | | | | 0.5 |
| A1 | Vision Statement II | IN CLASS: 7 Minute writing exercise, handwrite personal HEALTH goals for next 2 weeks, 2 months, 2 years and 20 years. HOMEWORK: Take in-class assignment home to develop a final draft on your Vision Statement II. | | | | | 0.5 |
| A1.1 | Email Refresher | Using Gmail create and send email to Trainer. (Write User ID and Password to the right.) | HERE | → | User ID: | | 25% 1.5 |
| A1.2 | TypingWeb Keyboard Practice | Enter into typingweb.com (Write User ID and Password to the right.) | HERE | → | User ID: Password: | | 30% 0.5 |
| A2 | Word Refresher | Using CU Manual Intro. to Word, student will get a refresher or learn how to use and operate the basic functions in Word like open, save & modify a document. | | | | | |
| A2.1 | Vision Statement II | Type and print Vision Statement II, completed in A1 above. (Write the saved file name to the right.) | HERE | → | File name: | | 40% 1 |
| A2.2 | Develop Communication to School Nurse | Student will create a communication/paragraph to their child's school nurse addressing any concerns about their child's health. (Write the saved file name to the right.) | HERE | → | File name: | | 45% 1 |
| A3 | PowerPoint II Refresher | Prepare and print e-health Tools Resource Guide | | | | | |
| A3.1 | Slide 1 | Self introduction and Vision Statement II. (Write the saved file name to the right.) | HERE | → | File name: | | 50% 2 |
| A4 | Internet Navigation | Browse websites on healthy living and building a e-health Tools Resource Guide | | | | | |
| A4.1 | Slide 2 | JointheReboot.com - Parents learn benefits of common fruits and vegetables. | | | | | 65% 2 |
| A4.2 | Slide 3 | foodmatters.tv - Parents learn benefits of super foods, supplements, and organics. | | | | | 70% 2.5 |
| A4.3 | Slide 4 | localharvest.org - Parents locate local farmers' markets. | | | | | 75% 2 |
| A4.4 | Slide 5 | theppk.com/recipes/ - Parents will find encouraging recipes to kick-start a healthy lifestyle for their entire family. | | | | | 80% 2 |
| A4.5 | Slide 6 | Develop/print: "Creating a healthy and nutritious environment for my family." | | | | | 85% 2.5 |
| A4.6 | FINAL e-health Tools Resource Guide | e-health Tools Resource Guide: Compile all slides into a portfolio and finish building Health/Nutrition Plan and resources for the purposes of creating a helpful source of information that you and your family can reference. | | | | | 90% 1 |
| EXIT MATRIX | | | | | | | 0.5 |
| | | | | | | | 100% 20 |
| Version 5 9/21/15 | | | | | | | |



7901 Jones Branch Drive, Suite 350, McLean, VA 22102

www.kajeet.net | sales@kajeet.net



QUOTATION

| | |
|---------------------|---|
| Date Issued: | 11/3/2015 |
| Quote Prepared For: | Sam Ricchio Fullerton School District 1401 W. Valencia Drive Fullerton, CA 92833 |
| Prepared By: | Jeffery Calnan jcalnan@kajeet.com , 240-482-3572 |
| Description: | Quote based on request for Kajeet Managed service for 35 devices and 10 months (academic year) of service. Monthly Data Transfer Limit: 15 GB / month - .5 GB/daily per device. Optional YouTube Access Included. Plan comes with basic Universal Sentinel account, |

| Education Broadband™ Program Information | |
|--|------------------------------------|
| Education Broadband Plan Type: | Kajeet Managed |
| Network: | Verizon Nationwide 4G LTE |
| Device Procurement Option: | Lease: Kajeet SmartSpot, plus case |
| SmartSpot Model: | SmartSpot 800 VZW, 4G LTE |
| Number of Units: | 35 |
| Number of Months of Service | 10 |

