

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

May 24, 2021 – 4:30 P.M.

AGENDA

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Gastelo at edna_gastelo@myfsd.org to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. If you have difficulty, please contact Edna Gastelo at (714) 447-7457.

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of April 26, 2021, and Minutes for Special Meeting of May 3, 2021** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
 - Delegated Behind the Wheel Trainer
 - School Bus Driver (Part-Time)
 - Instructional Assistant/Special Education I (Part-Time)
 - Instructional Assistant/Regular (Part-Time)
 - Instructional Assistant/Recreation (Part-Time)
 - Food Service Assistant I (Part-Time)
 - Custodian I (On-Call)
 - Bus Driver Trainee
 - Instructional Assistant/Special Education III-Cover (Part-Time)
 - Instructional Assistant/Special Education II (Part-Time)
 - Playground Supervisor (Part-Time)
- 5. Ratify/Certify the Director's Certification of Eligibility Lists** **Ratification**
 - Bus Driver, exp. 11/14/21
 - Instructional Assistant/Special Education II, exp. 11/19/21
 - Plumber, exp. 04/23/22
 - Instructional Materials Specialist, exp. 04/26/22
 - Maintenance Worker II, exp. 04/29/22
 - Account Clerk III, exp. 05/06/22
 - Supervisor of Child Development Services, exp. 05/14/22
- 6. Public Comments** **Information Only**

If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at edna_gastelo@myfsd.org.

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| 7. Director's Report
The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes. | Information Only |
| 8. Consider Approval of the New School Social Worker Specialist Job Description | Discussion/Action |
| 9. Consider Approval of the New Director of Business and Fiscal Services Job Description | Discussion/Action |
| 10. Consider Approval of the Reclassification of Eligible Employee into Director of Business and Fiscal Services Classification | Discussion/Action |
| 11. Consider Approval of Revised Assistant Director of Business Services Job Description | Discussion/Action |
| 12. Consider Approval of the Reclassification of Eligible Employee into Assistant Director of Business Services Classification | Discussion/Action |
| 13. Public Hearing on the Proposed Personnel Commission 2021-2022 Budget | Public Hearing |
| 14. Consider Adoption of the Personnel Commission 2021-2022 Budget | Discussion/Action |
| 15. Active Recruitment List | Information Only |
| 16. Administration and Policy
Current budget printout | Information Only |
| 17. Other Business | Information Only |
| 18. Recess to Closed Session
Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation. | |
| 19. Adjournment | |