

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
Classified Personnel Conference Room  
1401 W. Valencia Drive, Fullerton, CA**

**Minutes of the Special Meeting of September 3, 2020**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Ms. Anita Varela, Vice-Chairperson, called the meeting to order at 4:30 p.m.

**PERSONNEL COMMISSIONERS**

Mr. Tommy Reminiskey, Member

**STAFF PRESENT**

Chad Hammitt, Ed.D, Assistant Superintendent, Personnel Services  
John Caldecott, Interim Classified Personnel Director  
Edna Figueroa, Administrative Secretary  
Martha Roberts, Personnel Technician II  
Debbie Shandy, Personnel Technician I

**PUBLIC COMMENTS**

No public comments were made.

**JOINT PERSONNEL COMMISSIONER APPOINTMENT PROCESS - REPORT**

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Ms. Varela expressed her concerns about the tight recruitment timeline. Mr. Reminiskey added that due to personal commitments, the Commission would benefit from an extension of deadlines, as interviews would have to be conducted on a later date than originally scheduled. Mr. Caldecott explained the September calendar is quite busy for Commission staff and any changes to the current timeline may not be feasible. Ms. Varela requested that the deadline be changed to September 11th and that electronic submissions of applications be accepted. Both Mr. Reminiskey and Ms. Varela asked that the interviews be scheduled for the week of September 21st.

Mr. Reminiskey moved to extend the application deadline to Friday, September 11, 2020 at 4:00 pm, followed by an interview date of September 21, 2020 at 4:30 pm, with deliberations scheduled for Tuesday, September 22nd and, tentatively, Wednesday, September 23rd at 4:30 pm on both dates. Ms. Varela seconded the motion; motion approved unanimously.

**RECESS TO CLOSED SESSION**

Closed session was not necessary.

**Minutes Accepted By:**

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**Anita Varela, Vice-Chairperson**  
**Recorded by: Edna Figueroa**