| Item | Description | Qty | Unit Cost | Extended |
|---------------------------------------|---|-----|-----------|------------|
| Lease: Kajeet SmartSpot, plus case | # of devices x # mos. Fully kitted/activated. | 350 | \$2.50 | \$875.00 |
| Shipping | - | 2 | \$25.00 | \$50.00 |
| Managed Education Broadband™ Service | # of devices x # months | 350 | \$19.99 | \$6,996.50 |
| Sentinel® Account Type | Universal Account: Included | 1 | \$0.00 | \$0.00 |
| Telecom & Admin Fee | Covers Federal, Local and Carrier fees | - | 4.5% | \$314.84 |
| - | | | | |
| - | | | | |
| Optional Open YouTube Access Selected | YouTube Restricted Mode™ Applies | 350 | \$4.99 | \$1,746.50 |
| - | | | | |

* Prices do not include applicable sales tax. Please present your tax exempt certificate.

TOTAL \$9,982.84

* NOTE: Kajeet Managed service is intended for 1 user per device, and the plan has a 500MB per day excessive bandwidth consumption flag per device. Please refer to the Kajeet Fair Use Policy for more details.

* Open YouTube Option, NOTE: Access subject to YouTube Restricted Mode and 500MB per day excessive bandwidth consumption flag.

Accepted by: _____ Date: _____

TERMS & CONDITIONS

- Applicable state taxes are not included in this quotation. Kajeet requires a copy of the Buyer's tax exempt certificate if applicable.
- Telecommunications and Administrative Fees defray a wide variety of Federal, State, and/or Local fees charged to telecommunications carriers. Points and Wireless Data Service are subject to a 4.5% Telecommunications and Administrative Fee.
- Unless otherwise indicated, quotations are open for acceptance by the Buyer within thirty (30) days from the date of quotation.
- All prices are quoted in U.S. Dollars.
- The amount presented in this quotation is confidential & proprietary and intended for the consideration of the Buyer.
- Buyer and Kajeet will sign and execute a Services Agreement prior to execution of the program.
- Kajeet W-9 or sole source affidavit available upon request.
- Kajeet®, Kajeet SmartSpot®, Education Broadband™, SmartSpot Protection™ and Sentinel® are trademarks of Kajeet, Inc.

Kajeet® and Arterra Mobility® products and services are protected by the following issued U.S. patents 8,929,857; 8,918,080; 8,774,755; 8,774,754; 8,755,768; 8,731,517; 8,725,109; 8,712,371; 8,706,079; 8,667,559; 8,644,796; 8,639,216; 8,634,803; 8,634,802; 8,634,801; 8,630,612; 8,611,885; 8,600,348; 8,594,619; 8,588,735; 8,285,249; 8,078,140; 7,945,238; 7,899,438; 7,881,697. Other patents are pending.

CONSENT ITEM

DATE: November 17, 2015
TO: Board of Trustees
FROM: Robert Pletka, Ed.D., Superintendent
SUBJECT: **APPROVE AGREEMENT FOR LEADERSHIP ASSOCIATES NETWORK MEMBERSHIP**

Background: Each year the Board approves organizational memberships. As a Leadership Associate Network member, Dr. Pletka can participate in professional resources and support and the Superintendent Summer Institute. The Superintendent Summer Institute is a two-day institute with a focus on research and best practices. In addition, Leadership Associate Network members receive discounts on supplemental services such as interactive board workshops, organizational audits, Board/Superintendent evaluations, conflict facilitation, and Superintendent advisement.

Rationale: Participation in the Leadership Associate Network provides additional opportunities for the Fullerton School District.

Funding: Cost to not exceed \$6500 to be paid from Superintendent budget 526.

Recommendation: Approve agreement for Leadership Associates Network membership.

RP:cs

FULLERTON SCHOOL DISTRICT

DISCUSSION ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
SUBJECT: PUBLIC HEARING—TRUSTEE-AREA MAPS

Background: On July 28, 2015, the Board directed a shift to by-trustee area elections and authorized a demographic study. On September 29, 2015, the Board reviewed two trustee-area maps to present to the community for public input. On October 20, the Board held the first public hearing to receive feedback. This is the second public hearing. A third and final public hearing will be held on December 8.

