

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**Minutes of the Regular Meeting of February 22, 2021**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m.

**PERSONNEL COMMISSIONERS**

Mr. Tommy Reminiskey, Chairperson  
Ms. Anita Varela, Vice-Chairperson  
Mr. Jose Trinidad Castaneda III, Member

**STAFF PRESENT**

Paul Deines, Director, Classified Human Resources  
Edna Gastelo, Administrative Secretary  
Debra Shandy, Personnel Technician I  
Martha Roberts, Personnel Technician II

**APPROVAL OF MINUTES – REPORT 2**

A motion to approve the minutes of the regular meeting of January 27, 2021, was made by Mr. Castaneda and seconded by Ms. Varela; the motion was approved unanimously.

**APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3**

The Personnel Commission reviewed the Classified Personnel Report.

Ms. Varela commented on the number of longevity stipend increases, noting the dedication and commitment of employees and the positive reflection that has on the District as an employer.

Mr. Deines followed up by thanking Debra Shandy and the entire Payroll team for their continued efforts in processing all those stipends and step increases each month.

A motion for approval was made by Ms. Varela, seconded by Mr. Castaneda, and approved unanimously.

**APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4**

The Personnel Commission reviewed the recruitment bulletin.

Ms. Varela asked about the number of Playground Supervisor openings and the District's priority/need in filling those positions.

Mr. Deines responded that there were approximately ten Playground Supervisor openings and that candidates were continually being recruited, tested, and added to the eligibility list. Mr. Deines followed up by saying that the Personnel Commission staff were setting up interviews with the sites as it became a priority and need for them to fill the positions.

A motion for approval was made by Ms. Varela, seconded by Mr. Castaneda, and approved unanimously.

### **RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5**

The Personnel Commission reviewed the Director’s Certification of Eligibility Lists.

A motion for approval was made by Mr. Castaneda, seconded by Ms. Varela, and approved unanimously.

### **PUBLIC COMMENTS**

No public comments were made.

### **DIRECTOR’S REPORT:**

Mr. Deines began by highlighting that he has had the opportunity to visit all twenty of the FSD school sites and looks forward to building on those visits as he develops relationships at each of the sites.

Mr. Deines shared that two employees had been nominated, notified, and forwarded to the Orange County Department of Education for the Classified Employee of the Year for a chance to win the state title. Congratulations to Delia Tran, Personnel Technician I in Certificated HR, and Agnes Oleksyszyn, IA/SE II at Golden Hill Elementary.

Mr. Deines shared that long-time CSEA Chapter 130 President, Al Lacuesta, was retiring from the FSD classified service. Mr. Deines thanked Mr. Lacuesta for his 38 years of service to FSD and for his leadership with CSEA and classified employees. Mr. Deines also shared that he looked forward to working with the new CSEA Chapter 130 President, Tonya Belleque, and the rest of the CSEA Executive Board.

Mr. Deines also shared that the District was working with the Orange County Department of Education on school employee prioritization and access to the COVID-19 vaccination. Dr. Chad Hammitt provided clarification on expected timelines and potential locations.

### **ACTIVE RECRUITMENT LIST - REPORT 8**

The Personnel Commission reviewed the active recruitment list.

Mr. Deines expressed the challenges in finding qualified applicants for the Bus Driver recruitment. Mr. Deines thanked Martha Roberts for her continued efforts in

maintaining the efficiency of the recruitment and eligibility list development process.

No action was taken on this information item.

### **ADMINISTRATION AND POLICY - REPORT 9**

The Personnel Commission reviewed the current budget printout.

Mr. Castaneda asked about the differentiation between the two budget levels with different and highlighted sub totals. Mr. Deines explained that the top budget items and subtotal reflected Personnel Commission regular salary and benefit related expenses while the second level items were associated with department specific discretionary expenditures including overtime and extra office help.

Ms. Varela asked for clarification about the budget line item for Legal Assistance and with whom the Commission had encumbered money. Mr. Deines stated that the Personnel Commission was currently set up with the firm of Atkinson, Andelson, Loya, Rudd, and Romo, and while the Personnel Commission has not had to use their services this year, they were there as resource for any challenges related to or guidance on interpreting the Education Code as it applies to the Merit System.

No action was taken on this information item.

### **OTHER BUSINESS**

None.

### **ADJOURNMENT OF REGULAR MEETING**

The regular meeting was adjourned to closed session at 4:48 p.m.

### **RECESS TO CLOSED SESSION**

No reportable action was taken during the closed session; closed session was adjourned at 5:05 p.m.

### **Minutes Accepted By:**

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**Tommy Reminiskey, Chairperson**  
**Recorded by: Edna Gastelo**