FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
Classified Personnel Conference Room
1401 W. Valencia Drive, Fullerton, CA

September 16th, 2019 – 4:00 P.M.

AGENDA

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE**

2. **APPROVE MINUTES FOR THE REGULAR MEETING OF AUGUST 19TH***

3. **PUBLIC COMMENTS**
    Questions - Agenda or Non-Agenda Material

4. **APPROVAL OF REPORTS:**

    4.1 **Report #1 – Receive the Classified Personnel Report***

    4.2 **Report #2 – Approve/Ratify Recruitments***
    Custodian I-ON CALL SUBSTITUTE
    Instructional Assistant/Regular
    School Office Manager
    School Bus Driver
    Food Service Assistant I-PART-TIME (1-2 hours/day)
    HVAC Technician
    Instructional Assistant/Expanded Learning-PART-TIME
    Instructional Assistant/Recreation-PART-TIME
    Translator/Bilingual Technician (SPANISH)
    Instructional Assistant/Special Education I-ON-CALL SUBSTITUTE
    Instructional Assistant/Regular-ON-CALL SUBSTITUTE
    Instructional Assistant/Recreation-ON-CALL SUBSTITUTE
    Instructional Assistant/Expanded Learning-ON-CALL SUBSTITUTE
    Food Service Assistant I-ON-CALL SUBSTITUTE

    4.3 **Reports #3 – Ratify/Certify the Director's Prior Certification of Eligibility Lists***

    Personnel Technician I-expiration date 02/29/20
    Administrative Secretary-expiration date 03/06/20
    Speech and Language Path. Asst.-expiration date 03/11/20

4.4   **<u>Report #4</u>-Approve the Revised Job Description for Instructional Assistant/SE II at Salary Range 16, effective September 11, 2019. Approve the Deletion of Job Description for Instructional Assistant/SE II A and the Placement of the Medical Procedure Stipend of 6% if Primary or 2% if Secondary on both the Revised Instructional Assistant/SE II and Instructional Assistant/SE I Job Descriptions.***

5.   ADMINISTRATION AND POLICY
Current Budget Printout

6.   OTHER BUSINESS
The next regular meeting is scheduled for October 21, 2019 at 4:00 p.m.

7.   RECESS TO CLOSED SESSION - pursuant to Government Code 54957
to discuss Classified Personnel Director's Job Performance Evaluation
Public Employee Appointment: Interim Personnel Director

8.   ADJOURNMENT

*DENOTES ACTION TO BE TAKEN