Rationale: As part of the process for adopting trustee-area maps, the Board is required to hold three public hearings to receive direct input from the public regarding proposed trustee-area maps.

This will be the second public hearing and opportunity for the community to provide both written and oral information to the Board regarding the proposed trustee-area maps. The Board's discussion regarding specific trustee-area maps and decision to adopt a specific trustee-area map is scheduled to occur during the Board meeting on December 8.

Funding: Not Applicable

Recommendation: Information only, no action necessary.

SH:gs

DISCUSSION/ACTION ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: APPROVE WAIVER REQUEST TO STATE BOARD OF EDUCATION REGARDING CHANGE IN TRUSTEE ELECTION SYSTEM AND ADOPT RESOLUTION #15/16-11

Background: On July 28, 2015, the Board directed a shift to by-trustee area elections. To facilitate this change, the District is seeking waivers of sections 5019, 5020, 5021, and 5030 of the Education Code. The District is seeking a waiver of the requirement that a move from an at-large election system to a by-trustee area election system for District Board members be submitted to the electorate for its approval.

Information regarding the change in election process has been widely disseminated through the press, social media, school-site, and District meetings. Feedback from interested entities has been solicited and summarized for the Board. Additionally, three community meetings were held November 27-29 at each of the District's junior high schools.

Rationale: The District desires to have the requested Education Code sections waived because the waiver of these sections will allow the District to successfully adopt trustee areas and establish a by-trustee election process as expeditiously as possible thereby eliminating the need to go through the expense and uncertainty of a ballot measure on this subject.

It is imperative that the District adopt these areas and establish this process without delay and without interference so that the District can avoid liability under the California Voting Rights Act of 2001 ("CVRA") as a result of its current at-large election system.

As part of the process for adopting trustee-area maps, the Board is required to hold a public hearing to receive direct input from the public regarding a waiver application to the State Board of Education with respect to a shift to by-trustee area elections.

This will be the public hearing and opportunity for the community to provide both written and oral information to the Board regarding the proposed waiver application to the State Board of Education with respect to a shift to by-trustee area elections. Staff has received no comments thus far.

Funding: Not Applicable

Recommendation: Approve waiver request to State Board of Education regarding change in trustee election system and Adopt Resolution #15/16-11

SH:gs
Attachment

RESOLUTION #15/16-11

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE FULLERTON SCHOOL DISTRICT AUTHORIZING
THE SUPERINTENDENT TO SEEK A WAIVER FROM
THE STATE BOARD OF EDUCATION**

WHEREAS, on July 28, 2015, the Board of Trustees of the Fullerton School District (the "Board") took action to move from an at large election system to a by-trustee area election system for District Board members; and

WHEREAS, California Education Code sections 5019 and 5030 authorize the Orange County Committee on School District Organization ("County Committee"), upon application of a school district's governing board, to change the method of election in a school district under its jurisdiction; and

WHEREAS, if the County Committee approves this request to change the method of electing board members, Education Code section 5020 requires the County Committee's resolution of approval to be submitted to the electorate for its approval; and

WHEREAS, an election to approve the change in voting methods will result in a cost to the District, and Education Code sections 33050-33053 authorize the State Board of Education to waive this voter-approval requirement, which could reduce the costs associated with this proposed change in the manner of electing board members; and

WHEREAS, in light of the above, the District wishes to request that the State Board of Education waive the election requirement set forth in the Education Code; and

WHEREAS, on November 17, 2015, the District held a public hearing on the proposed waiver application to solicit input from the public and District stakeholders; and

WHEREAS, the District properly posted a timely notice of the aforementioned public hearing in the newspaper and at each school of the District and at an additional public place in the District; and

WHEREAS, the District properly notified its collective bargaining units of the District's intent to seek a waiver pursuant to sections 33050-33053 of the Education Code.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Fullerton School District as follows:

1. The above recitals are true and correct.
2. The Board hereby authorizes the District to seek a full waiver of Education Code section 5020, and partial waivers of Education Code sections 5019, 5021, and 5030 as set forth in Exhibit A, or as otherwise required by the State Board of Education to effectuate the District's goal of moving to a by-trustee election system.
3. The District Superintendent/designee are hereby authorized and directed to take any other actions necessary to effectuate the purposes of this resolution.

