

FULLERTON SCHOOL DISTRICT
Educational Services

English Learner Advisory Committee (ELAC)

School Name: Sunset Lane Elementary School

Minutes

Date: January 26, 2022

MEMBERS PRESENT: See attached list, which represents X parent ELAC representatives, X additional parent guests, X District teachers/staff, and X District administrators.

Legal Requirement/Training Covered: (Check areas covered at this meeting).

<input checked="" type="checkbox"/>	1. Advise and discussion of programs and services provided to English learners at the site including English Language Mainstream, Structured English Immersion, and Alternative Programs.
<input type="checkbox"/>	2. Advise the School Site Council and assist with the development of the Single Plan for Student Achievement.
<input type="checkbox"/>	3. Development of the district and school's Needs Assessment.
<input type="checkbox"/>	4. Assist with the school's Annual Language Census
<input type="checkbox"/>	5. Assist with the school's efforts to make parents aware of the importance of regular school attendance
<input type="checkbox"/>	6. Election of and ELAC representative to the District English Learner Advisory Committee (DELAC).

The meeting was called to order at 8:48 a.m. by Tracy Gyurina Principal
Name Title

Tracy Gyurina, Lindy McNutt, and Shawn Lee-Chong welcomed all ELAC representatives.

Summary of discussion/action(s) taken on Legal Requirement(s) – (What and by whom)

1. Meeting minutes:

1. Welcome and introductions (screenshot of participants on Zoom)
2. Presentation on Safe School Action Plan (presented by Lindy McNutt)
 - i. Annually, the Sunset Lane Safe School Action Plan is updated and approved by School Site Council.
 - ii. Our bullying prevention statement is as follows: Through these distinguished halls walks a community of soaring scholars. As a partnership of staff, students, parents, and community, we pursue excellence with character and honor, celebrate our unique gifts, and take learning to the highest level. At Sunset Lane, we pledge to take care of our school, take care of ourselves and take care of each other.
 - iii. We focus on our SHINE expectations of behavior: be safe, honest and respectful, have integrity, be nice to others and excited to learn.
 - iv. A multitude of resources are used to implement a bully free environment that is safe for all: assemblies, teacher guided lessons, Nearpod, Common Sense Media, PBIS implementation, Check in Check out, Check and Connect, etc.

- v. All adults on campus are responsible for implementing the program, with administration and the PBIS team overseeing and evaluating the implementation of the program.
- vi. Refer to the plan for further details.
- 3. Presentation on ELPAC assessment (presented by Tracy Gyurina)
 - i. Once identified as an English Language Learner, students take the summative ELPAC as an annual measure of skills. The ELPAC assesses students in the areas of listening, speaking, reading, and writing.
 - ii. ELPAC testing schedule for Sunset Lane:
 - 1. TK-2nd grade: All domains are given 1:1. They will be tested on March 7th-9th.
 - 2. 3rd-6th grade: speaking domain is given 1:1. They will be tested March 7th-9th.
 - 3. All other domains for 3rd-6th grade are tested in a group setting between February 4th and March 18th.
 - iii. Parent resources:
 - 1. Parent guides to understanding ELPAC are available in [English](#), [Korean](#), and [Spanish](#).
 - 2. Practice tests are available at <https://www.elpac.org/resources/practicetests/>

2. Members' roster: see the attached screenshot of members attending via Zoom.

Other:

- 1. High Reliability School Certification (presented by Tracy Gyurina)
 - i. Sunset Lane just recently received Level 3 certification for creating a guaranteed and viable curriculum that is accessible by all students. Level 3 certification also highlights the comprehensive vocabulary program that was developed as well.
 - ii. Sunset Lane has already received Level 1 and Level 2 certification for creating a warm, supportive, and welcoming environment as well as ensuring that effective teaching is occurring in all classrooms.
- 2. Culturally Responsive Teaching Updates
 - i. Sunset Lane continues to focus on diversity, equity, and inclusion. We want our students to see themselves in literature and understand that they are an asset to their family, their classroom, our school, and the world at large. We want to celebrate the diversity on our campus and in our community.
 - ii. Upcoming celebrations include: Lunar New Year and Black History Month.

Public Input:

A question was asked regarding Spring Conferences. Tracy Gyurina informed the attendees that Spring Conferences are the week of March 14th-18th and every day is a minimum day. Spring Conferences are optional by teacher and/or parent request.

Follow-up Topic(s)

Upcoming SBAC assessments

Meeting adjourned at 9:39 a.m.

Next Meeting: ELAC – March 30, 2022 ; DELAC – February 18, 2022 @ Nicolas Junior High