

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**Minutes of the Regular Meeting of April 26, 2021**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m.

**PERSONNEL COMMISSIONERS**

Mr. Tommy Reminiskey, Chairperson  
Ms. Anita Varela, Vice-Chairperson  
Mr. Jose Trinidad Castaneda III, Member

**STAFF PRESENT**

Paul Deines, Director, Classified Human Resources  
Edna Gastelo, Administrative Secretary  
Debra Shandy, Personnel Technician I  
Martha Roberts, Personnel Technician II

**APPROVAL OF MINUTES – REPORT 2**

A motion to approve the minutes of the regular meeting of March 22, 2021, was made by Mr. Castaneda and seconded by Ms. Varela; the motion was approved unanimously.

**APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3**

The Personnel Commission reviewed the Classified Personnel Report.

A motion for approval was made by Ms. Varela, seconded by Mr. Castaneda, and approved unanimously.

**APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4**

The Personnel Commission reviewed the recruitment bulletin.

Ms. Varela asked if the Personnel Commission staff is experiencing trouble recruiting Instructional Assistants. Mr. Deines explained the part-time hours, the nature of the work, and the use of these classifications as a career stepping stone for candidates creates high turnover. Ms. Varela suggested that perhaps hours should be increased to help retain employees in these classifications.

Mr. Reminiskey asked for an update regarding the Maintenance Worker Classification. Mr. Deines shared that performance exams would be happening very soon and that the team was hopeful that a selection would be made from the pending eligibility list.

A motion for approval was made by Ms. Varela, seconded by Mr. Castaneda, and approved unanimously.

**RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5**

The Personnel Commission reviewed the Director’s Certification of Eligibility Lists.

A motion for approval was made by Ms. Varela, seconded by Mr. Castaneda, and approved unanimously.

**PUBLIC COMMENTS**

No public comments were made.

**DIRECTOR’S REPORT:**

Mr. Deines shared that the Personnel Commission is working hard to finalize staffing needs for the summer school programs.

Mr. Deines stated that the District has introduced a fifty (50) hour Bus Driver training program, with hopes of running the program in June and July. The goal of the program is to train bus drivers and allow them to become both substitute and permanent FSD employees.

Mr. Deines also shared that the Personnel Commission staff along with other FSD stakeholders would be honoring the Classified Years of Service award recipients at every school site beginning May 17th. The Personnel Commission staff will also be honoring the 2020 and 2021 Classified Retirees in a celebration that is scheduled for May 14th and held in the District quad.

**ACTIVE RECRUITMENT LIST - REPORT 8**

The Personnel Commission reviewed the active recruitment list.

No action was taken on this information item.

**ADMINISTRATION AND POLICY - REPORT 9**

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

**OTHER BUSINESS**

Mr. Deines shared that the Personnel Commission would need to hold the first reading of the 2021-2022 proposed budget prior to its next regular meeting. The Personnel Commissioners agreed to meet on May 3, 2021 at 6:00 p.m.

**ADJOURNMENT OF REGULAR MEETING**

The regular meeting was adjourned to closed session at 4:52 p.m.

**RECESS TO CLOSED SESSION**

No reportable action was taken during the closed session; closed session was adjourned at 4:56 p.m.

**Minutes Accepted By:**

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**Tommy Reminiskey, Chairperson**  
**Recorded by: Edna Gastelo**