ADOPTED, SIGNED, and APPROVED this 17th day of November, 2015.

BOARD OF TRUSTEES
FULLERTON SCHOOL DISTRICT

By: _____
President

By: _____
Clerk

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Trustees of the Fullerton School District, hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted at a regular meeting place thereof on the 17th day of November, 2015, of which meeting all of the members of said Board of Trustees had due notice and at which a majority thereof were present and that at said meeting, said resolution was adopted by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

An agenda of said meeting was posted at least 72 hours before said meeting at Fullerton, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; that the foregoing resolution is a full, true, and correct copy of the original resolution adopted at said Board meeting and entered in said minutes; and that said resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: November 17, 2015

Clerk of the Board of Trustees
Fullerton School District

**EXHIBIT A
FULLERTON SCHOOL DISTRICT**

Education Code or California Code of Regulations sections to be waived

Request to waive the following sections and portions of the Education Code lined out below:

§ 5019. Trustee areas and size of school district governing boards; powers of county committee; proposal and hearing

(a) Except in a school district governed by a board of education provided for in the charter of a city or city and county, in any school district or community college district, the county committee on school district organization may establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas, and increase to seven or decrease to five the number of members of the governing board, or adopt one of the alternative methods of electing governing board members specified in Section 5030.

(b) The county committee on school district organization may establish or abolish a common governing board for a high school district and an elementary school district within the boundaries of the high school district. The resolution of the county committee on school district organization approving the establishment or abolition of a common governing board shall be presented to the electors of the school districts as specified in Section 5020.

(c) (1) A proposal to make the changes described in subdivision (a) or (b) may be initiated by the county committee on school district organization or made to the county committee on school district organization either by a petition signed by 5 percent or 50, whichever is less, of the qualified registered voters residing in a district in which there are 2,500 or fewer qualified registered voters, by 3 percent or 100, whichever is less, of the qualified registered voters residing in a district in which there are 2,501 to 10,000 qualified registered voters, by 1 percent or 250, whichever is less, of the qualified registered voters residing in a district in which there are 10,001 to 50,000 qualified registered voters, by 500 or more of the qualified registered voters residing in a district in which there are 50,001 to 100,000 qualified registered voters, by 750 or more of the qualified registered voters residing in a district in which there are 100,001 to 250,000 qualified registered voters, or by 1,000 or more of the qualified registered voters residing in a district in which there are 250,001 or more qualified registered voters or by resolution of the governing board of the district. For this purpose, the necessary signatures for a petition shall be obtained within a period of 180 days before the submission of the petition to the county committee on school district organization and the number of qualified registered voters in the district shall be determined pursuant to the most recent report submitted by the county elections official to the Secretary of State under Section 2187 of the Elections Code.

(2) When a proposal is made pursuant to paragraph (1), the county committee on school district organization shall call and conduct at least one hearing in the district on the matter. At the conclusion of the hearing, the county committee on school district organization shall approve or disapprove the proposal.

(d) If the county committee on school district organization approves pursuant to subdivision (a) ~~the rearrangement of the boundaries of trustee areas for a particular district, then the rearrangement of the trustee areas shall be effectuated for the next district election occurring at least 120 days after its approval, unless at least 5 percent of the registered voters of the district sign a petition requesting an election on the proposed rearrangement of trustee area boundaries. The petition for an election shall be submitted to the county elections official within 60 days of the proposal's adoption by the county committee on school district organization. If the qualified registered voters approve pursuant to subdivision (b) or (c) the rearrangement of the boundaries to the trustee areas for a particular district, the rearrangement of the trustee areas shall be effective for the next district election occurring at least 120 days after its approval by the voters.~~

~~§ 5020. Presentation of proposal to electors~~

~~(a) The resolution of the county committee approving a proposal to establish or abolish trustee areas, to adopt one of the alternative methods of electing governing board members specified in Section 5030, or to increase or decrease the number of members of the governing board shall constitute an order of election,~~

and the proposal shall be presented to the electors of the district not later than the next succeeding election for members of the governing board.

