

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**September 27, 2021 – 4:30 P.M.**

**AGENDA**

Due to COVID-19, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Gastelo at [edna.gastelo@myfsd.org](mailto:edna.gastelo@myfsd.org) to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. If you have difficulty, please contact Edna Gastelo at (714) 447-7457.

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for the Special Meeting of August 18, 2021, and the Regular Meeting of August 23, 2021** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
  - HVAC Technician
  - School Office Manager (Spanish)
  - Visual and Performing Arts Administrative Specialist
  - IT Coordination Specialist
  - Social Services Assistant (Spanish)
  - Personnel Technician I
  - Playground Supervisor (Part-Time)
  - Instructional Assistant/Special Education I
  - Instructional Assistant/Recreation (Part-Time)
  - Instructional Assistant/General Education
  - Instructional Assistant/Expanded Learning (Part-Time)
  - Food Service Assistant I (Part-Time)
  - Administrative Secretary
  - Instructional Assistant/Special Education II – SPJH
  - Instructional Assistant/Special Education I – SPJH
  - Locksmith
  - Data Integration Specialist
  - Clerical Assistant I (On-Call)
- 5. Ratify/Certify the Director’s Certification of Eligibility Lists** **Ratification**
  - Bus Driver, exp. 3/16/22
  - Food Service Assistant, exp. 3/22/22
  - Instructional Assistant/Expanded Learning, exp. 3/22/22
  - Instructional Assistant/General Education, exp. 3/22/22

- Instructional Assistant/Recreation, exp. 3/22/22
- Instructional Assistant/Special Education I, exp. 3/22/22
- Instructional Assistant/Special Education II - SPJH, exp. 3/22/22
- Playground Supervisor, exp. 3/22/22
- Personnel Specialist, exp. 7/29/22
- Personnel Technician II, exp. 8/27/22
- School Social Worker Specialist, exp. 9/2/22
- Food Service Assistant II, exp. 9/7/22
- Supervisor of Nutrition Services, exp. 9/9/22
- Mental Health Counseling Specialist, exp. 9/10/22
- Clerical Assistant II (Bilingual Only), exp. 9/15/22
- Clerical Assistant II (Bilingual Biliterate), exp. 9/15/22
- ASP Site Lead, exp. 9/17/22
- Reprographics Technician, exp. 9/17/22

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| <b>6. Public Comments</b>   | Information Only       |
| If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at <a href="mailto:edna_gastelo@myfsd.org">edna_gastelo@myfsd.org</a> . |                        |
| <b>7. Director's Report</b>   | Information Only       |
| The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.  |                        |
| <b>8. Joint Personnel Commissioner Recruitment Update</b>   | Information/Discussion |
| <b>9. Consider Approval of the Revised Information Systems Specialist I and II (CALPADS) Job Descriptions</b>   | Discussion/Action      |
| <b>10. Consider Approval of the Reclassification of Eligible Employee into Information Systems Specialist II (CALPADS) Classification</b>   | Discussion/Action      |
| <b>11. Consider Approval of the New Director of Networking, Information and Data Systems</b>  | Discussion/Action      |
| <b>12. Active Recruitment List</b>  | Information Only       |
| <b>13. Administration and Policy</b>  | Information Only       |
| Current budget printout   |                        |
| <b>14. Other Business</b>   | Information Only       |
| <b>15. Recess to Closed Session</b>   |                        |
| Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation.  |                        |
| <b>16. Adjournment</b>  |                        |

