



Rolling Hills Elementary School Student and Parent Handbook

Rolling Hills Vision and Mission Statement:

Rolling Hills students are responsible, creative, and reflective learners. We treat each other with kindness and respect.

- Our program at Rolling Hills is designed to provide positive academic and behavioral support, early identification of at risk behavior, and interventions that meet the needs of individual students. When implemented consistently and correctly, our school program will help ensure that all students acquire the knowledge, skills and behaviors needed to achieve their fullest potential and to be contributing members of the world around them.

Attendance

- First bell is at 8:55 AM. Students are expected to be in their seat at 9:00 AM.
- Please report your child's absence through the attendance link on our school website or call the office. Attendance link: <https://goo.gl/forms/PsrvI1sPIIRARGT02>
- Students will not be called out for early release during the last 10 minutes of the school day. School dismissal is at 3:30 PM.
- Each Saturday School attended removes one absence from your child's attendance record.
- Perfect Attendance is rewarded monthly.

Positive Behavior Interventions and Support (PBIS)

- Rolling Hills expects students to follow three rules: be **KIND**, be **SAFE**, be **RESPONSIBLE**. At Back to School Night, you will receive a copy of our schoolwide and classroom matrices.
- Students will rotate throughout our campus three times a year to review "The Roadrunner Way."

- Pink Roadrunners - these are given to students when they are observed doing things “The Roadrunner Way” - Kind, Safe, and Responsible either in the classroom or on the playground.
- Green Roadrunners - these are given to students when they go above and beyond. Students receive these and place them in prize canisters for the Friday Reward Drawing.

Office Discipline Referrals (ODR’s)

- When a student is not displaying kind, safe and responsible behaviors, they may receive an Office Discipline Referral (ODR). Minor ODR’s will be sent home for a parent signature. Major ODR’s will be handled by administration and parents may be contacted as deemed appropriate. The purpose of an ODR is to document and help correct undesired behaviors.

Homework Expectations

- Teachers will explain their homework expectations.
- Rolling Hills Roadrunners will follow the policy of the Fullerton School District Board of Trustees regarding ***academic honesty and personal integrity***. These are “fundamental components in the student’s education and character development. The Board expects that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty.” In addition, “students found to have committed an act of academic dishonesty shall be subject to District and school-site discipline rules. The consequences of an act of academic dishonesty shall be incorporated in the school’s site level discipline rules and behavior expectations and shall be communicated to all students and parents annually.” (BP 5131.9)
- If you have further questions about homework, please see the Fullerton School District Homework policy at:
<http://www.fullertonsd.org/wp-content/uploads/2014/09/Homework-School-Guidelines-post.pdf>

Parking Lot Expectations and Procedures

- When dropping students off in the morning, please pull your car forward as far as possible in the drive-through.
- Students must enter and exit vehicles from the right hand side.
- Please follow a 5 mph maximum in the parking lots
- Please use the crosswalk to access the parking lot.
- Students who are picked up after school by car will wait for their name to be called on the grass near the large tree. Once a name is called students will report to their assigned numbered station.
- **YOUR CAR MAY NEVER BE UNATTENDED WHILE IN THE DRIVE-THROUGH DURING PICK-UP and DROP OFF.**
- Please understand that we have limited parking within our parking lot. In order to ensure our staff is able to arrive at work on time we have assigned all parking spots with a permit for the 2021-2022 school year. We have added two 15-minute visitor spots for our families to use for quick pick-ups and drop offs.

- **THE TOT LOT IS CITY PROPERTY, AND IS UNSUPERVISED. STUDENTS ARE NOT TO WAIT IN THIS AREA TO BE PICKED UP.**

Dress Code

- Shirts with inappropriate logos or any clothing that promotes the use of drugs, alcohol, or tobacco are not allowed.
- Tank tops straps must be three fingers in width. Tops must cover the midriff.
- Clothing must be at extended arms length when arms are down.
- All footwear must be closed-toe with a back.
- Hats, caps, and beanies may be worn outside only.
- Rolling Hills Spirit wear Friday will be as follows:

1st Friday	College Day: Represent a college of your choice
2nd Friday	Wear your Jog-A-Thon shirt or grade level color
3rd Friday	Sports Day: Wear jersey, hat, etc. **Hats may only be worn on the playground
4th and 5th Friday	Rolling Hills shirts or school colors (Blue)

Cell Phones

- Students are permitted to bring personal cell phones to school, this is at your own risk as the school assumes no responsibility or liability for these devices. If you choose to send these devices with your student it must be **turned off completely during school hours**, 9:00-3:30 PM. Students will not be allowed to use these devices during the school day. Students caught using them will be given an ODR and have their device confiscated until a parent can pick it up.
- Cellular watches must be silenced throughout the day. No texting or calls allowed during school hours.

Parent Expectations during COVID-19 Pandemic

- **All parent volunteers must be Vaccinated for the 2021-2022 school year if you will be working with students.**
- **All volunteers must go through the temperature screening process and sign the COVID-19 Attestation every day you are on campus. Volunteers may sign in after 9:10am each day.**
- **All volunteers must wear a mask when entering any school building**
- Parents, volunteers and guests must sign in and pick up a badge in the office when visiting campus during the school day. Please be prepared to have your ID checked in the school office.
- Parents and siblings may use the restroom in the front of the school (a key can be obtained in the office).
- When meeting your student on campus after school, meet in front of the office or front grass area. Parents may not enter campus for pick-up and drop off.
- Lunches brought after school begins should be placed on the bookshelf inside the office.

Health and Wellness

- **We will continue to follow the health and safety guidelines set forth by the district and state and will send children home if they exhibit any COVID-19 symptoms.**
- **Do not send your child to school if they exhibit symptoms unless you have a Dr. note.**
- If a student is to (1) take any medication at school, or (2) have restricted activity, a doctor's note is required.
- Forms for dispensing medication are available in the office. **At NO time are students allowed to carry medication with them.** This includes aspirin and cough drops.
- Any changes in a student's medication must be submitted on a new form for dispensing medication and must be signed by the student's doctor and submitted to the office.

General Safety Reminders

- Our campus is open at 8:00 A.M. with supervision on the playground areas ONLY.
- The Tot Lot is not a supervised playground area.
- Parents, volunteers and guests must sign in and pick up a badge in the office when visiting campus during the school day.
- Due to student allergies, no balloons are allowed in classrooms.
- Students need to be wearing a helmet when riding a bike or scooter. Bikes and scooters need to be locked during school hours and walked off campus.

Messages to Students

- Classroom instruction will not be interrupted for students to receive messages, unless it is an emergency. If you must contact your student, a message will be taken and given to their teacher during break time.

Animals on Campus

- Dogs are prohibited on all school campuses at all times per Orange County Codified Ordinance Section 4-1-46 (Public school property; county parks, public beaches and county buildings).

Articles Prohibited at School

- Toys
- Electronic equipment including iPods, electronic tablet devices, recording devices, other portable electronic devices, laser pointers (suspendable)
- Harmful objects including flammable materials, weapons, or replicas of these items
- Gum and candy
- The school is not responsible for lost or damaged items including clothing, equipment, books, cell phones, musical instruments, scooters, skateboards, or bikes. Be aware that backpacks may be left outside during class time.

Digital Citizenship

- Board Policy 6163.4 states that the FSD intends technological resources provided by the District to be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.
- Before a student is authorized to use the District's technological resources, the student and his/her parent/guardian must sign and return the Acceptable Use Policy specifying user obligations and responsibilities and the Online Services/Internet Access form.
- All 4th through 6th grade students along with their parents or guardians must read and sign the iPad Manual before the device can be taken home.
- For further questions about FSD Board Policy 6163.4 regarding student technology use, please visit:

<http://www.fullertonsd.org/board/board-policies/6000-instruction-series/#gsc.tab=0>



**2019-2020 Roadrunner Handbook
Student and Parent Signature Page**

**Please sign and return this page to your
child's teacher.**

**I have reviewed the information contained in this
handbook. I have reviewed the rules with my child.**

Student Name and Room Number

X _____
Parent signature

X _____
Student signature

Date