~~(b) If a petition requesting an election on a proposal to rearrange trustee area boundaries is filed, containing at least 5 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.~~

~~(c) If a petition requesting an election on a proposal to establish or abolish trustee areas, to increase or decrease the number of members of the board, or to adopt one of the alternative methods of electing governing board members specified in Section 5030 is filed, containing at least 10 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot. Before the proposal is presented to the electors, the county committee on school district organization may call and conduct one or more public hearings on the proposal.~~

~~(d) The resolution of the county committee approving a proposal to establish or abolish a common governing board for a high school and an elementary school district within the boundaries of the high school district shall constitute an order of election. The proposal shall be presented to the electors of the district at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.~~

~~(e) For each proposal there shall be a separate proposition on the ballot. The ballot shall contain the following words:~~

~~"For the establishment (or abolition or rearrangement) of trustee areas in _____ (insert name) School District--Yes" and "For the establishment (or abolition or rearrangement) of trustee areas in _____ (insert name) School District--No."~~

~~"For increasing the number of members of the governing board of _____ (insert name) School District from five to seven--Yes" and "For increasing the number of members of the governing board of _____ (insert name) School District from five to seven--No."~~

~~"For decreasing the number of members of the governing board of _____ (insert name) School District from seven to five--Yes" and "For decreasing the number of members of the governing board of _____ (insert name) School District from seven to five--No."~~

~~"For the election of each member of the governing board of the _____ (insert name) School District by the registered voters of the entire _____ (insert name) School District--Yes" and "For the election of each member of the governing board of the _____ (insert name) School District by the registered voters of the entire _____ (insert name) School District--No."~~

~~"For the election of one member of the governing board of the _____ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area--Yes" and "For the election of one member of the governing board of the _____ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area--No."~~

~~"For the election of one member, or more than one member for one or more trustee areas, of the governing board of the _____ (insert name) School District residing in each trustee area elected by the registered voters of the entire _____ (insert name) School District--Yes" and "For the election of one member, or more than one member for one or more trustee areas, of the governing board of the _____ (insert name) School District~~

residing in each trustee area elected by the registered voters of the entire _____ (insert name) School District -No."

"For the establishment (or abolition) of a common governing board in the _____ (insert name) School District and the _____ (insert name) School District -Yes" and "For the establishment (or abolition) of a common governing board in the _____ (insert name) School District and the _____ (insert name) School District -No." —If more than one proposal appears on the ballot, all must carry in order for any to become effective, except that a proposal to adopt one of the methods of election of board members specified in Section 5030 which is approved by the voters shall become effective unless a proposal which is inconsistent with that proposal has been approved by a greater number of voters. An inconsistent proposal approved by a lesser number of voters than the number which have approved a proposal to adopt one of the methods of election of board members specified in Section 5030 shall not be effective.

§ 5021. Incumbents to serve out terms despite approval of change

(a) If a proposal for the establishment of trustee areas formulated under Sections 5019 and 5020 is approved by a majority of the voters voting at the election, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030. In the event two or more trustee areas are established at such election which are not represented in the membership of the governing board of the school district, or community college district the county committee shall determine by lot the trustee area from which the nomination and election for the next vacancy on the governing board shall be made.

(b) If a proposal for rearrangement of boundaries is approved by a majority of the voters voting on the measure, or by the county committee on school district organization when no election is required, and if the boundary changes affect the board membership, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030.

(c) If a proposal for abolishing trustee areas is approved by a majority of the voters voting at the election, the incumbent board members shall serve out their terms of office and succeeding board members shall be nominated and elected at large from the district.

