

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
Classified Personnel Conference Room  
1401 W. Valencia Drive, Fullerton, CA**

**Minutes of the Regular Meeting  
September 17, 2018**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Ms. McNeill, Co-Chairperson, called the meeting to order at 4:31 p.m. and led the Pledge of Allegiance.

**PERSONNEL COMMISSIONERS**

Mr. Rodney Lusch, Chairperson - Absent  
Ms. Janet McNeill, Co-Chairperson  
Ms. Patricia Haley, Member

**STAFF PRESENT**

Chanjira Luu, Director of Classified Personnel  
Eddie Bui, Classified Personnel Analyst

**APPROVAL OF MINUTE**

The minutes of the regular meeting August 20, 2018 were amended to simplify actions taken for report #4 and 5 without using asterisks. A motion was made by Ms. Haley to include the suggested amendments, seconded by Ms. McNeill, and carried unanimously.

**PUBLIC COMMENTS**

In attendance was Dr. Chad Hammitt, Assistant Superintendent of Personnel Services.

There were no public comments.

**APPROVAL OF REPORTS**

**Report #1** – Receive the Classified Personnel Report

Report #1 was approved on a motion made by Ms. Haley, seconded by Ms. McNeill, and carried unanimously.

**Report #2** – The following recruitments were presented for approval/ratification:

Bus Driver  
Clerical Assistant I/substitute  
Instructional Assistant/Bilingual Biliterate  
Instructional Assistant/Recreation

Instructional Assistant/Special Education I  
Instructional Assistant/Special Education I/substitute  
Instructional Assistant/Special Education II B  
School Office Manager  
Social Service Assistant  
Technology, Library and Media Assistant  
Technology, Library and Media Assistant/substitute

Report #2 was approved on a motion made by Ms. Haley, seconded by Ms. McNeill, and carried unanimously.

**Report #3** – The following eligibility lists were presented for approval/ratification of the Director's prior certification:

Instructional Assistant/Recreation  
Instructional Assistant/Regular  
Instructional Assistant/Special Education I  
Instructional Assistant/Special Education II B  
Social Service Assistant

Report #3 was approved as a group on a motion made by Ms. Haley, seconded by Ms. McNeill, and carried unanimously.

#### **ADMINISTRATION AND POLICY**

The current budget printout was reviewed.

Ms. McNeill asked for an explanation on the types of expenses charged for object 5900: Communications. Ms. Luu responded that it is used for cellular phone services.

#### **OTHER BUSINESS**

The next regular meeting is scheduled for October 15, 2018 at 4:30 p.m.

Ms. Haley suggests not having a closed session today.

#### **ADJOURNMENT**

The regular meeting was adjourned at 4:38 p.m.

#### **RECESS TO CLOSED SESSION**

Pursuant to Government Code 54957 to discuss Classified Personnel Director's Job Performance Evaluation

There was no closed session held after this regular meeting.

**Minutes Accepted By:**

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**Ms. Janet McNeill, Co-Chairperson**

Recorded by: Chanjira Luu