

**MEMORANDUM OF UNDERSTANDING**  
**between the**  
**Fullerton School District (FSD)**  
**and the**  
**Fullerton Elementary Teachers Association (FETA)**

**August 13, 2021**

This Memorandum of Understanding (MOU) between FSD and FETA is to establish the procedures for 2021-2022 school year for providing ongoing daily instruction to students who are required to quarantine or isolate due to COVID-19. The requirements of AB 130, which include the Independent Study Agreement, submission of 1 day's worth of assignments for every 10 days of instruction, and the daily lesson overview under these programs, are met through the implementation of this MOU. The following procedures will be followed:

**If some of the students are quarantined in a classroom or period:**

Three (3) Elementary Options (for students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student):

1. **NO TEACHER STIPEND - Program Specialist Independent study will:**
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement
  - b. Provide the students with a grade-specific work packet
  - c. Conduct a daily check-in over the phone or Zoom to check progress and answer any questions.
  - d. Review the work completed and provide the Independent Study Agreement and completed work to the classroom teacher for verification of completion.
  - e. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance.
2. **\$60 DAILY TEACHER STIPEND for up to 10 students (equivalent to 1.25 hours teacher hourly pay), each student above 10 is \$6 additional per day - Classroom Teacher will:**
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement
  - b. Provide the students with appropriate daily work related to in-class instruction
  - c. Conduct a daily check-in over the phone or Zoom to check progress, answer any questions, and assign the next day's work.
  - d. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  - e. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance.
3. **\$90 DAILY TEACHER STIPEND - The ability to Room and Zoom is possible and may be allowed upon agreement between the teacher and site administrator. If the Room and Zoom is requested and granted the teacher will be paid the daily stipend:**
  - a. District Program Specialist will have the student and parent sign an Independent Study Agreement.
  - b. Zoom with the students in quarantine (at home) and teach in the room with students in-person.
  - c. Quarantined students will receive full daily instruction minutes over Zoom. Except for TK and K students who will receive 180 minutes of synchronous instruction and the balance of the instructional day of asynchronous work that will be reviewed by the teacher.
  - d. Quarantined students will be graded as if in-person.
  4. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  5. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance.



Three (3) Junior High Options (for students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student):

1. **NO TEACHER STIPEND** - Program Specialist Independent study will:
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement.
  - b. Provide the student with subject specific work packets.
  - c. Conduct a daily check-in over the phone or Zoom to check progress and answer any questions.
  - d. Review the work completed and provide the Independent Study Agreement and completed work to the seven (7) classroom teachers for verification of completion.
  - e. Signed Independent Study Agreement packets will be given to the attendance clerk at the school of enrollment for credit towards attendance.
2. **\$60 DAILY TEACHER STIPEND for up to 10 students** (equivalent to 1.25 hours teacher hourly pay), **each student above 10 is \$6 additional per day** - Classroom Teacher will:
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement
  - b. Provide the students with appropriate daily work related to in-class instruction
  - c. Conduct a daily check-in over the phone or Zoom to check progress, answer any questions, and assign the next day's work.
  3. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  - a. Signed Independent Study Agreement packet is given to the attendance clerk at the school of enrollment for credit towards attendance for that period.
4. **\$15 PER PERIOD DAILY TEACHER STIPEND** - Classroom Teacher will:
  - a. District Program Specialist will have the student and parent sign an Independent Study Agreement.
  - b. Zoom with the students in quarantine (at home) and teach in the room with students in-person.
  - c. Quarantined students will receive full instructional minutes for the period over Zoom.
  - d. Quarantined students will be graded as if in-person.
  5. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  6. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance for each period.

**If an entire class or period is quarantined:**

Elementary Teacher - whether or not the teacher is quarantined (for students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student):

1. **\$75 DAILY TEACHER STIPEND** - Classroom Teacher will:
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement.
  - b. Teacher will use Zoom with the entire class through synchronous and supervised asynchronous instruction for the full instructional day. Except for TK and K students who will receive 180 minutes of synchronous instruction and the balance of the instructional day of asynchronous work that will be reviewed by the teacher.
  - c. Students will be graded as if in-person.
  - d. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  - e. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance.



Junior High Teacher - **not quarantined** (for students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student):

1. **\$10 DAILY TEACHER STIPEND PER PERIOD TAUGHT ON ZOOM** - Classroom Teacher will:
  - a. District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement.
  - b. Zoom with all students from the quarantined class period. All other periods will be taught in-person.
  - c. Teacher will use Zoom with the entire class through synchronous and supervised asynchronous instruction for the full instructional period.
  - d. Quarantined students will be graded as if in-person.
  - e. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  - f. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance for each period.

Junior High Teacher - **quarantined** (for students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student):

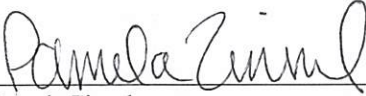
1. **\$60 DAILY TEACHER STIPEND FOR TEACHING SIX (6) PERIODS ON ZOOM** - Classroom Teacher will:
  - a. The District Program Specialist will have the quarantined student (at home) and parent sign an Independent Study Agreement
  - b. Zoom with **all** class periods for the day for the full instructional minutes with a certificated staff member providing in-person student supervision.
  - c. Teacher will use Zoom with the entire class through synchronous and supervised asynchronous instruction for the full instructional period for each period taught during the day.
  - d. Quarantined students will be graded as if in-person.
  - e. At the end of the quarantine period, the teacher submits one day of student work for every 10 days of Independent Study and an Independent Study Assignment and Work Record. Teacher signs completed Independent Study Agreement.
  - f. Signed Independent Study Agreement packet will be given to the attendance clerk at the school of enrollment for credit towards attendance for each period.


Special Education IEP Service Provider (RSP, Speech, Adaptive PE, and Home Hospital):

1. **\$60 DAILY TEACHER STIPEND for up to 10 students (equivalent to 1.25 hours teacher hourly pay), each student above 10 is \$6 additional per day** - Special Education IEP Service Provider will:
  - a. Have the quarantined student (at home) and parent sign an Independent Study Agreement.
  - b. Service minutes provided over Zoom per the IEP "Emergency Conditions Plan."
  - c. IEP Services return to in-person when the student returns to school.

Either party may reopen this MOU within five (5) working days based on changes from the California Department of Public Health and/or the Orange County Healthcare Agency (OCHA), and/or any clarification and/or reinterpretations of AB130.

Nothing in the MOU is intended to be precedent-setting or to establish a past practice.

  
Pamela Zinnel  
Negotiations Chairperson  
FETA  
Date 8/16/21

  
Chad Hammitt, Ed.D.  
Assistant Superintendent,  
Personnel Services  
Date 8/16/2021



### Quarantined Students Flow Chart (Per AB130 Requirements)

\* For students on IEPs, the IEP team will determine a reasonable Emergency Conditions Plan based on the needs of the student.  
 \*\* RSP, Speech, Adaptive PE, Home Hospital.  
 \*\*\*Daily stipend is for up to 10 students. For each student above 10 an additional \$6 per day per student will be added.  
 \*\*\*\*Classroom Teacher will submit either electronically or hard copy work samples for one day of classwork and an IS Assignment and Work Record (AB130).