§ 5030. Alternate method of election

Except as provided in Sections 5027 and 5028, in any school district or community college district having trustee areas, the county committee on school district organization and the registered voters of a district, pursuant to Sections 5019 and 5020, respectively, may at any time recommend one of the following alternate methods of electing governing board members:

(a) That each member of the governing board be elected by the registered voters of the entire district.

(b) That one or more members residing in each trustee area be elected by the registered voters of that particular trustee area.

(c) That each governing board member be elected by the registered voters of the entire school district or community college district, but reside in the trustee area which he or she represents.

The recommendation shall provide that any affected incumbent member shall serve out his or her term of office and that succeeding board members shall be nominated and elected in accordance with the method recommended by the county committee.

Whenever trustee areas are established in a district, provision shall be made for one of the alternative methods of electing governing board members.

In counties with a population of less than 25,000, the county committee on school district organization or the county board of education, if it has succeeded to the duties of the county committee, may at any time, by

resolution, with respect to trustee areas established for any school district, ~~other than a community college district,~~ amend the provision required by this section without additional approval by the electors, to require one of the alternate methods for electing board members to be utilized.

DISCUSSION/ACTION ITEM

DATE: November 17, 2015

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services

SUBJECT: APPROVE/RATIFY GENERAL WAIVER REQUEST FOR EQUITY LENGTH OF TIME EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2017

Background: Pursuant to *EC 37202*, transitional kindergarten (TK) programs operated by a district must be of equal length to any kindergarten programs operated by the same district, unless there is an approved State Board of Education waiver on file. By statute, the maximum school day in kindergarten is 4 hours (*EC 46110*). An exception to this statute allows schools that have adopted an early primary program (extended-day kindergarten) to exceed 4 hours (*EC 8973*). Furthermore, *EC 48000* states that a TK shall not be construed as a new program or higher level service. The number of required instructional minutes for TK is 36,000 minutes per year; the minimum length of instructional time that must be offered to constitute a school day is 180 minutes (*EC 46117* and *46201*).

Rationale: The District operates several full-day kindergarten programs, but all TK programs are half day. In order to avoid any Education Code penalty, the District is seeking to waive requirements under Education Code §37202.

Funding: Not applicable.

Recommendation: Approve/Ratify General Waiver Request for Equity Length of Time effective July 1, 2015 through June 30, 2017.

CCB:nm
Attachment

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>

First Time Waiver: X

Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

| CD CODE | | | | | | |
|---------|---|---|---|---|---|---|
| 3 | 0 | 6 | 6 | 5 | 0 | 6 |

| | | | | | | | | |
|---|--|------------------|---|-----------|--|--|--|--|
| Local educational agency: Fullerton School District | | | Contact name and Title: Craig C. Bertsch, Ed.D. Asst. Superintendent, Personnel Svcs. | | | Contact person's e-mail address: craig_bertsch@fullertonsd.org | | |
| Address: (City) | | (State) | | (ZIP) | | Phone (and extension, if necessary): (714) 447-7450 | | |
| 1401 W. Valencia Drive | | Fullerton | | CA | | 92833 | | |
| Period of request: (month/day/year) | | | Local board approval date: (Required) | | | Date of public hearing: (Required) | | |
| From: 07/01/2015 To: 06/30/17 | | | November 17, 2015 | | | November 17, 2015 | | |

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number):

Circle One: EC or *CCR*
37202

Topic of the waiver: **Equity Length of Time**

2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval: _____
 Renewals of waivers must be submitted two months before the active waiver expires.

3. Collective bargaining unit information. Does the district have any employee bargaining units? No X Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s): **November 2, 2015**

Name of bargaining unit and representative(s) consulted: **Fullerton Elementary Teachers Association (FETA) – Kristin Montoya, FETA President**

The position(s) of the bargaining unit(s): Neutral X Support Oppose (*Please specify why*)

Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

How was the required public hearing advertised?

 Notice in a newspaper X Notice posted at each school X Other: (*Please specify*) District website

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:
Board of Trustees

Date the committee/council reviewed the waiver request: **November 17, 2015**

Were there any objection(s)? No X Yes (*If there were objections please specify*)

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
 GW-1 (10-2-09)

6. *Education Code or California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

[...the governing board of a school district shall maintain all of the elementary day schools established by it for an equal length of time during the school year and all of the day high schools established by it for an equal length of time during the school year.]

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

Our kindergarten class operates as part of an early primary program, pursuant to EC 8970-8974, and two of our seventeen programs exceeds the maximum four-hour instructional day. The extended day at the two sites is a site based decision using site funds. The other 15 sites vary in minutes from 37,022 - 37,922 instructional minutes per week which is beyond the state minimum requirement of 36,000 minutes per year. Transitional Kindergarten reflects the minutes of the 15 sites. Half-day Transitional Kindergarten allows our younger students to acclimate to the public school setting on a shorter time frame. Our TK students are exceeding the state requirements for instructional minutes.

8. Demographic Information:
 (District/school/program) **Fullerton School District** has a student population of **13,524** and is located in an **urban** (*urban, rural, or small city etc.*) in **Orange** County.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes
 (If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

| | | |
|--|--------|-------|
| Signature of Superintendent or Designee: | Title: | Date: |
|--|--------|-------|

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

| | | |
|---|------------------------------|-------|
| Staff Name (<i>type or print</i>): | Staff Signature: | Date: |
| Unit Manager (<i>type or print</i>): | Unit Manager Signature: | Date: |
| Division Director (<i>type or print</i>): | Division Director Signature: | Date: |
| Deputy (<i>type or print</i>): | Deputy Signature: | Date: |

DISCUSSION/ACTION ITEM

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Robert Lee, Interim Director of Classified Personnel Services
SUBJECT: APPOINT MS. JANET MCNEILL AS BOARD REPRESENTATIVE TO THE PERSONNEL COMMISSION

Background: The Board of Trustees announced the intent to appoint their representative to the Personnel Commission at the September 29, 2015, Board of Trustees' meeting. Current Board Appointee, Ms. McNeill, was originally appointed in June 2009.

- Education Code 45246 requires that the Board of Trustees conduct a public hearing prior to appointment of a Personnel Commissioner. Following the Public Hearing, the Board must approve the appointment of its nominee or make a substitute appointment.

Rationale: Board representative, Ms. McNeill's term is due to expire December 1, 2015, requiring the Board to appoint its representative to fill the three year term.

Funding: Not applicable.

Recommendation: Appoint Ms. Janet McNeill as Board Representative to the Personnel Commission.

RL:ph

ADMINISTRATIVE REPORT

DATE: November 17, 2015
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig Choi Bertsch, Ed.D., Assistant Superintendent, Personnel Services
PREPARED BY: Kathy Ikola, Coordinator of Child Welfare and Attendance
SUBJECT: FIRST READING OF REVISED BOARD POLICY 5111

Background: The California School Boards Association (CSBA) provides up-to-date legal templates of board policies, which are adopted by the majority of school districts in our State.

Upon review of current board policies, the following board policy needs to be revised to reflect current laws and practice:

Revised:
Students
BP 5111 Admission

The purpose of this Administrative Report will be to afford Board members the opportunity to review this revised board policy, ask questions, receive clarification, and propose revisions prior to approval of this revised policy at the December 8, 2015, Board of Trustees Meeting.

Rationale: Ongoing revisions ensure that the District maintains compliance within State and federal laws and regulations.

Funding: Not applicable.

Recommendation: Not applicable.

CCB:KI
Attachment

Fullerton School District

Board Policy

Admission

BP 5111

Students

Board Adopted: June 10, 2005

Board Revised: February 7, 2010

The Board of Trustees encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering a District school at any grade level about admission requirements and shall assist them with enrollment procedures.

Before enrolling any child in a District school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

In the event the Superintendent or designee reasonably believes false or unreliable evidence of residency has been provided by a parent/guardian, the following procedures apply:

1. The Superintendent or designee shall identify circumstances upon which the District may initiate an investigation, which shall, at a minimum, require the District employee to be able to identify specific, articulable facts supporting the belief that the parent/guardian of the pupil has provided false or unreliable evidence for residency. Examples of such situations include, but are not limited to, altered documents; credible information from the property owner or neighbor that the student does not reside at the address provided; results of a home visit by a District employee indicating the student does not reside at the address provided; credible information from the student stating he/she does not reside at the address provided; and/or mail sent by the school returned from the address provided.
2. The Superintendent or designee may use reasonable investigatory methods, as appropriate, to determine residency. These methods may include, but are not limited to:
 - a. Review of documentation
 - b. Home visit by District personnel
 - c. Interview of student and parent/guardian
 - d. Contacting the landlord or neighbors regarding whether or not the student resides at the address provided
3. The Superintendent or designee may hire a private investigator if the investigatory methods described above are inconclusive to determine whether the pupil resides in the District.
4. For any investigation conducted pursuant to this policy, the District shall:
 - a. Prohibit the surreptitious photographing or video recording of pupils who are being investigated. For purposes of this policy, "surreptitious photographing or video recording" means the covert collection of photographic or video graphic images of persons or places subject to an investigation. For the purposes of this policy, the collection of images is not covert if the technology is used in an open and public view.
 - b. Require that the employees and contractors of the District engaged in the investigation must identify themselves truthfully as such to individuals contacted or interviewed during the course of the investigation.

5. If the District determines that the pupil does not meet the residency requirements for school attendance in the District, the District shall provide the parent/guardian with the basis for the determination. The parent/guardian may appeal this determination to the Assistant Superintendent of Personnel Services within 10 business days of determination. If an appeal is made, the burden shall be on the parent/guardian to show why the decision of the District should be overruled.

The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

In addition, no child shall be denied enrollment in a District school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.

When enrolling in any District school, including a school in their attendance area, children whose parents/guardians reside within District boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the District or who are not otherwise eligible for enrollment in the District may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.

The District's enrollment application shall include information about the health care options and enrollment assistance available to families within the District. The District shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

~~The Board of Trustees believes that all children should have the opportunity to receive educational services. Staff shall encourage parents/guardians to enroll all school-aged children in school.~~

~~The Superintendent/designee shall maintain procedures, which provide for the verification of all entrance requirements specified in law and in Board policies and regulations.~~

~~Verification of residency is required for the first enrollment of any student within the District. If the student moves from the school attendance area of first enrollment into a different school attendance area, a new verification of residency will be required. Definition of "residency" includes District residency, foster care residency, McKinney-Vento Homeless Assistance Act residency, and other provisions as set forth in the Education Code.~~

~~No child shall be unconditionally admitted to any District school without presentation of a fully documented immunization record as required by law, unless otherwise exempted.~~

Legal References:

EDUCATION CODE

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
46600 Agreements for admission of students desiring interdistrict attendance
48000 Minimum age of admission (kindergarten)
48002 Evidence of minimum age required to enter kindergarten or first grade
48010 Minimum age of admission (first grade)
48011 Admission from kindergarten or other school; minimum age
48050-48053 Nonresidents
48200 Children between ages of 6 and 18 years (compulsory full-time education)
48204 Residency requirements for school attendance
48204.1 Reasonable evidence of residency; false or unreliable evidence; unaccompanied youth
48204.2 Pupil school enrollment; residency requirements; policy on investigations
48350-48361 Open Enrollment Act
48850-48859 Educational placement of homeless and foster youth
49076 Access to records by persons without written consent or under judicial order
49408 Information of use in emergencies
49452.9 Health care coverage options and enrollment assistance
49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements
121475-121520 Tuberculosis tests for students

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade
201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance, immunization requirements

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Act

Management Resources:

WEBSITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2ed.gov/about/offices/list/ocr>

CSBA Revisions

(6/91 11/11) 4/15